

# The Aspire Academy Trust

## Padstow School

### SEND Information Report and Local Offer

September 2019



Padstow School is a Primary School situated in a rural setting within North Cornwall, currently with six classes. It has a welcoming atmosphere where staff and pupils work together to create a happy, secure, caring and stimulating environment. We aim to be inclusive of all children, whatever needs they may have. The facilities we have and the education we provide are tailored to meet individual needs. Staff at Padstow School work in partnership with parents, Hub Councillors and the wider community and are trained to cater for the needs of the children in their care with many have specialist training to meet specific needs.

Every child at Padstow School has the opportunity to follow the Primary National Curriculum and /or access all areas of learning in the Early Years Foundation Stage. This is achieved through differentiated planning and delivery by our talented team of teachers and their assistants. We are committed to providing opportunities to achieve the full potential of all children, whether in academic work, artistic work, sport or play. Our aim is to ensure that all children make progress from their unique starting points. We do this through a variety of different provisions, which include short-term specific interventions, 1:1 sessions, home-school interventions and a range of individualised interventions that are developed to meet needs identified in school or with the support of external agencies.

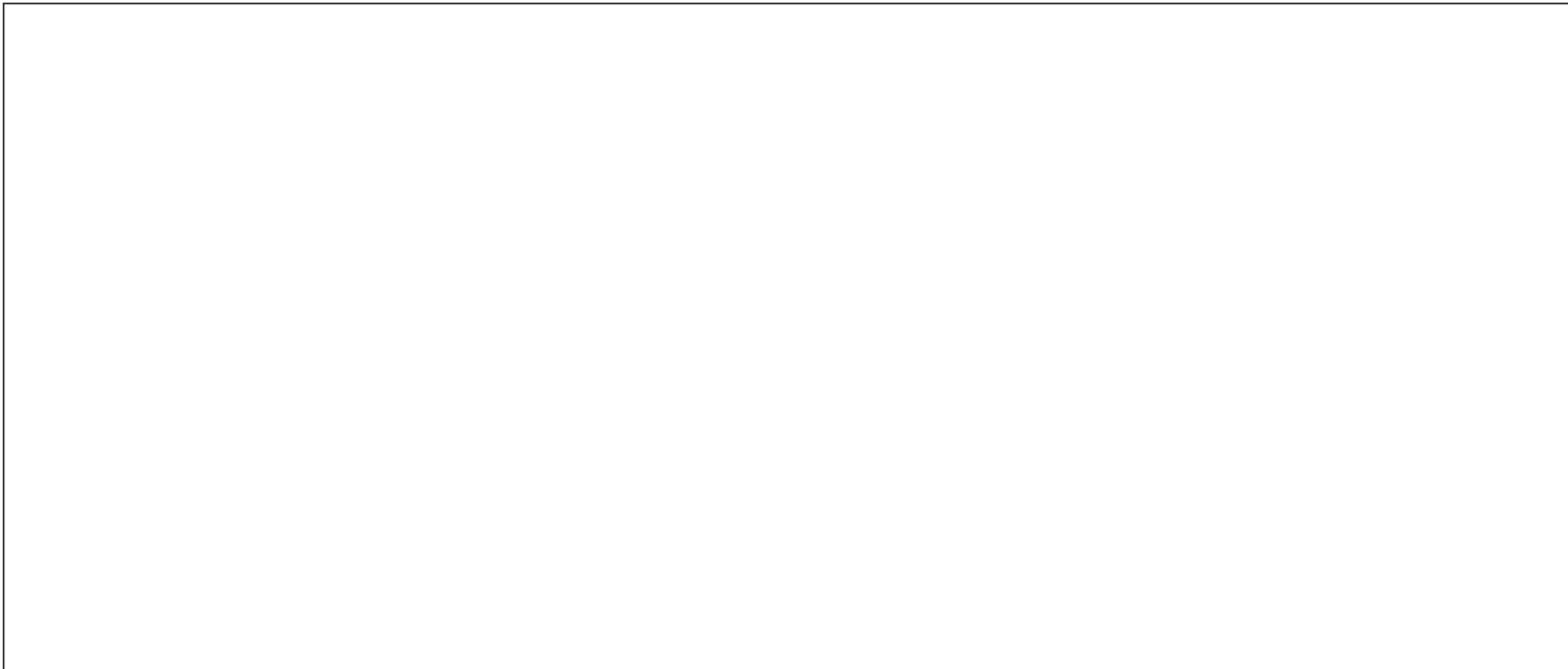
Padstow School recognises, celebrates and values the progress and achievements of all pupils across the curriculum. All pupils are given the opportunity to develop responsibility, self-esteem and respect for others, their community and planet. Equally, all pupils are encouraged to respect the beliefs, culture and moral values within the community and globally. We encourage all children to make a positive contribution to our school and the local community and to appreciate their place in the wider world.

[Link to Special Educational Needs Policy](#)

[Aspire Equality & Objectives Policy](#)

[Link to Accessibility Policy](#)

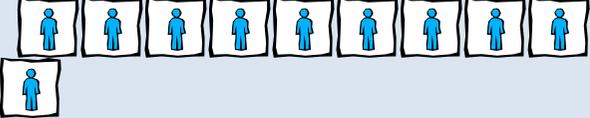
Name and Contact details of the Special Educational Needs and Disabilities Coordinator: **Sally Hewitt**  
[Sally.hewitt@padstowschool.org](mailto:Sally.hewitt@padstowschool.org)  
**01841 532510**



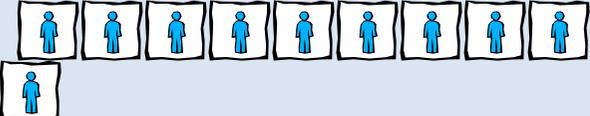
## The levels of support and provision offered by Padstow School

### 1. A Pupil's Voice -listening to and responding to children

Whole school approaches The universal offer to all children	Additional, targeted support and provision 	Specialist, individualised support and provision 
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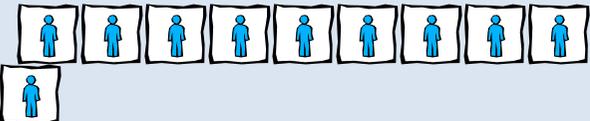
		
<ul style="list-style-type: none"> <li>• The views and opinions of all pupils are valued.</li> <li>• The pupil's voice is represented in all aspects of school.</li> <li>• The pupil's voice is heard through: <ul style="list-style-type: none"> <li>- School Council</li> <li>- Pupil Conferencing</li> <li>- Children's achievements both in and out of school are celebrated and shared through assemblies and displays</li> <li>- Feedback through marking</li> <li>- Class discussion</li> <li>- Circle Time in KS1</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Pupils are encouraged to contribute to both On Alert and SEN Support reviews, in terms of a viewpoint on their progress, strengths, difficulties, aspirations and any concerns they may have.</li> <li>• Time to Talk programme</li> </ul>	<ul style="list-style-type: none"> <li>• Individual support is responsive to the views of the pupil through: <ul style="list-style-type: none"> <li>- Integrally being part of TAC meetings, SEN Support and On Alert reviews.</li> <li>-Talking Mat</li> </ul> </li> <li>• Pupils are supported in target setting.</li> <li>• Support staff are available to advise and help children at all times</li> </ul>

## 2. Partnership with parents and carers

<p>Whole school approaches The universal offer to all children</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
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<ul style="list-style-type: none"> <li>• The school works in partnership with all parents and carers.</li> <li>• The parent/carer is invited to attend a parent or carer/teacher review meetings.</li> <li>• Parent/carers know exactly who to contact if they have any concerns.</li> <li>• The school website enables the parent/carer to understand more about what their child is learning.</li> <li>• Parents/carers are given the opportunity to comment on their child's report in the summer term.</li> <li>• Parents of children with a medical concern are consulted annually about an impact a medical condition has on a child being fully included.</li> <li>• Parents are signposted to multi-agency support.</li> </ul>	<ul style="list-style-type: none"> <li>• Families are invited to attend extra-curricular activities where appropriate.</li> <li>• Child review meeting, differentiated homework, differentiated spelling, reading tasks and records rely on a partnership with parent/carer.</li> <li>• Websites are available to support parents with homework.</li> <li>• Parents are able to contact school re concerns at any time in person, by phone, by email or home/school book.</li> <li>• Parents are invited to discuss their child's progression with the class teacher and/or SENDCo/SENDCo HLTA when a concern has been raised for a child's progress, and when a child's progress is reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/carers are supported in attending, and are actively involved in all meetings where appropriate.</li> <li>• A parent/carer's views are an integral part of a TAC meeting and a SEND Review.</li> <li>• Advocacy is available to ensure the above.</li> <li>• All documentation can be presented in a format that is accessible to individual parents.</li> <li>• Parents are encouraged to join in with school trips where appropriate.</li> <li>• Parents are contacted regularly by the SENDCo either by phone, email or a letter home.</li> <li>• Parents are encouraged to share their concerns and the concerns of Health Professionals in order to address the issues and concerns that there are for a child holistically.</li> </ul>
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### 3. The curriculum

<p>Whole school approaches. The universal offer to all children</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
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<ul style="list-style-type: none"> <li>• The curriculum is designed to ensure the inclusion of all pupils.</li> <li>• All pupils, regardless of their ability and/or additional needs, have full access to the curriculum.</li> <li>• The Dyslexia Screening test, Schonell Spelling test, Salford reading test and BVPS test are used to identify pupils who need specific interventions.</li> <li>• Pupils are made aware of their next steps towards an objective in a visual format that is personalised to them.</li> </ul>	<ul style="list-style-type: none"> <li>• The progress of pupils taking part in intervention groups is measured on a regular basis.</li> <li>• The intervention packages are adapted in light of a pupil's progress.</li> <li>• Available small group intervention includes: <ul style="list-style-type: none"> <li>- English - reading, phonics, comprehension, spelling</li> <li>- handwriting</li> <li>- maths</li> <li>- speech and language</li> <li>- social skills</li> <li>- auditory memory skills</li> <li>- gross/fine motor skills and coordination</li> <li>- visual processing skills</li> <li>- SATs boosters for Year 6 pupils</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Pupils with special needs and/or disabilities can access the curriculum with adult support as appropriate.</li> <li>• In exceptional circumstances pupils can be disapplied from some subjects.</li> </ul>
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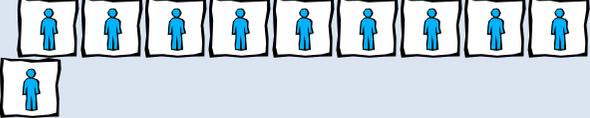
#### 4. Teaching and learning

<p>Whole school approaches The universal offer to all children</p>	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
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<ul style="list-style-type: none"> <li>• The whole school uses a 'dyslexia-friendly' approach to teaching and learning, where differentiated teaching and outcomes are used to ensure the progress of all pupils.</li> <li>• The lessons are carefully planned to include clear stages, regular progress checks and different learning styles.</li> <li>• Different level groupings are identified for each lesson as appropriate.</li> <li>• Preferred learning styles are used.</li> <li>• Learning Objectives are displayed and shared with all pupils.</li> <li>• A pupil's work is regularly marked.</li> <li>• English and maths are a priority for all staff: Key vocabulary and key terms are displayed and discussed.</li> <li>• Alternative ways of recording are used.</li> </ul>	<ul style="list-style-type: none"> <li>• Class based staff share information and lesson plans to ensure that pupils with SEND have targeted support and provision.</li> <li>• Class based staff work with small groups to: <ul style="list-style-type: none"> <li>- ensure understanding</li> <li>- facilitate learning</li> <li>- foster independence</li> <li>- keep pupils on task.</li> </ul> </li> <li>• Independent pupil learning is supported by the use of technology.</li> <li>• Special examination arrangements are put in place for internal and external tests and examinations (readers, scribes etc.).</li> <li>• Homework support is available.</li> </ul>	<ul style="list-style-type: none"> <li>• Personalised and highly differentiated work is provided to enable independent learning.</li> <li>• One-to-one support is in place for pupils who need more intensive support, e.g. for those with physical disabilities, sensory loss, speech and language difficulties, autism, severe literacy difficulties/dyslexia etc.</li> <li>• Outreach from a special school can be requested for advice on teaching and learning.</li> </ul>

## 5. Self-help skills and independence

<p>Whole school approaches The universal offer to all children</p>	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
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<ul style="list-style-type: none"> <li>• Technology is available to aid Independence.</li> <li>• Resources are available in all classrooms to promote independence.</li> <li>• Pupils have access to visual timetables.</li> <li>• Pupils are encouraged, year by year, to develop their self-help skills and independence.</li> <li>• All pupils have access to a regular homework club.</li> <li>• Pupils have visual aids and prompts displayed in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>• Where teaching assistants are in the classroom they facilitate independence.</li> <li>• Pupils have personalised equipment to help them to learn, such as talking tins, overlays, reading rulers, timers, prompts and checklists.</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching assistants working one-to-one with pupils encourage them to be specific about what they need help with, along with asking them what they have done already to find the help for themselves.</li> <li>• Additional support is shared to build resilience in the young person, so that they have self-coping strategies when and if the teaching assistant is absent.</li> </ul>

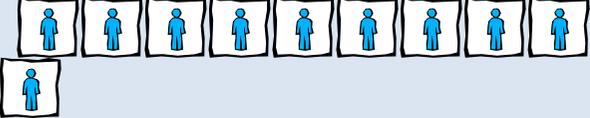
## 6. Health, wellbeing and emotional support

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<ul style="list-style-type: none"> <li>• PSHE include all pupils.</li> <li>• Motional assessments are carried out termly for each class.</li> <li>• There is a named member of staff who coordinates provision for students with wellbeing, emotional, physical and mental health needs, using the Trauma Informed schools model.</li> <li>• Bereavement counselling is available from the EP Service and Penhaligon's Friends.</li> <li>• Pupil issues are dealt with by trained staff, as they arise.</li> <li>• Resilience is promoted through competitive sporting events available to all where appropriate.</li> <li>• The School Nurse Service is available through parental referral.</li> <li>• Mixed ability peer support is integrated into lesson plans where appropriate.</li> <li>• Risk assessments and safety policies are in place to ensure all children are safe within school.</li> <li>• Pupils 'Buddy' up in class settings to provide peer support.</li> </ul>	<ul style="list-style-type: none"> <li>• Pastoral intervention, using the Trauma Informed School's approach, addresses: <ul style="list-style-type: none"> <li>- self-esteem</li> <li>- social skills</li> <li>- anger management</li> <li>- emotional wellbeing</li> <li>- friendship dynamics</li> </ul> </li> <li>• Risk assessments are carried out and reviewed regularly.</li> </ul>	<ul style="list-style-type: none"> <li>• TAC, Early Support meetings and reviews are supported by a range of agencies specific to a pupil's needs.</li> <li>• Individual Motional assessments are carried out for identified pupils and personal programmes of support are developed from the results of these.</li> <li>• Additional support for pupils can be requested from <ul style="list-style-type: none"> <li>- CAMHS</li> <li>- Social Care</li> <li>- Dreadnought</li> <li>- Aspire Trust School</li> <li>- Penhaligons Friends</li> <li>- Music therapy</li> <li>- Barnardos</li> <li>- Action for Children</li> <li>- Speech and Language Therapy</li> <li>- Behaviour Support Services</li> <li>- Autistic Spectrum Disorder Team</li> <li>- Physical Disabilities Team</li> <li>- Educational Occupational Therapy</li> <li>- Family Support Service</li> </ul> </li> <li>• Pupils with specific medical conditions have individual health care plans and personalised timetables.</li> </ul>

## 7. Social interaction opportunities

<p>Whole school approaches The universal offer to all children</p>	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
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<ul style="list-style-type: none"> <li>• All pupils have opportunities for social interaction regardless of need.</li> <li>• All pupils are invited on trips and visits subject to the necessary risk assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• All children are able to attend after school clubs.</li> <li>• Where appropriate pupils have access to social interaction groups which focuses on a range of social skills to enable a pupil to fully interact with another child or adult.</li> <li>• Playground leaders (Years 5 and 6) support younger pupils at playtimes.</li> </ul>	<ul style="list-style-type: none"> <li>• All pupils are able to attend after school clubs.</li> <li>• Where appropriate pupils have access to social interaction groups which focus on a range of social skills to enable a pupil to fully interact with another child or adult.</li> </ul>

8. The physical environment (accessibility, safety and positive learning environment).

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<ul style="list-style-type: none"> <li>• All areas of the school are accessible to everyone including those pupils with SEND, other than the Gallery for wheelchair users.</li> <li>• All facilities, on the ground floor, have wheelchair accessible classes.</li> <li>• Pupils feel safe in an environment where bullying is acknowledged and dealt with effectively.</li> <li>• There is a named child protection officer, The 'Designated Safeguarding Officer' (and deputies) and a named 'Child in Care' teacher.</li> <li>• All areas of the school are uplifting, positive and support learning.</li> <li>• Teachers focus on rewarding good behaviour to promote a positive learning environment.</li> <li>• The rewards and sanctions system is robust and displayed around the school.</li> </ul>	<ul style="list-style-type: none"> <li>• Non-slip, non-breakable equipment available in practical lessons.</li> <li>• An adapted toilet is available.</li> <li>• Some toilets are adapted by height.</li> <li>• A quiet room is available.</li> </ul>	<ul style="list-style-type: none"> <li>• Specialist equipment in practical lessons enable disabled pupils to be independent.</li> <li>• Pupils who have profound and complex needs are supported 1:1 and are able to have access to a quiet room.</li> <li>• Designated teaching areas are available.</li> <li>• Designated teaching resources matched to pupils' needs are available.</li> <li>• 2 members of staff are Team Teach trained to manage challenging behaviour.</li> </ul>

## 9. Transition from year to year and setting to setting

Whole school approaches The universal offer to all children	Additional, targeted support and provision	Specialist, individualised support and provision
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<ul style="list-style-type: none"> <li>• There are strong links with feeder Nursery schools. Pastoral leads identify pupils who may need extra support at transition.</li> <li>• Primary children visit the local secondary schools regularly.</li> <li>• Nursery/Secondary staff visit school to support transition.</li> <li>• EYFS transition is well planned and takes place regularly and progressively.</li> <li>• EYFS teacher visits pre-schools to aid transition.</li> <li>• Year 6 take part in curriculum and outside activities organised by receiving schools.</li> <li>• A 'move up' morning across the school allows all pupils to work with their new teacher.</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils identified as possibly struggling with transition have a number of additional visits in small groups.</li> <li>• The SENDCo liaises with pre-school and secondary school to ensure all information is shared before transition.</li> <li>• The SENDCo liaises with class teacher and TAs to ensure a smooth transition within the school setting.</li> </ul>	<ul style="list-style-type: none"> <li>• The SENDCo attends the annual review of Education.</li> <li>• Pupils have a structured and gradual transition package from setting to setting. This ensures that they are very familiar with routines, key members of staff, running of the school day, environment, etc.</li> <li>• Teachers have a 'Hand over' meeting prior to transition throughout KS1 and KS2.</li> </ul>

## 10. The SEND qualifications of, and SEND training attended by, our staff

To enable all children to have access to the curriculum, information and guidance, physical environment, school and wider community	To enable targeted support and provision	To enable specialist, individualised support and provision
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<ul style="list-style-type: none"> <li>• SENDCo has completed a Postgraduate Certificate: The National Award for Special Educational Needs Coordination and a Masters in Education</li> <li>• All staff receive training and updates on a regular basis regarding changes, updates to special educational need.</li> <li>• Named Director for Inclusion is Sue Costello.</li> <li>• Family Information Service website is available for parents and staff to access guidance and advice.</li> </ul>	<ul style="list-style-type: none"> <li>• SENDCo is up to date and aware of different interventions and possible provisions.</li> <li>• SENDCo is trained to deliver Dyslexia Screening.</li> <li>• Outside agencies/specialists provide training to meet needs and support.</li> <li>• All teaching staff have had an introduction to Trauma Informed Schools training.</li> <li>• SENDCo HLTA has received Trauma Informed training.</li> </ul>	<ul style="list-style-type: none"> <li>• SENDCo team know how to access specialist and individualised support from agencies.</li> </ul>

11. Services and organisations that we work with:

Service/organisation	What they do in brief	Contact details
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<b>Educational Psychology</b>	Educational Psychologists are specialists in learning, behaviour and child development. They work directly with children and young people as well as providing expert advice to their parents, carers and other adults who teach and support them.	Adele Pellow Inclusion Admin Support Aspire Academy Trust 01736 753135 Referral then sent on to the Local Authority.
<b>Speech and Language Therapy Team</b>	The Speech and Language Therapy Team works with children, young people and their families in order to help children who have difficulties with communication or with eating, drinking and swallowing.	Speech and Language Therapy, Cornwall Partnership NHS Foundation Trust The Health Office, Wadebridge, PL27 7AT Phone: 01208 834411 / 07884 117897 Website: <a href="http://www.cornwallfoundationtrust.nhs.uk">www.cornwallfoundationtrust.nhs.uk</a>
<b>Paediatric Occupational Health</b>	Paediatric Occupational Therapists assess functional and sensory needs and work with parents and carers to enable children to become as independent as possible. This is likely to include a course of activities designed to increase range of movement, co-ordination and sensory awareness.	Telephone: 0300 123 101 Website: <a href="http://www.cornwall.gov.uk/.../otchildren">www.cornwall.gov.uk/.../otchildren</a>
<b>Paediatric Physiotherapists</b>	Paediatric Physiotherapists assess movement abilities and plan individual treatment programmes to encourage development and independence. They show parents and carers how to carry out exercises and activities so that the child carries them out regularly.	Alison Botting Children's Community Therapy Lead 01872 254531
<b>Cognition and Learning Services</b>	This service supports schools in ensuring the effective inclusion, achievement and progression of children and young people with cognition and learning needs. The service works with learners with: <ul style="list-style-type: none"> <li>• Specific Learning Difficulties (SpLD - including dyslexia) and</li> <li>• Moderate (or general) Learning Difficulties.</li> </ul>	Learning and Cognition Advisors Sandra Page and Jo Davidson <a href="mailto:cognitionandlearning@cornwall.gov.uk">cognitionandlearning@cornwall.gov.uk</a>
<b>Hearing Support Team</b>	The Hearing Support Team is one of Cornwall's Local Authority SEN Support Services. The Team provides families, schools and settings with advice on the educational management of	Hearing Support Team The Educational Audiology Centre Priory Road St Austell PL25 5AB

	hearing loss where this impacts significantly on the child or young person's education.	01726 61004
<b>Early Help Hub</b>	The Early Help Hub is the single point of access for council and community-based health Early Help services for children, young people and families in Cornwall. This is the point of contact for advice and requests for support for a child or young person who: <ul style="list-style-type: none"> <li>• May have additional needs that cannot be met solely by universal services and;</li> <li>• Where there is no perceived risk of significant harm.</li> </ul>	01872 322277 <a href="https://www.cornwall.gov.uk/earlyhelp">https://www.cornwall.gov.uk/earlyhelp</a>
<b>School Nursing Team</b>	School nurses provide confidential advice and health information. This advice is available to young people, their parents, carers and teachers. School nurses will help ensure children and young people stay fit and healthy.	Contact the Children's Services Care Management Centre 01872 221400 <a href="mailto:cpn-tr.ChildrensCMC@nhs.net">cpn-tr.ChildrensCMC@nhs.net</a>
<b>The Bladder and Bowel</b>	The Bladder and Bowel Specialist Service also provides treatment of faecal and urinary incontinence including enuresis and related bladder and bowel problems in children and adults. The service is based from St Austell Community Hospital but clinics are provided from community hospital outpatient departments or health clinics.	The Bladder and Bowel Specialist Service 01726 873095
<b>Child and adolescent mental health services (CAMHS)</b>	Specialist community child and adolescent mental health services (CAMHS) provide assessment, advice and treatment for children and young people with severe and complex mental health problems. CAMHS also provide support and advice to their families or carers.	Existing referrals: Contact the Children's Services Care Management Centre on: 01872 221400 Email: <a href="mailto:cpn-tr.ChildrensCMC@nhs.net">cpn-tr.ChildrensCMC@nhs.net</a> New referrals: 01872 322277 <a href="mailto:earlyhelphub@cornwall.gov.uk">earlyhelphub@cornwall.gov.uk</a>

<p><b>The Autistic Spectrum Disorder Team</b></p>	<p>The Autism Spectrum Disorder Assessment Team (ASDAT) is an experienced multidisciplinary team for children and young people up to their 16th birthday who have complex social and communication difficulties.</p>	<p>Existing referrals:  Contact the Children's Services Care Management Centre on: <u>01872 221400</u>  Email: <u>cpn-tr.ChildrensCMC@nhs.net</u>  New referrals:  01872 322277  <u>earlyhelphub@cornwall.gov.uk</u></p>
<p><b>Early Help Family Workers</b></p>	<p>Early Help Family Workers provide support for families with children aged 9 months - 12 years who are able to give their consent and commit to engage in support.</p>	<p>01872 322277  <u>earlyhelphub@cornwall.gov.uk</u></p>
<p><b>Vision Support Team</b></p>	<p>The Vision Support Team support a wide range of visual impairments from severe sight impairment (blind) to sight impairment (partially sighted).  A visual impairment...</p> <ul style="list-style-type: none"> <li>• is diagnosed by an Ophthalmologist</li> <li>• will affect each individual differently</li> <li>• can affect near vision, distance vision or visual fields</li> <li>• can range from severe sight impairment (SSI) to sight impairment (SI).</li> </ul> <p>As the implications of vision loss are different for everyone, a wide range of strategies may be needed to enable our young people to have equal access to the educational and broader curriculum.</p>	<p><u>vision.support@cornwall.gov.uk</u></p>

<p><b>The Physical Disabilities Team</b></p>	<p>The Physical Disability Team provide support to both the student and the school in an educational setting.</p> <p>Through close liaison within the Council's Special Educational Needs (SEN) support teams and key NHS therapy teams, they work to ensure all students with physical disabilities and medical needs have maximum access to the school curriculum.</p> <p>They are passionate about inclusivity and in ensuring all students have full opportunity to enjoy and achieve throughout their journey within educational settings.</p> <p>We want to share our expertise and specialist knowledge with teachers and education-based staff to ensure they feel confident in supporting students with physical disabilities and medical needs.</p>	<p>Steve Deacon – Physical and Medical Needs Advisory Lead  <a href="mailto:physicalandmedicalneeds@cornwall.gov.uk">physicalandmedicalneeds@cornwall.gov.uk</a></p>
<p><b>Jigsaw</b></p>	<p>Jigsaw is a programme that aims to help children, young people, parents and carers who have alleged sexual abuse. This is achieved through:</p> <ul style="list-style-type: none"> <li>• listening</li> <li>• supporting through difficulties</li> <li>• offering appropriate confidentiality</li> <li>• exploring ways to keep safe in the future.</li> </ul>	<p>01872 323218 / 324547/ 323876  <a href="mailto:jigsaw@cornwall.gov.uk">jigsaw@cornwall.gov.uk</a></p>
<p><b>Penhaligon's Friends</b></p>	<p>A Cornish charity supporting bereaved children, young people, parents and carers throughout the county. They offer children and young people the chance to meet others and share their experiences, as well as practical resources for children and parents.</p>	<p>01209 210624 or 01209 215889  <a href="mailto:enquiries@penhaligonsfriends.org.uk">enquiries@penhaligonsfriends.org.uk</a></p>

<b>Barnardos</b>	<p>As one of the UK's leading children's charities, Barnardo's works directly with children, young people, parents and carers every year. They run over 1000 vital services across the UK, including counselling for children who have been abused, fostering and adoption services, vocational training and disability inclusion groups.</p>	<p>Head Office 0208 550 8822</p> <p>NSPCC 24 Hour Child Protection Helpline. 0808 800 5000</p>
<b>Gweres Kernow</b>	<p>Gweres Kernow is a small team of specialist social workers and consultant clinical psychologists. We work with other services to safeguard children who have displayed harmful sexual behaviours and those at risk of sexual abuse. We address the health and wellbeing of those children and young people with the aim of reducing offending and re-offending.</p>	<p>For advice and consultation contact Gweres Kernow on 01872 326791</p>
<b>The Education Welfare Service</b>	<p>The Education Welfare Service is aiming to reduce truanting within Cornwall. This is a joint initiative between Cornwall Council and Devon and Cornwall Constabulary. Through this initiative, the Police will have the power to take truants back to school.</p> <p>The Education Welfare Service can also offer support and help to pupils, parents (or carers) and schools who may be having problems with attendance.</p>	<p><a href="http://www.cornwall.gov.uk/onevision">www.cornwall.gov.uk/onevision</a></p> <p>01872 323400</p>

## 12. Pupil progress

Pupil's progress and attainment is an ongoing process of teaching, learning, consolidating and applying. The class teacher and support staff complete this. Children receiving Special Educational Support have Individual Educational Plans (IEP's) which show the support in place, enabling the children to achieve their targets. This is shared with parents and pupils. Progress made towards targets is continuously monitored and assessed. Pupils, parents and their teacher review targets and provision and successes are celebrated. If a child continues to require SEN Support, new targets and provision is planned and recorded using an IEP. However, if a child makes expected progress they will be removed from the SEN Support register and placed 'On Alert', to ensure that their progress is closely monitored for two further consecutive terms.

Parents can request a meeting with the class teacher, the SENDCo or the Head Teacher. Any concerns with progress is discussed with the Head of School, teacher and the SENDCo.

All pupils are involved with self-assessments at the end of learning tasks and against learning outcomes in lessons.

## 13. How we know how good our SEN provision is

At Padstow School we are always monitoring and evaluating the quality of our SEN provision. We monitor our provision through Aspire Academy Hub monitoring visits, SENDCo observations and learning walks and conversations with pupils. We also ask parents for feedback and comments during review meetings and through parental questionnaires. In terms of intervention and specific provision, there is an entrance and exit assessment made to ensure the pupils are making progress from the provision. We make any appropriate adaptations as necessary. Padstow School reviews its SEN provision annually using the Aspire Charter Mark, which identifies strengths and areas for improvement, against the statutory requirements stated in the [SEND Code of Practice 2015](#). From this, an action plan is produced.

## 14. If you wish to complain

The first point of contact for concerns should be the class teacher. If you feel that there are still concerns or questions unresolved then contact the SENDCo (Sally Hewitt), SENDCo assistant (Helen Edwards) or Head of School (Kate Whitford) to arrange a meeting.

Cornwall's Local Offer can be found on The Cornwall Family Information Services (FIS) website: <http://cornwall.childrensservicedirectory.org.uk>

## Answers to Frequently asked Questions

### **1. How do people in school know if a pupil needs extra help?**

Our school has an 'open door' policy to parents and have extremely well-developed links with the parents of the children that attend Padstow School. Children's progress and behaviour is monitored through termly tracking systems. Children who may be vulnerable are identified on a Class Vulnerable Group record, used to consider both need and intervention when tracking and reviewing their progress termly. This is shared with all staff.

If a child transfers to our school from another Primary school then we always do our utmost to find out as much information as possible about that child from both parents and the child's previous school. If there are external professionals involved with that child then their opinions and reports are sought after to ensure that we get the full picture of that child.

### **2. What should I do if I think my child may have special educational needs?**

If you think that your child may have a special educational need then talk to us. We are here to listen and to help. You should talk to your child's class teacher in the first instance and then after discussion they may set up a meeting with the Special Educational Needs and Disability Co-ordinator (SENDCo) and / or the Head of School. Following these meetings, steps will be taken to address any concerns you may have about your child.

### **3. Who is responsible for the progress and success of my child in school?**

The progress and success of your child in school is everyone's responsibility. By 'everyone' we mean all school staff, parents as well as the child themselves. Whole cohort, termly progress review meetings with staff ensures progress is tracked and monitored appropriately and discussions about vulnerable groups are timetabled in to staff meeting half termly. Where necessary, specific and targeted intervention support will be deployed.

### **4. How will the curriculum be matched to my child's needs and how will their needs be supported?**

At Padstow School we are flexible and creative with our approach to the Early Years Foundation Stage Framework and Primary Curriculum and plan lessons to be accessible for all. In all classrooms there are three 'waves' of support: Whole Class (Wave 1) – support and resources available to everyone in that class; Group (Wave 2) – support and resources available or tailored for small groups of children; and 1:1 (Wave 3) – support and resources specifically designed for or accessible by individual children.

All lessons are differentiated appropriately, according to the needs of the children in that class or group whether it be by the amount of support children will receive, resources they may use or the expectation the teacher has of those children when that lesson is finished.

Children are sometimes withdrawn from the classroom in small groups or on a one to one basis for more intensive support, with a teacher or teaching assistant, or to take part in an intervention program designed to meet and support the needs of that individual or group of children. Children may also be withdrawn by staff for physiotherapy sessions or individual speech therapy support.

### **5. How will I, and my child, know how well they are doing and how can you help me to support my child's learning?**

Padstow School operates an effective 'open door' policy to create a constant positive dialogue with parents. In addition to this, staff may ask to speak with parents at the end of the school day. Parents and pupils are invited to engage in termly SEN review meeting, and/or Parent meeting in the Autumn, Spring and Summer term when annual reports are sent home to parents. Throughout the year there are 'open afternoons' whereby parents are invited into the classrooms to share the children's learning, progress and support upcoming events e.g. class trips/residentials. This constant dialogue between school and

parents will help you to support your child's learning at home and inform you of how they are progressing in school. If at any time you wish to discuss your child, then meetings can be arranged with class teacher and / or the Head Teacher at your request.

## **6. What support is there for my child's overall wellbeing?**

Your child's overall wellbeing will be constantly supported in school in a variety of ways. We will help them; to be healthy by ensuring that they enjoy good physical and mental health, by encouraging them to live a healthy lifestyle, keep safe by protecting them from harm and neglect, to enjoy life; achieve well, by giving them opportunities to make the most out of life, by teaching them the skills they need for adulthood, to make a positive contribution to their school, community and society, by being involved in their community and society and discourage involvement with anti-social or offending behaviour, contribute to their economic well-being and by ensuring that they are not prevented from achieving their full potential through economic disadvantage.

## **7. How do I know that my child is safe in school?**

At Padstow School we have a variety of measures, policies and procedures in place to ensure that your child is safe. All staff are checked by the Disclosure and Barring Service (DBS checks, previously known as CRB checks) and have tier 2 child protection training. There are also named members of staff who are trained to tier 3 in child protection. We have a safeguarding policy and have appropriate risk assessments in place for activities and situations that may arise.

## **8. How accessible is the school environment?**

The school building at Padstow School is accessible to everyone who attends school or who comes to visit us. We have good access to every classroom. We have a disabled toilet and changing facility

## **9. How will school prepare and support me/my child through the transition from key stage to key stage and beyond?**

Your child will be highly supported by school throughout every transition process. We would meet with everyone involved in supporting a child's needs, talk to the relevant external professionals as well as involving members of staff from the next stage of schooling in these meetings. Where a child is transferring to a secondary school, they would be able to undertake extra transition days to allow them to become more familiar with the environment.

## **10. What specialist services and expertise are available at or accessed by your school?**

A list of specialist services used by the school and are accessible to us are on the Family Information Service website. <https://www.cornwall.gov.uk/health-and-social-care/childrens-services/family-information-service/>

## **11. How is my child included in activities outside the classroom including school trips?**

Everyone is included in everything at Padstow School. Activities outside the classroom are a part of everyday life for us and we undertake a wide variety of school trips throughout the year. All children are encouraged to take part in after school clubs, and those children who need it are supported appropriately. The same applies when it comes to trips and camps and adaptations are made where necessary to ensure that every child is included whilst at the same time carefully ensuring that those adaptations do not affect the experiences of other children.

## **12. How are the school's resources allocated and matched to pupils' special educational needs?**

Each year the school decides on an allocation of money for special educational needs (SEND). For all children on the school's SEND register the school itself is expected to meet the first £6000 of any resources and support required by each individual child. For those children with an Education, Health and Care Plan, spending above the £6000 may be claimed back from the local authority up to a limit set by the resources provided by the statement. In addition to this, these children also have access to free resources and support from external professionals such as Educational Psychologists for example. In-school resources and support are detailed on Individual Education Plans (IEPs). The plan is individually tailored to each child on the SEND register and specify which resources will be used to support that child, how much support they will receive and whether any additional adult support will be used.

## **13. What SEND training have the staff at school had or are having?**

The Special Educational Needs and Disability Co-ordinator (SENDCo) has undertaken the accredited National Award for SEND Co-ordination, a year-long qualification which looks in depth at the differing types of special educational need, research and pedagogy into a wide variety of educational topics as well as how best to support children with SEN in school. Further to this, the SENDCO has a Masters degree in Education with an SEND inclusion focus.

## **14. What should I do if I feel that the Local Offer and the Information Report is not being delivered or is not meeting my child's needs?**

If you feel that the Local Offer/Information report or the School Offer is not being delivered or is not meeting your child's needs then we urge you to contact school in the first instance, speaking to either the SENDCo (Sally Hewitt) or the Head of School (Kate Whitford). Concerns may then be escalated, if necessary, to the Director of Inclusion (Sue Costello) or to the Board of Directors at Aspire Academy Trust.

## **15. How is your School Offer and Information report reviewed?**

Our School Offer and Information Report is reviewed on an annual basis in consultation with staff, parents and directors of the school.