



Headteacher: Mr P Newbold

Individual Protocol for a pupil using paracetamol

Name of school	Southway Junior School	Date:	
Child's Name			
Date of Birth		Class	
Condition requiring on demand pain relief			
Name & Strength of Medicine			
How much to give (i.e. dose to be given)		Exp date:	
When to be given (time)		Self Administration? Yes / No	
Special precautions / other instructions / side effects that school needs to be aware of			
Phone number of emergency contact			
Name / relationship to child			
Name and phone number of GP			

Contact details for the GP/Consultant /Dentist/Nurse Practitioner/School Nurse who has recommended on demand pain relief

Name:	
Surgery/Hospital/Clinic:	
Phone No:	
Address:	

MEDICATION – Standard paracetamol suitable for children supplied by the parent as tablet/liquid (delete as appropriate) **NB. Paracetamol combined with other medication cannot be administered**

Dosage & Method: As prescribed on the container appropriate for the age and weight of the pupil. Medication will be administered following the protocol detailed overleaf. Only 1 dose can be administered at school for a maximum of 1 week and this requirement will be reviewed daily by the school in conjunction with the parent/guardian.

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Emergency procedures – if the pupil develops a rash or swelling this might be a sign of an allergic reaction or if it is suspected that the child has taken too much paracetamol in a 24 hour period call 999 and then contact the parents.

Protocol for the administration of paracetamol

- Verbal parental consent must be gained during the day to administer paracetamol between the start of school day and 12pm and again from 2pm and until the end of school day. If the parents cannot be contacted paracetamol cannot be administered.
- The school can administer paracetamol without additional parental consent on the day between 12pm and 2pm
- If paracetamol is administered at any time during the school day parents will be informed of the time of administration and dosage.
- The school will keep records of the administration of paracetamol as for prescribed medication.
- Pupils must not bring paracetamol (or other types of painkillers) to school for self-administration.

Use with caution:

- Liver problems
- Kidney problems
- Long term malnutrition
- Long term dehydration
- Epilepsy

Do not administer if the pupil is also taking any of the following drugs:

- Metoclopramide (relieves sickness and indigestion)
- Carbamazepine (treats a number of conditions including epilepsy)
- Phenobarbital or phenytoin (used to control seizures)
- Lixisenatide – used to treat type 2 diabetes)
- Imatinib – used to treat leukaemia
- **Other drugs containing paracetamol**

Record of administration of paracetamol

Day	1	2	3	4	5
Dose					
Time					
Additional parental consent gained(time)					

Agreed by: Welfare Officer Date

I agree that the medical information contained in this plan may be shared with individuals involved with my child's care and education.

I confirm that I have administered paracetamol in the past to my child without adverse reaction. I am aware that I will be informed by the school in writing when medication has been administered by (insert method of communication).

I am aware that my child can only have 4 doses of paracetamol in any 24 hour period.

Agreed by: Parent.....Date.....