



# Shirley Community Primary School

## Shirley Pre-School

Nuffield Road, Cambridge CB4 1TF  
e-mail: [office@shirley.cambs.sch.uk](mailto:office@shirley.cambs.sch.uk)  
Tel: 01223 712252 Fax: 01223 712253  
Headteacher: John Cattermole

Friday 20<sup>th</sup> March 2020

Dear Parents and Carers

We have been notified that the guidance the Local Authority agreed yesterday with the Department for Education around support for parents from Monday onwards, has been superseded and this letter outlines the current position (**March 20<sup>th</sup> am**).

The most recent scientific advice on how to further limit the spread of COVID-19 remains clear. The government have requested these key principles are followed:

1. If it is at all possible for **children to be at home safely, then they should not come to school**.
2. Parents should not rely for childcare on those 'who are advised to be in the stringent social distancing category'. This includes grandparents, friends, or family members with underlying conditions.
3. Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults.

The Government has requested that all schools provide **optional** care for a **limited number of children**. These are:

- **Children who are vulnerable – those who are:**
  - **Supported by Social Care**
  - **Children in Care – known as Looked After Children (LAC)**
  - **Young carers**
  - **EHCP Children**
  - **Disabled Children**
- **Children whose parents are critical to the Covid-19 response and cannot be safely cared for at home.**

**All other children will need to stay at home, so we ask that you do not send your child into school from Monday onwards.**

The government has also published an updated list of **key workers** which is attached to this letter. The guidance has also been revised to outline that this support is for children with **at least one parent or carer** who are identified as 'critical workers' by the government.

Please complete the attached proformas and return to the school office should you fall into the Key/Critical Worker category. **No child care will be provided without completion of these forms.**

I want to reiterate the key message about the closure plans: **Every child who can be safely cared for at home should be.** We absolutely understand that families are worried about being able to work but these are extraordinary times and we are all having to make some very difficult decisions and sacrifices. However, with the challenges we face with our own staff and the national social distancing policy, we wish to minimise any risks and the number of students attending should only be in circumstances where it is essential. This remains an ever-changing situation and the position may well change again in the future. We will continue to update you as the need arises.

I wish to thank all our school staff, volunteers, and Governors who have helped in recent days to keep the school open, and who will continue to do so over the coming months. I would also like to thank you for your continued support and understanding during this period.



## Definition of Key Workers

### Health and social care

This includes (but is not limited to); doctors, nurses, midwives, paramedics, social workers, care workers and other frontline health and social care staff including; volunteers, the support and specialist staff required to maintain the UK's health and social care sector, those working as part of the health and social care supply chain, including producers and distributors of medicines and medical/personal protective equipment.

### Education and childcare

This includes; nursery and teaching staff, teaching assistants, support staff, social workers and those specialist education professionals who must remain active during the COVID-19 response to deliver this approach.

### Key public services

This includes; those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services. Those responsible for the management of the deceased, and journalists and broadcasters who are providing public service broadcasting are to be included.

### Local and national government

This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services such as the payment of benefits, including in government agencies and arm's length bodies.

### Food and other necessary goods

This includes those involved in food production, processing, distribution, sale and delivery, as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines).

### Public safety and national security

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas.

### Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.

### Utilities, communication and financial services

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response, as well as key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.



**I am a Key Worker in the following service (please tick as appropriate):**

<b>Name:</b>	<b>Child/Children</b>	<b>Tick</b>
Health and social care		✓
Teachers and support school		
Education and childcare		
Key public services		
Local and national government		
Food and other necessary goods		
Public safety and national security		
Transport		
Utilities, communication and financial services		

I am in Full time/Part time employment:

Which days do you work?

Do you have a young or vulnerable children/young people at home you are a carer for? Y/N

If yes are you able to make alternative arrangements which do not involve asking Grandparents or other vulnerable people to support? Y/N

**Important Information**

- Options for the day are detailed below with a charge due for Breakfast and After School Club provisions. Times are fixed and we expect your child to remain in school all day for the childcare provision.
- You must provide a packed lunch for your child, even if they are in receipt of Free School Meals, as vouchers will be sent home in due course.
- You must provide a healthy snack if your child is staying until 6pm.
- 9am starter and 3.15pm leaver children will enter and exit via the main school entrance doors.
- 8am starter and 6pm leaver children will enter and exit via the Children’s Centre/Breakfast and After School Club doors.
- All children must wear full school uniform and bring PE kit.

Please complete and return all permission slips attached in order to book a place for your child/children.

Thank you.

Yours faithfully

Mr J Cattermole



## Booking and Permission Slip for Key Worker Childcare

Please indicate the dates you require childcare for next week. Charges are in respect of early 'Breakfast Club' provision or 'After School Club' provision:

### Monday 23<sup>rd</sup> March

8am until 3.15pm (£2 charge)

8am until 6pm (£4 charge)

9am until 3.15pm (no charge)

9am until 6pm (£2 charge)

### Tuesday 24<sup>th</sup> March

8am until 3.15pm (£2 charge)

8am until 6pm (£4 charge)

9am until 3.15pm (no charge)

9am until 6pm (£2 charge)

### Wednesday 25<sup>th</sup> March

8am until 3.15pm (£2 charge)

8am until 6pm (£4 charge)

9am until 3.15pm (no charge)

9am until 6pm (£2 charge)

### Thursday 26<sup>th</sup> March

8am until 3.15pm (£2 charge)

8am until 6pm (£4 charge)

9am until 3.15pm (no charge)

9am until 6pm (£2 charge)

### Friday 27<sup>th</sup> March

8am until 3.15pm (£2 charge)

8am until 6pm (£4 charge)

9am until 3.15pm (no charge)

9am until 6pm (£2 charge)

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Name of Child.....Class.....

Name of Keyworker Parent/Carer.....

Keyworker job.....

I give permission for my child above to attend Childcare at Shirley Primary School on the dates indicated above.

I enclose the relevant fee of £..... and will provide a packed lunch. (No nut products please!)

Parent/Carer Signature.....Date.....

Emergency Contact No.....

**8am arrivals and 6pm should arrive/depart via the Childrens' Centre/ Breakfast Club doors, all other children should use the main school entrance doors.**

