

Shirley Community Primary School Shirley Pre-School



Nuffield Road, Cambridge CB4 1TF
e-mail: office@shirley.cambs.sch.uk
Tel: 01223 712252 Fax: 01223 712253
Headteacher: John Cattermole

Deputy Headteachers: Diane Mitchell & Suzanne Wernham

2nd October, 2020

Dear Parents and Carers,

HOT SCHOOL MEALS – from Tuesday 6th October.

We hope that your child enjoyed our special pizza lunch on National Poetry Day. From the happy faces and comments, it certainly seemed to be a popular event. My thanks to ABM, our catering company, and everyone in school who worked so well together to make this such a success.

We are very pleased to share with you the good news that, from Tuesday 6th October, we will be reintroducing hot school meals. We hope that as many children as possible will enjoy having a tasty, hot meal at school with their classmates every day. There will also be a cheese 'grab and go' option if children prefer this.

With the exception of those in Dragonflies and Ladybirds classes, children will have their meals in the classrooms. All meals will be cooked in the school kitchen and transported in lidded containers to the classrooms, where they will be served by school staff. As lunchtimes for each class are staggered, we will be able to ensure that the food is served hot to each classroom in turn. Children in Dragonflies and Ladybirds classes will have their meals in the school dining hall. As the youngest children in school, this will be a good opportunity for them to learn about how we eat in there.

A copy of the current menu is attached and is also available on our school website. Please talk to your child about the options each day. Children will need to order their choice of meal when the school register is taken and will not be able to change their mind after, so it is important that they choose a meal they like.

It would also be very helpful if you could talk to your children about having a hot meal and about good table manners. Please encourage younger children to use a knife and fork independently and help them learn how to cut food on their plate. Staff will, of course, help if children need assistance.

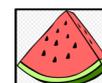
We have been able to keep the cost of meals the same this year, with no increase, at a price of £2.35 per meal. Payment must be made in advance and details of how you can make payment are given overleaf. Children who are entitled to free school meals do not have to pay. Those in Reception, Year 1 and Year 2 also do not need to pay as they are entitled to Universal Infant Free School Meals.

Please let us know if your child has any specific dietary requirements or allergies that you have not already shared with us.

Yours sincerely,



Mr. J. Cattermole
Headteacher



How to Pay for School Meals

Please pay for school meals in advance. You can make payment in the following ways:

- 1 Pupil Asset Parent App. This can be downloaded at the Appstore or Google Play. You will need to enter the email address the school holds for you and it will send an email link back to you. When you click on the link it will take you into the Pupil Asset App and it will be linked to your child. If you select payments it will give you an option of 'pots' to pay into. For payment for lunches you will need to select the 'school meals' pot and enter the amount you would like to pay.
- 2 By cheque – please make cheques payable to 'Shirley Primary School' and return in an envelope to the address above. Please write your child's name, class and 'payment for school meals' on the envelope.
- 3 By appointment only, you can also pay by card payment via the school reception office at the main school entrance.
- 4 If you are unable to pay by either of the above methods we will, if absolutely necessary, accept payment by cash. Please place cash in an envelope and write your child's name, class and 'payment for school meals' on the envelope. This can then be placed in the 'Dinner Money' post box in the Reception Area.

If you have any queries please email finance@shirley.cambs.sch.uk

