



Shirley Community Primary School Shirley Pre-School

Nuffield Road, Cambridge CB4 1TF
e-mail: office@shirley.cambs.sch.uk
Tel: 01223 712252 Fax: 01223 712253
Headteacher: John Cattermole
Deputy Headteachers: Diane Mitchell and Suzanne Wernham

Friday 26th February 2021

Letter to existing users of Shirley Breakfast Club and After-school Club

Dear Parents/Carers,

We are pleased to announce the re-opening of Shirley Breakfast and After School Club on Monday 8th March 2021.

We will be operating the club in the same way as we did last term, with four bubbles accessing different rooms (please see table below for details). Breakfast club opens at 8:00 a.m. and After School Club closes at 5:15.p.m; this is to allow time for each room to be cleaned and prepared for the next day. The location of the groups and drop off/collection points are as follows:

Bubble group	Location of group	Entrance/exit point
Year 1 children	Playroom (far left as you enter the main club room)	Car park entrance (by car park courtyard)
Reception and Year 2 children	Children's centre 'scout room' (right hand side as you enter children's centre)	Children's centre entrance
Lower KS2 children (Y3/4)	Club lounge (main room)	Children's centre entrance
Upper KS2 children (Y5/6)	Old hall	Car park entrance (nearest KS2 playground)

As parent circumstances or working patterns may have changed, we are asking you to complete another session booking form, so that we can update our registers and plan for numbers accordingly. Please complete and email the attached booking form to the school office: office@shirley.cambs.sch.uk by Thursday 4th March.

Yours sincerely

Mrs Suzanne Wernham
Deputy Headteacher

