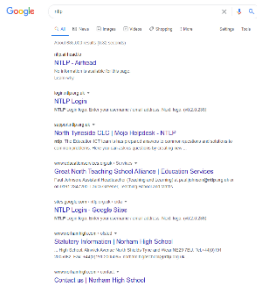


In the light of recent events we have prepared an email address for your child. Your child has been shown how to log on and send an email. Please can you assist your child to log onto their email following the steps below and the details provided. **Please send your teacher an email with your favourite joke on by Friday 25th.**



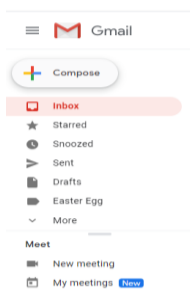
Open up Google on your chosen web provider.



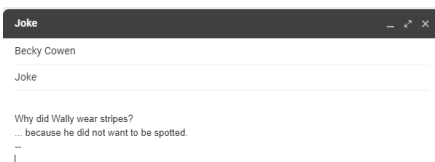
Search ntlp in Google and select NTLP login.



Enter your child's username and password. This will have been provided separately.



Click 'compose'. You will find this at the top left of your page.



Add in your recipient (who you want to send your email to) and type a message. When you have typed your message press 'send'.

Miss Cowen – becky.cowen@ntl.org.uk

Mrs Miller – Cheryl.miller@ntl.org.uk

