



The Skylark Federation

# Plumpton Primary School

Stewart James, BA (Hons), QTS – Executive Headteacher

Jonathan Hughes, MA (Hons), QTS – Head of School

Wednesday 16<sup>th</sup> September 2020

Dear Parents and Carers,

In Term 1 of the academic year, class teachers normally host 'Meet the Teacher' meetings in classrooms where parents and carers have the opportunity to speak to the class teacher about the curriculum overview for the term ahead and discuss any other questions they may have since the new academic year begun a fortnight ago.

Unfortunately, we are unable to run such face-to-face meetings this year, due to ongoing COVID-19 restrictions. To make it as safe as possible for our families and staff, we are going to be running virtual 'Meet the Teacher' sessions this year instead. On the school newsletter, we originally scheduled these meetings for 3.30pm; however, to allow families time to travel home, we have changed the time of all these Zoom sessions to **4pm**.

The virtual 'Meet the Teacher' sessions will be held on Zoom and we ask you to read through the following guidance to make sure the sessions can begin and run as smoothly as possible:

- Google 'Zoom' or go to Zoom via: <https://zoom.us/>;
- You may want to download the desktop app as it can be more user-friendly;
- Go onto the Zoom website (or app) and click on the '**join meet**' button; you should then be able to type in the Meeting ID/Passcode to join the meeting;
- Please **mute** yourself when you join the session- this is to reduce background noise and feedback, and to ensure everyone can hear the teacher talking;
- Please read through the class curriculum overview prior to the meeting - these were emailed to you on Monday 14<sup>th</sup> September and can be found on the class blogs;
- If you have any questions for the teacher, please write the questions in the 'chat' area on the screen so teachers are able to answer them at a suitable time.

We hope these meetings give parents and carers a chance to find out about our exciting curriculum plans for the term ahead. Again, the meetings will all take place at 4pm; the days, Meeting IDs and Passcodes are all below:

- Monday 21<sup>st</sup> September – 4pm – **Owls Class**
  - **Meeting ID:** 205 537 2082
  - **Passcode:** plumpton
- Tuesday 22<sup>nd</sup> September – 4pm – **Woodpeckers Class**
  - **Meeting ID:** 915 7216 0210
  - **Passcode:** plumpton
- Thursday 24<sup>th</sup> September – 4pm – **Kingfishers Class**
  - **Meeting ID:** 996 0415 3193
  - **Passcode:** plumpton
- Friday 25<sup>th</sup> September – 4pm – **Lapwings Class**
  - **Meeting ID:** 942 2667 1601
  - **Passcode:** plumpton

Yours faithfully,

Mr. S James  
Executive Head Teacher

Mr. J Hughes  
Head of School

