



Friday 11th September

Dear Parents and Carers,

We would like to take this opportunity to thank you all for your support this week. It has been so encouraging seeing all our pupils back at school enjoying learning and catching up with friends.

We would like to thank parents and carers especially for their support in helping us implement our staggered morning drop-off and afternoon pick-up arrangements. The morning drop-off has proven successful with children arriving gradually throughout their drop-off time and being quickly guided into their classrooms by their teachers. We also appreciate that all parents, when waiting at the school gate, have been adhering to the Government's social distancing guidelines, and also sending just one parent to collect their child: please continue to do this.

Adjustments to afternoon pick-up arrangements

However, we recognise that the afternoon pick-up times – which were first organised in July of this year – are too close together, which is resulting in the afternoon pick-up being more congested than the morning drop-off.

In anticipation of our Robins Class (Reception) starting school full-time in a few weeks' time, **from next Monday 14th September**, the afternoon pick-up times will be as follows:

Robins Class (Reception) – 3.00pm;

Owls Class (Yr 5 and 6) and Kingfisher Class (Yr 4 and 5) – 3.10pm;

Woodpeckers Class (Yr 2 and 3) and Lapwings Class (Yr 1) – 3.20pm.

These adjusted pick-up times now allow for 10 minutes between groups and for parents and carers to collect their children and leave the area in front of the school gate before the next group of children – and their parents – arrive. Please arrive promptly to collect your child at the time specified above to help us reduce the numbers of parents at the school gate at any one time. Our aim is to reduce adult-to-adult transmission as much as possible.

The morning drop-off times will remain the same:

Owls Class (Yr 5 and 6) and Kingfisher Class (Yr 4 and 5) – 08.30am - 08.40am;

Robins Class (Reception), Lapwings Class (Yr 1) and Woodpeckers Class – 08.45am – 08.55am.

Siblings

To save families having to wait at the gate for another sibling to be dismissed, siblings will now wait with their teacher until a parent/carer has come to collect the second sibling at the later pick-up time. For instance, if you have a child in Robins Class and Woodpecker Class (who are collected at 3pm and 3.20pm respectively), your child in Robins Class can be collected at 3.20pm. They will wait with their class teacher in the school hall.





The Skylark Federation

Plumpton Primary School

Stewart James, BA (Hons), QTS – Executive Headteacher

Jonathan Hughes, MA (Hons), QTS – Head of School

Visitors to school – please wear a mask

Following a review of our risk assessments, we now ask all visitors, when indoors on the school site, including parents and carers, to wear a mask in communal areas (including the corridor and office vestibule). We are still limiting the numbers of visitors to our school, and ask that parents and carers still continue to organise a phonecall with class teachers or the Senior Leadership Team as a first port of call.

Thank you for your continued support as we adapt our protocols to keep our children and families as safe as possible.

Yours faithfully,

Mr. S James
Executive Head Teacher

Mr. J Hughes
Head of School

