

Padstow School

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www.padstowschool.org

Member of Aspire Academy Trust

Attendance Newsletter - July 2018

Welcome to our Summer Term Attendance Newsletter. At Padstow, we are committed to ensuring that each and every child in our school fulfils their potential. To help us achieve this we want all of our children to have the best possible attendance.

Our Attendance Target this year is 96.5%

Why does every day and every minute count?

Attending school every day gives your child the opportunity to make friends and feel included, increases their confidence and self-esteem, improves their social skills and allows them to achieve their full potential.

Your child's absence is monitored closely by the school and the Local Authority. When your child's attendance falls below the national expectation, you will be asked to attend a meeting with the school and the Attendance Welfare Adviser.

What are the school times?

Punctuality is also just as important as attendance. Here at Padstow, registers are taken at 8:50am so that lessons can start promptly at 9:00am. It is important that children arrive in school on time as it supports them to learn good timekeeping and reduces classroom disruption for the other children and themselves.

It is very important to ensure your child starts the day calmly to ensure they don't miss vital parts of lessons as these start at 9:00am every morning. Arriving after 9:00am, a child misses the start of a lesson. Arriving after 10:00am, means a child will have missed their Read Write Inc lesson in KS1 and a complete Maths or English lesson in KS2. Children also feel embarrassed at having to enter the classroom late.

School finishes at 3.15pm. Children should be collected on time. Please inform the school if you wish for someone else to collect them. The office will then record this and let the classroom teacher know the change to the usual arrangements.

If your child is in Years 5 and 6, and you are happy for them to walk home, the school must have a letter from you giving permission for this to happen.

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What if I want to go on holiday?

Holidays during term time are not authorised in line with Government guidelines. If extended leave is required eg a close family bereavement or other exceptional circumstances you will need to complete a form, available from the school office, for the Head of School to consider whether the absence will be authorised or not. Holiday during term time will **not** be authorised.

What can I do to help improve my child's attendance?

- Avoid routine appointments during school times unless it is urgent.
- You can help by bringing your child in school after or before the appointment as long as you inform the office.
- Make an appointment to speak to either the Head of School or the Pastoral Lead.

Attendance figures for each class and the school overall from 5th September 2017 to 17th July 2018 are:

Reception:	91.64%	Year 1:	94.23%	Year 2:	92.04%
Year 3:	93.88%	Year 4:	92.13%	Year 5:	93.21%
Year 6:	94.76%				
Average School Attendance:			93.06%		

No Absence	10 days absence	12 days absence	19 days absence	29 days absence	38 days absence
190 days of education	180 days of education	178 days of education	171 days of education	161 days of education	152 days of education
100%	95%	94%	90%	85%	80%
Very Good		Worrying		Serious Concern	
Best chance of success. Gets your child off to a flying start!		Less chance of success. Makes it harder for your child to make progress.		Your child will find it very difficult to make progress. May result in court action!	

Please visit our website: www.padstowschool.org for further information on our parents leaflet.