

Stannington First School



Charging and Remissions policy

Author:	SFS Governing Body
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Chair of Governors	Tim Hague
Headteacher	Alexandra Palmer

Charging and Remissions Policy

School visits

Parents will be asked for **voluntary contributions** towards the cost of school visits and they will be advised of the amount needed to meet the cost of the trip. Whilst not contributing on a voluntary basis in no way diminishes the right of a child to take part in a school activity organised for his/her group/class, should voluntary contributions not be sufficient to cover the overall expenses of a trip, that trip may be cancelled.

Board, lodging and travel expenses on residential trips will be **charged in full**. In cases of genuine need the school will use its best endeavours to fund, or part fund, the cost of any such trip. The decision as to whether a trip is financially viable or should be cancelled lies with the Head Teacher, who will keep the Chair of Governors informed of any such eventuality. There is a limit to the amount the school can subsidise trips without depleting funding for other activities and commitments.

Music lessons

Instrumental Music Tuition is available, but must be paid for in full by parents. Parents will not be asked for payment for ingredients or materials used in the delivery of the statutory curriculum, however, voluntary contributions will be accepted.

Swimming lessons

Our Year 3 & 4 children attend weekly swimming lessons, for a 1 hour tutored lesson at Morpeth Riverside Leisure Centre. The school budget meets part of this cost and the balance is met by parents. This works out at approximately £5 per week, but varies very slightly from term to term. Although the parental contribution is voluntary, there is a limit to the amount the school can subsidise swimming without depleting funding for other activities and commitments.

Milk

Reception children under 5 years old receive free milk and we offer older children milk at a subsidised cost. The cost varies on the length of the term but as an example the cost for the Autumn term 2017 was £12.48.

Fruit

Children in Reception and Years 1 and 2 receive free fruit and we offer fruit to children in KS2 at approximately 0.12p per day. This is paid for on a termly basis.

Methods of payment

We offer parents an online payment facility for all charges and details are shared with parents when they join the school. Alternatively payments can be made by cash or cheque. Details are included with payment requests.

Remissions

Where the parents of a child are in receipt of state benefits which would entitle their child to receive free school meals (and are therefore Pupil Premium) the Governing Body will remit the majority of the cost of board and lodging for any residential activity (classed as an optional extra taking place outside school hours). This is made clear in all correspondence in relation to these activities. In other circumstances the Governing Body will invite parents to apply in confidence to the Head Teacher for the remission of charges in part or in full. The Head Teacher in consultation with the Chair of Governors will make authorisation of remission.

Nursery charges

15 hours free childcare

All children in England get 570 free hours per year. It is usually taken as 15 hours a week for 38 weeks of the year during term time, but you can choose to take fewer hours. This free entitlement can be shared between more than one setting. Parents will be required to sign a parent/school contract stating when and where children are accessing their 15 hours free entitlement.

30 hours free childcare

However you may be able to get up to 30 hours free childcare (1,140 hours per year, which you can choose how you take).

30 hours eligibility

You can usually get 30 hours free childcare if you (and your partner, if you have one) are:

- in work - or getting parental leave, sick leave or annual leave
- each earning at least the [National Minimum Wage or Living Wage](#) for 16 hours a week - this is £120 if you're over 25

This earnings limit doesn't apply if you're self-employed and started your business less than 12 months ago.

You're not eligible if:

- your child doesn't usually live with you
- the child is your foster child
- either you or your partner has a [taxable income](#) over £100,000

You can get 30 hours free childcare at the same time as claiming Universal Credit, tax credits or childcare vouchers.

Stannington First School Nursery Session times:

Morning Session 8.50 a.m. – 11.50 p.m.

Afternoon Session 12.15 p.m. – 3.15 p.m.

Your child can stay for a hot lunch from 11.50 – 1.00 p.m. The price of a nursery hot lunch is £2.00.

Additional Nursery Sessions and Charges

Additional 3 hour nursery sessions are subject to availability. Sessions are charged at £4.40 per hour. This charge will be reviewed annually.

Additional sessions and charges will be outlined in the parent/school contract.

Additional sessions must be arranged termly in advance in agreement with the school.

A half term's notice will be required if parents wish to cancel additional sessions at Stannington. School reserves the right to charge a half terms fees should parents not provide this notice.

Nursery milk & fruit

Parents of nursery children will be asked for **voluntary contributions** towards the cost of milk and fruit. Once children reach reception age they automatically receive free milk and fruit. The suggested contribution is £15 per term.

Nursery Payment Methods

Invoices for payment of additional nursery sessions will be issued at the end of each calendar month and payment will be due within 14 days. Payment details are listed on the invoice.

The Head Teacher and governing body reserve the right to amend the frequency of invoicing.

If a child is absent, refunds or reductions are not available. (Nursery costs do not reduce if your child is absent).

Nursery Payment Arrears

Any invoices not paid will become nursery fee arrears. Failure to pay arrears within 2 weeks will result in the child's additional sessions at the Nursery being withdrawn.

Cancellation of Contract

The cancellation of the free entitlement sessions can be made at any time. Parents will be required to sign an updated parent/school contract.

To cancel additional (charged) sessions a half term's notice will be required.

Any permanently cancelled sessions will be made available to children on the nursery waiting list.

Once additional sessions are cancelled school cannot guarantee re-instating them.