



St Chad's CofE Nursery and Infant School

COVID-19 Addendum to the Golden Behaviour Policy

School Leader: K Leach

Link Governor: M Gladwell

Policy Approved

Signed: M Gladwell

Date: 30.05.2020

Policy Reviewed

Signed: M Gladwell

Date: 10.03.21

Policy Reviewed

Signed: M Gladwell

Date: 20.01.21

Policy Reviewed

Signed:

Date:

Policy Reviewed

Signed:

Date:



Statement of Intent

The school aims to act in accordance with our Golden Behaviour Policy (available on the school website) at all times; however, we understand the necessity for additional rules and considerations during the coronavirus (COVID-19) pandemic. This addendum sets out what additional actions the school will take during this time.

The information in this addendum is under constant review and kept updated to reflect any changes to national or local guidance.

Aims

In addition to the current aims outlined in the Golden Behaviour Policy this addendum is also designed to:

- encourage pupils to use positive hygiene practices in school;
- encourage social distancing in school.

The teacher's role

As outlined in our Golden Behaviour Policy, teachers need to establish consistent levels of acceptable behavior with the support of parents, senior leaders and governors. Positive expectations, praise and rewards continue to be the key to successful classroom management. Pupils need to know how to make good choices. They need to receive consistent positive encouragement as a means of motivation. They need to be taught strategies to help them manage their own behaviour. Teacher's need to recognise that effective conditions for learning: (planning, pitch, pace, participation etc.) will impact positively on general classroom behaviour.

Rules

Our school's LOVE Promise continues to be in place. We:

Look after our school and each other
Only ever do our best
Value everyone and remember our manners
Enjoy our learning!

Pupils need support both at home and in school to understand additional positive steps they can take to support the health and welfare of all in school in an age-appropriate way. These include:

- **Understanding and following social distancing:**
 - Staying two metres (3 big steps) away from other pupils and staff, as much as possible;
 - Following social distancing markings in school;
 - Avoiding touching other people;
 - Keeping hands to themselves and not touching other people's things;
 - Playing only with toys that the teacher gives permission to;
 - Staying in allocated spaces/areas in the school building, on the playground and on the field;
 - Remaining with pupils in their allocated 'bubble group and not mixing with other pupils.
- **Understanding and following good hand and respiratory hygiene:**
 - Washing hands independently with soap for 20 seconds (using the schools' handwashing song as an aide);
 - Washing hands on arrival into school, before and after eating, before and after using the toilet and whenever an adult says to do so;
 - Keeping hands to themselves and not idly touching surfaces unnecessarily e.g. brushing walls with their hand when walking down the corridor;
 - Coughing or sneezing into their arm or in a tissue;



- Using a tissue to blow/wipe my nose, carefully putting it in the bin and then washing hands (*catch it, bin it, kill it*).
- **Not bringing things into school from home that school has not authorised e.g. toys.**
- **Telling an adult if they feel unwell.**

SAFE Promise

We have introduced our **SAFE** Promise to help our pupils to better understand these new safety measures and protocols in an age-appropriate way.

I promise to:

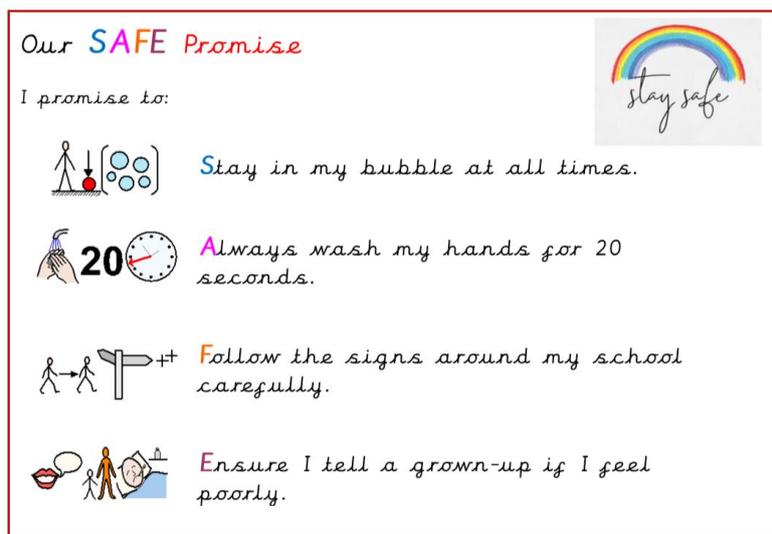
Stay in my bubble at all times.

Always wash my hands for 20 seconds.

Follow the signs around my school carefully.

Ensure I tell a grown-up if I feel poorly.

Posters have been created, displaying the SAFE Promise, to help pupils understand and follow protocols in school. Teachers will support pupils in understanding and following these rules.



Social distancing markings in school are purposefully bright and engaging to capture the pupil's eye. Where possible, floor markings are shaped into a heart – our school logo that pupils are familiar with. Pupils will be taught that these markings are not something to be scared by and are there to help to keep us all safe, thus supporting our everyday LOVE Promise. Markings are displayed in all classrooms and corridors and regularly verbalised and reinforced with pupils in all key stages.





Behaviour management strategies (including sanctions) continue to be as per current policy, with positive reinforcement and reward systems at the heart. They will remain age and developmentally appropriate with specific plans for any individuals who require them as per current policy. Sanctions will be proportionate and take into account the individual needs of pupils. We will seek the support of parents where a child is persistently struggling to follow our SAFE Promise, in particular distancing and hygiene.

Our Line up Code

In addition to our SAFE Promise, a line up code will also be in place. This will be regularly rehearsed and reinforced.

When I am asked to line up I:

Walk to the end of the line
Leave a person space
Keep my hands and my feet to myself
Keep calm, still and quiet

Enforcing new rules

The school ensures that infection control and social distancing rules are communicated effectively to all pupils. Staff are informed about the measures in place so they can enforce these rules at all times. The school informs parents of any changes to provision outlined in this policy.

Staff are informed of sanctions and rewards in place to aid enforcement of these rules in line with this policy. Where required, staff explicitly teach and supervise health and hygiene arrangements, e.g. handwashing, tissue disposal and toilet flushing.

The school recognises that pupils may be supervised or taught by members of staff they have had no prior contact with; however, pupils are expected to treat all members of staff with respect and work together to maintain a safe environment.

The school expects pupils in wrap-around care, e.g. after-school clubs, to adhere to the school's social distancing and infection control rules.

Attendance

Attendance is mandatory for all pupils from 8th March 2021.

The attendance register is taken as usual, in line with the school's Attendance Policy. Pupils should not attend school if they are following public health or clinical advice to stay at home, and pupils and their parents are not to be penalised for these absences. If a pupil needs to stay at home due to following public health or clinical advice, the reason for their absence is reviewed on a weekly basis by the headteacher. If a pupil cannot attend school for any reason, their parent must get in touch with the school office. If the school is not contacted regarding an absence, the pupil's parent will be contacted on the first day of the absence.

Additional health, welfare and safety rules

We have specific rules being enforced on the grounds of health, welfare and safety:

Food and drink

Pupils can bring a packed lunch from home. Pupils will be supplied with a snack, lunch and water throughout the school day. Home dinners are not permitted.

Book Bags and PE Kits

Book Bags are stored in class boxes or trays as outlined in the updated Risk Assessment. Pupils will wear PE kits on their allocated class day.



School Clothing

Pupils will continue to come to school in their school uniform.

Jewellery

All jewellery will be discouraged and teachers will speak to the child's parents at the end of the day and ask them not to send it the following day. Hand jewellery (e.g. rings) are not permitted as this hinders good hand hygiene.

Personal Property

Pupils are asked not to bring any personal property from home. Toys from home are not permitted. If they do, these are given to the 'bubble' member of staff and given back to the child at the end of the day.

Pupils are asked to wear an appropriate winter coat, hat and gloves. Pupils hang items on their allocated coat peg.

Close contact behavioural management

If, in exceptional circumstances, a child needs to be removed from the bubble, a member of the bubble team will take that child out of the classroom to the allocated work station and should be supervised working at a table until they are able to return to the bubble.

Behavioural management which requires the use of reasonable force or restraint as a last resort is carried out in line with the Positive Handling Policy. The school recognises that social distancing and infection control measures cannot be adhered to using reasonable force or exercising restraint on a pupil to control their behaviour to prevent them posing a significant risk to themselves or others. Once a pupil no longer needs to be restrained for the safety of others or themselves, staff continue to adhere to the social distancing and infection control measures put in place. If a member of staff develops coronavirus symptoms after using restraint or reasonable force, they are sent home immediately and advised to test for coronavirus.

Hygiene and infection control

The school's Coronavirus (COVID-19): Risk Assessment for Full Opening is conducted prior to full opening in March 2021 in order to enforce adequate and practical measures to protect the health and safety of both staff and pupils.

The school understands that younger pupils and those with complex needs may not understand why the infection control measures need to be in place and may struggle to follow them. These pupils are supported to adhere to the measures and their needs are taken into account with regards to discipline and giving rewards.

Pupils remain within their assigned 'bubbles' and avoid mixing with others as much as possible – staff reinforce this behaviour through teaching, rewards and supervision.

Pupils are expected to wash their hands for at least 20 seconds with soap and water, and/or alcohol-based hand sanitiser:

- Upon arrival at school.
- Before and after consuming food.
- After using the toilet.
- After coughing or sneezing.
- When they return from breaks.
- When they change rooms.



Younger pupils and those with complex needs are helped to clean their hands properly and are supervised when using hand sanitiser.

Pupils are expected to maintain good hand and respiratory hygiene at all times while in school, to the best of their ability.

Pupils are expected to dispose of tissues using the bins provided.

Pupils are expected to use infection control provisions responsibly, e.g. using hand sanitiser as directed.

Pupils are discouraged from sharing equipment or toys which pose a higher risk of infection.

The school prohibits pupils from spitting, biting, purposefully coughing in another person's vicinity, or other behaviours that increase the risk of spreading infection, e.g. purposefully disposing of soiled tissues in an unsafe manner.

The school understands that some pupils with complex needs will struggle to maintain good respiratory hygiene, e.g. those who spit uncontrollably or use saliva as a sensory stimulant. Individual risk assessments are conducted for these pupils to ensure their safety and the safety of the staff who work with them.

Pupils whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with the behaviour policy.

Pupils who are deemed unable to fully adhere to infection control rules, e.g. some pupils with SEND or younger pupils, are not disciplined for poor behaviour in this regard – positive behaviour is reinforced using praise and rewards.

Members of staff encourage pupils who are deemed unable to fully adhere to infection control rules to practice good infection control behaviours to the best of their ability, through teaching, praise and supervision.

Pupils are not expected to wear face coverings on the premises. If a pupil comes to school in a face covering, e.g. because they have had to travel on public transport to get to school, they are asked to remove the covering safely with the support of their parent/carer upon entering the premises. When removing a face covering, pupils must:

- Not touch the front of their face covering during use or when removing them.
- Wash their hands immediately on arrival to school.
- For temporary face coverings, dispose of them in a covered bin.
- For reusable face coverings, store them in a plastic bag (parents/carere are asked to take this back home with them for safe storage).
- Wash their hands after removing the face covering.

Start and End of the School Day

With the support of their parent/carer, the school expects pupils to follow all arrival and departure arrangements to the best of their ability and to arrive at the correct time.

Pupils and parents have been issued with designated start and finish times.

A one way system will be in operation along Gordon Road, with 2 metre social distancing markings on the pavement. Designated staff members will be positioned in the following areas:



- Outside the main school gate.
- Outside the railings on Gordon Road
- Alongside the bus shelter
- Inside the main foyer

At the front of the queue, parents will say goodbye to the child: parents are not permitted to enter through the main gate. Staff members will be positioned alongside the entrance to help navigate the child into the main building. A 'line up here' sign and a 'say goodbye to your child' here sign will be put out in the mornings to help encourage social distancing.

In the event that a child becomes distressed and displays separation anxiety, the parent and child will be asked to move to the 'goodbye bench,' so that the parent can help settle the child. Staff will not be able to carry the distressed pupils into the building. To help an anxious child transition back to school, the parent may be advised to walk the child to and from school over a period of a few days to help them become familiar once again with the school routine and saying goodbye to their parent/carer.

Music will be played outside the main school gate and a bubble machine will be in operation to help create a positive and jovial atmosphere and encourage all pupils to say goodbye to their parent/carer in a calm manner.

Pupils are expected to participate in any infection control and social distancing measures, e.g. using hand sanitiser before entering the main school building, washing hands on arrival.

At the end of the day, pupils will seat in their bubble groups in the school hall (KS1) or in the Bears classroom (Yr1 and FS). Staff will need to allow for a minimum of 10 minutes before home time to help walk pupils to the hall/Bears classroom and get them seated and settled.

If a child has not been collected at the designated time, they will be escorted back to the 'bubble' classroom and supervised by the 'bubble staff' until the parent arrives. The sofa in the main foyer area is not to be used. A member of the SLT will be told so they can communicate with the parents the importance of arriving on time.

Social distancing:

General

Pupils adhere to the social distancing measures put in place by the school, which will be fully explained to them on their return to school.

Pupils form orderly queues, e.g. when waiting to use the toilets, using the two metre floor markings where necessary, and they are respectful and patient towards their peers.

Pupils are expected to:

- Refrain from close contact with people who display symptoms of coronavirus.
- Remain at least two metres apart from other people, where practicable.
- Remain within their assigned bubbles.

Where is it not practicable for pupils to remain two metres apart from others, they are expected to maintain as much distance between themselves and others as possible and to ensure their time in close proximity to others is limited.

Pupils are placed into bubbles and they are not permitted to mix with other pupils outside this bubble, unless instructed to do so by their class teacher.



Pupils whose behaviour is purposefully contrary to the school's social distancing measures are disciplined in line with the behaviour policy.

Pupils who are deemed unable to fully adhere to social distancing measures, e.g. some pupils with SEND or younger pupils, are not disciplined for poor behaviour in this regard – positive behaviour is reinforced using praise and rewards.

Members of staff encourage pupils who are deemed unable to fully adhere to social distancing measures to keep away from others, to the best of their ability, through teaching, praise and supervision.

Lunchtime in the hall

The school expects pupils to respect the health and safety of lunchtime staff and to follow all infection control and social distancing rules put in place while collecting and eating food. Pupils are allocated specific times and areas for their lunch to help adhere to social distancing rules. Pupils do not enter the dining area unless expressly told to do so by a member of staff.

During sports and exercise activities

The school expects pupils to follow all social distancing and infection control measures during sports and exercise activities, both indoors and outdoors.

Pupils are expected to wear their PE kits to school on their allocated PE day.

Pupils whose behaviour purposefully poses a greater risk of infection, are disciplined in line with the behaviour policy. Pupils who are deemed unable to adequately follow infection control measures during sports, activities and play are not disciplined – correct behaviour is reinforced by a member of staff.

Moving around school

The school expects all pupils to move around the school following the school's arrangements, e.g. using one-way systems.

The school prohibits pupils from lingering in walkways, including stairs, and other communal areas without good cause.

Pupils are expected to move directly from one destination to the next at the times allotted to them and in their assigned groups, e.g. moving from one class to another or using the dining hall.

Pupils may leave the classroom to use the toilets or other sanitary facilities one at a time, with permission from a member of staff.

Pupils who purposefully and continuously linger in walkways and communal areas without good cause are disciplined in line with the behaviour policy.

The school's environment mantra, *calm, still and quiet*, remains in place.

Sending a pupil around school to pass on a message to a staff member must only be used in an emergency. Sending pupils to the Golden Book is not permitted at this time; instead, teachers will email the names of Golden Book entries to the headteacher.

Pupils are not permitted to enter classrooms outside of their bubble group.

Pupils not behaving appropriately should be encouraged to do so; reminded of what is expected or face sanctions for repeated lapses. If observed running with a total disregard for other people or displayed work, then sanctions should be brought to play.



Movement around school - suggested procedures for large groups

- Call the group together using the familiar phrase: 'Can I have your attention please?'
- Give out any instructions and set expectations.
- Use and enforce 'Our Line Up Code', including social distancing.
- Make sure all pupils are settled before setting off.
- Use set points to walk to and wait i.e. foot of stairs, corners, doors etc.
- Try to have no more than one class meeting at any one point at any one time.
- Walk to the left hand side of the corridor/stairs.
- Think about your own position to allow maximum supervision of your group as they move around i.e. stand at corners, foot of stairs etc.
- Encourage the concept of personal space. In due course this should lead to sensible self-disciplined movement around school as the pupils become familiar with expectations and procedures.

Ill health and infection

The school expects pupils to report to a member of staff as soon as possible if they are feeling unwell and showing symptoms of coronavirus, or believe a peer is showing symptoms of coronavirus.

Any bullying or harassment towards pupils who have had, currently have, or are suspected to have coronavirus is not tolerated – this behaviour is addressed in line with the behaviour policy and the Anti-Bullying Policy.

The school has allocated a suitable area that can be used to isolate pupils who shows symptoms of coronavirus whilst they wait for their parent or primary carer to collect them (the Learning Zone).

Pupils who have been advised to self-isolate at school while waiting to go home are expected to follow all infection control and social distancing rules in place and must not leave the area used to isolate them until their parents or primary carer picks them up.

Playtime and lunchtime arrangements

The school expects pupils to adhere to social distancing and infection control measures, to the best of their ability, during lunchtimes and breaktimes.

Pupils are expected take their breaks and lunchtimes at phased times, within their permitted bubbles and only in designated areas. It is essential that all staff adhere to the timetable in operation.

Any pupil requiring first aid at playtime should be treated by a member of bubble staff on duty on the playground and field. First Aid bumbags containing PPE will be in operation. Staff on duty should record all incidences in the first aid sheets that are kept in the bumbag. First Aid should only be administered inside school in the event of an emergency (the Reception foyer area). A member of SLT and/or the Deputy Safeguarding Lead must be alerted.

The school premises

Pupils are prohibited from entering areas of the school that have been closed for cleaning, social distancing, or infection control purposes. Pupils who purposefully access prohibited areas of the school without permission are disciplined in line with the behaviour policy – pupils who are deemed unable to fully adhere to these restrictions are not disciplined and the correct behaviour is reinforced instead.

School uniform

The school expects all pupils to wear uniform while in school, in line with the School Uniform Policy. Parents do not need to clean their child's uniform any more often than usual. Reasonable adjustments are made where pupils cannot, for good reason, wear the correct school uniform, e.g. the pupil has outgrown an item of uniform and their parent is currently unable to replace it.



Managing the behaviour of remote learners

While all pupils will return to school, there may still be times when pupils need to learn remotely, e.g. due to a local lockdown or when the pupil is following health advice to stay at home.

Pupils who are learning remotely off-site are expected to adhere to this policy and the Pupil Remote Learning Policy, where applicable.

The school expects pupils who are learning remotely, with the support of their parent/carer, to uphold good behaviour at all times and to:

- Complete the work that has been set and return it on time, to the best of their ability.
- Keep all communication polite and appropriate, and in line with the school's remote learning arrangements.
- Not misuse or mistreat the resources or technology utilised for the delivery of remote learning.
- Report any issues, including harassment or bullying from their peers, to their teacher.

The school recognises that some sanctions are unable to be given to pupils learning remotely and that adjustments to the actions outlined in this policy may be in place.

Support for pupils

The school understands that adverse experiences and/or lack of routines of regular attendance and classroom discipline may contribute to disengagement with education in some pupils, resulting in increased incidences of poor behaviour.

Relevant staff work with pupils who are struggling to reengage with school and who are at risk of being absent and/or persistently disruptive, including providing support for overcoming barriers to attendance and behaviour and to help them reintegrate back into school life.

The school understands that some pupils will return to school having been exposed to a range of adversity and trauma, which may lead to an increase in social, emotional and mental health (SEMH) concerns. Appropriate support for pupils with SEMH issues is arranged, including arranging access to services such as educational psychologists, social workers and counsellors.

The SENCO works with local services to ensure services and support are in place for pupils with SEND to allow them a smooth return to school.

The parents of pupils who require support to reengage with school are contacted before the beginning of the academic year to set expectations, discuss concerns and build confidence in their child returning to school. Where a pupil requires additional support, relevant staff consider what support or reasonable adjustments are needed and develop a plan to deliver this support.

EHC plans, pastoral support plans or multi-agency plans for relevant pupils are kept up-to-date. Pastoral staff and the DSL and their deputies undertake the appropriate training to ensure they are able to spot signs of distress and poor mental health.

Rewards

Rewards are given in line with the Golden Behaviour Policy, where practicable. It is of paramount importance that praise and reward should continue to have great emphasis, especially to help reinforce the health, welfare and safety rules, as outlined in this addendum (our SAFE Promise). Dojos continue to be used to encourage positive behaviour. Dojo points will be updated to help reinforce our SAFE Promise and Line Up Code.

Staff ensure that any rewards given adhere to the school's infection control and social distancing measures.



The school understands that pupils may have had different experiences during the coronavirus pandemic and that this may affect how pupils re-adapt to a school environment and its routines. Where the school recognises that a pupil's challenging behaviour may be linked to their experiences during the coronavirus pandemic, e.g. bereavement, it acts in line with relevant policies and ensures adequate wellbeing support is offered.

Golden Book

Our Golden Book Collective Worship will be held virtually so pupils can still have their achievements celebrated.

Sanctions

Sanctions continue to be in operation using our 'Good to be green' system, as outlined in the Golden Behaviour Policy. However, 'partner' classes cannot be used in the event of a child needing Time Out.

In the event that **Time Out B needs to be implemented**: The child should be escorted by a member of the bubble staff to the bubble table outside of their classroom. The staff member should ensure that there is a 2 metre distance between themselves and the child. Once Time Out has ended and the child has returned to their bubble classroom, the table must be cleaned.

The bubble staff should update SIMs and inform the parents detailing the incident and sanctions. The office staff will generate the letter; the teacher must inform them of the contents in line with policy sanctions.

In the event that **Time Out C needs to be implemented**: The child should be escorted by a member of the bubble staff to the Time Out table in the hall. The Time Out table should have a visible sign on it and must only be used for this purpose. Senior leadership should be informed and they will contact the child's parents and explain the incidents and sanctions and discuss next steps depending on the level of risk posed to others. The bubble staff should update SIMs.

Inappropriate behavior

Some behavior concerns may previously have been deemed less serious, however, in light of COVID-19 and due to the important health and safety measures that now need to be in place, some behaviors now have the potential to be more serious.

<ul style="list-style-type: none"> • Not moving around school as per specific instructions • Not lining up or sitting following instructions to remain 2 metres apart wherever possible • Not following instructions on hygiene, such as handwashing or sanitizing • Not following instructions about sharing equipment or other items • Not following school routines for arrival/departure • Not following expectations about sneezing, coughing, tissue and disposal (in line with the 'catch it, kill it, bin it' message) • Touching another child's equipment or belongings • Attempting to socialise with a child from another bubble group 		
Once	More than once	Frequently/Deliberately
<ul style="list-style-type: none"> • Staff reminder given • General school behavior system followed 	<ul style="list-style-type: none"> • Staff reminder given • Time Out B issued • Parents/carers informally contacted by telephone • General school behavior system followed 	<ul style="list-style-type: none"> • Staff reminder given • Time Out C issued • Parents/carers contacted by telephone and in writing (SLT) • School Monitoring chronology opened and



		referral to Inclusion Lead
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<p>Deliberately:</p> <ul style="list-style-type: none"> • Tampering with hygiene material such as soap or sanitiser • Tampering with bins or the contents of bins • Entering an area or zone that is out of bounds which may compromise the health of pupils and staff in another bubble group • Deliberately misusing toilet areas and facilities • Entering an area or zone that is out of bounds which may compromise the health of pupils and staff in another bubble group • Attempting to socialise with a child from another bubble group which may compromise the health and safety of the child 	
Once	More than once
<ul style="list-style-type: none"> • Staff reminder given • Time Out C issued • Parents/carers contacted by telephone and in writing (SLT) • School Monitoring chronology opened and referral to Inclusion Lead • Staff reminder given 	<ul style="list-style-type: none"> • Time Out C issued • Parents/carers contacted for urgent meeting with SLT • Risk Assessment to be completed to ascertain whether it is safe to have the child in school

<p>Deliberately:</p> <ul style="list-style-type: none"> • Coughing or spitting at somebody • Any action that would usually require the need for restraint and which would may compromise the ability to remain socially distanced
Once
<ul style="list-style-type: none"> • Time Out C issued • Parents/carers contacted for urgent meeting with SLT • Risk Assessment to be completed to ascertain whether it is safe to have the child in school

Exclusions

All poor behaviour is addressed in line with the behaviour policy and discipline remains rational, reasonable, fair and proportionate. Persistent poor behaviour, including the persistent, purposeful refusal to follow the school’s social distancing and infection control rules, may result in the pupil being excluded from school in the interests of the health and safety of the pupil and others. The headteacher retains the power to exclude pupils on disciplinary grounds – all exclusions and their arrangements are carried out in line with the Exclusions Policy, where practicable.

Permanent exclusion is only be used as a last resort.

Where a pupil with a social worker is at risk of exclusion, their social worker is informed and involved in relevant conversations.

The headteacher liaises with the LA and the parents of a permanently excluded pupil to arrange alternative provision to minimise any breaks in education. The timeframes set out in the Exclusions Policy remain in force, where practicable. This applies to all exclusions, including those that were issued before 23 March 2020. Where a deadline cannot be met, meetings and panel hearings may take



place even if the relevant deadline has been missed – where necessary, the Local Governing Body decides whether any meetings should be delayed. The Local Governing Body takes reasonable steps to ensure that meetings are arranged for a time when all parties are able to attend or attend virtually.

Home-School communication

This updated addendum will be communicated to parents via Class Dojo and on our school website. An 'in summary video' will be recorded and shared via Class Dojo to help outline the key messages regarding behavior expectations/protocols in light of COVID-19.

Parents will be encouraged to support their child to follow this policy, as outlined in the updated COVID-19 Home School Agreement. Parents will be given a copy of the agreement on their child's first return day back to school. A copy will also be shared via Class Dojo and made available on the school website.

As a parent/carer, I will:

- Comply with government guidance on social distancing for myself and my child(ren) outside of school;
- Notify school and not bring my child into school if they have any COVID-19 symptoms, or are unwell in any way, adhering to normal attendance procedures;
- Pick up my child promptly from school if they are unwell and need to go home;
- Adhere to my child's drop off and pick up times, ensuring that I am punctual;
- Adhere to our drop off and pick up procedures alongside Gordon Road, following our school's social distancing measures;
- Not go beyond the main school gate when dropping off/collecting my child;
- Leave the school site promptly, not stopping to chat to other parents and/or staff members;
- Make contact with the school either via the school telephone, school email or Class Dojo and avoid 'impromptu' face-to-face meetings with staff members where 2m social distancing cannot be maintained;
- Ensure that my child only brings a sun hat and coat (if needed) to school;
- Ensure that my child comes to school in clean suitable clothing every day, where possible, with shoes they can fasten independently;
- Practise and reinforce hand hygiene rules at home;
- Discuss and reinforce the 'pupils will....' section below with their child, supporting our 'SAFE Promise'.
- ***Please note that, if it comes to our attention that social distancing requirements are not being followed outside of school, your child may be asked to self-isolate.***

Pupil agreement. I will do my best to:

- Stay two metres (3 big steps) away from other pupils as much as possible, using the stickers in school to help me;
- Tell an adult if I feel unwell;
- Try not to touch other people;
- Keep my hands to myself and not touch other people's things;
- Wash my hands when I arrive at school, before and after I eat, before and after I have been to the toilet and whenever an adult tells me to;
- Wash my hands carefully with soap for 20 seconds (using my school's handwashing song to help me);
- Cough or sneeze into my arm or in a tissue;
- Use a tissue to blow/wipe my nose, carefully put the tissue in the bin and then wash my hands (*catch it, bin it, kill it*)
- Only play with the toys that my teacher tells me to



- Not bring things into school from home, or take things home from school;
- Stay where the teacher tells me to in the school building, on the playground and on the field;
- Continue to follow our school's LOVE Promise;
- Follow our school's 'SAFE Promise' to help keep myself and others as safe as possible:

Stay in my bubble at all times.

Always wash my hands for 20 seconds.

Follow the signs around my school carefully.

Ensure I tell a grown-up if I feel poorly.

As a school, we will:

- Provide an environment which has been risk assessed in response to the COVID-19 infection;
- Adhere to the social distancing measures as set out in the government guidance as much as we reasonably can;
- Stay alert for any pupils or staff demonstrating symptoms of COVID-19 and follow government guidance procedures in the event of a suspected case;
- Contact you as soon as possible if your child or any member in their bubble group displays symptoms of COVID-19;
- Inform you if a staff member or child in your child's 'bubble' tests positive for COVID-19;
- Teach and reinforce our 'SAFE Promise' (as outlined in the pupils's section of this agreement) alongside our school's 'LOVE Promise'
- Teach and reinforce safe hand hygiene and respiratory hygiene at all times;
- Provide soap and hand sanitiser for use by pupils and staff throughout the school;
- Follow cleaning routines to keep the premises clean throughout the day
- Provide a curriculum that meets the needs of your child's well-being, mental health and academic needs;
- Continue to promote and reinforce our 'Golden Behaviour' policy in a fair and consistent manner;
- Regularly review risk assessments, taking into account the changing situation relating to COVID-19 and subsequent emerging government guidance;
- Inform parents/carers of any new changes in guidance for schools.
- Contact you if we are concerned about your child's health
- Encourage your child to follow the school's code, LOVE

Monitoring and review

Regular feedback is provided to staff, pupils and parents on how well they are executing these behaviour expectations and procedures.

Parents, staff and pupils are asked for feedback on the behaviour expectations on a regular basis, and changes will be made where necessary.

This appendix is reviewed in reaction to any new government advice by the headteacher.

Once the school resumes regular activity, and if deemed appropriate by the headteacher, all sections within this addendum will expire.

