

11<sup>th</sup> October 2019

Dear parents / carers,

OAK Class

Thank you for your continued support during this period where we have extended absence of two Year One staff. We are unable to provide any detailed information about these staff absences, but we can confirm that neither will be present in school at the start of next week.

We are trying hard to ensure that there is consistency with supply staff that are employed in Oak Class. However, it is not always possible to book the services of the same supply teacher, as they are often committed a long time in advance. We are doing our utmost to ensure continuity for all the children in the year group.

Due to the way in which Year One operates, we are easily able to ensure the quality of the learning experience for all children across the year group. In order to support the Year One staff, our Deputy Headteacher, Elaine Wagg, is working alongside staff to provide strategic support and to ensure the quality of learning remains constant. In addition to this, additional staff are being deployed in the year group wherever appropriate.

I understand your concern, but would like to reassure you that we are constantly monitoring the situation and the wellbeing of all Year One children. We will keep you informed as much as we are able to, but please do not hesitate to contact me should you need to.

Regards

Vicki Masters