



Millfield Primary School

Grange Lane, Littleport, Ely, Cambs CB6 1HW
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Principal: Mrs D M Hannaford
Assistant Principal: Mrs L Read



The Governing body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

19th March 2020

Dear Parents,

We would like to thank you for your understanding at this difficult time; the situation we are currently experiencing is unprecedented in schools and therefore the decisions being made are challenging and time-consuming. We will endeavour to keep you up to date with any changes or information as soon as we possibly can.

From tomorrow, Friday 20th March 2020, at 3.15pm school will officially close to all pupils. We will be opening a Key Worker and Vulnerable Pupils school offer, subject to available spaces due to staffing. You will have been sent a link to a questionnaire in which you can book a space for your child, should you meet the government requirements for accessing this schooling. You must book your place for this, as we will need to plan for and arrange staffing according to pupil numbers.

For all other pupils, we have sent out home-learning packs and have provided training for your child to access The Elliot Foundation's virtual learning [platform](#). If your child was not in school to receive the learning pack, this will be available for you to collect on Monday; if you are self-isolating we will endeavour to deliver this to your home. Please support your child to continue their learning at home. As yet, we are uncertain how long schools will be closed for and await further guidance from the government regarding this. On the virtual learning platform there is a button with which children and parents can report any serious concerns they have. This will be reviewed daily and staff may contact you at home to deal with the concerns that you have expressed.

If your child is entitled to a free school meal, we will be offering a service from Monday whereby you may come to school to collect a 'Grab & Go' meal. There is no need for you to book this meal. Currently we are not able to offer this service to children who usually have a universal school meal, i.e. children in reception or key stage 1, who do not qualify for free school meals. We are awaiting further information about how we may be able to extend our food offer to families as we understand this is a big concern for many families at this time.

The school building will continue to be open and staff will be picking up messages via the answer phone and email to the school office. If you have any concerns, please do not hesitate to contact us and we will endeavour to get back to you within two school days or sooner if possible. School staff will continue to contact families by phone regarding meetings or on-going work and this contact may come from the school mobile phone, not the usual landline.

If you have any queries, please do not hesitate to contact school.

Yours sincerely,

Lauren Read
Vice Principal & SENCO