

5th May 2021

Dear Parents and Carers

Parents' Meetings All Year Groups
Tuesday 18th May 2021 OR Thursday 20th May 2021 3.30 – 6.00 pm
(Tuesday 25th May for Miss Clark not Thursday 20th)

As you know we normally have scheduled Parents' Evenings during the year. During the current climate it is difficult to have our parents' evenings in the usual way and we sadly had to postpone our Face to Face parents' evenings in October and hold it virtually in November on Zoom. **We will be holding our next Parents' Consultation Meeting on TEAMS which is the platform that you have all been using for your child's online learning.**

You will be able to choose and book your time slot through our website provider eSchools. You will be able to use your login details with eschools that you have used previously to logon to the website. We have attached guidance on how to book an appointment for your information.

Online booking will be available from 4.00 pm on Thursday 6th May until 9.30 on Monday 17th May.

You will only be able to see your child's teachers' availability and the slots that remain available. If you would like any further assistance please visit the following link <https://academy.eschools.co.uk/users/parents/parents-evening-parents> or contact the school office from **Friday 7th May after 9.30am and before 3.00pm.**

Please note that slots are booked on a first come, first served basis. Once you have selected your time slot on the website using eschools the class teacher will allocate the time to you and it will appear on your child's TEAMS calendar. On the day and time of the meeting you click on this slot on the calendar to join the meeting. We have arranged for the cameras to be on for the meetings so that you will see the teacher and the teacher will be able to see you, which will make for an easier, more communicative meeting.

If you have not received the invite in the calendar by the day of the meeting then please contact the school office.

The aim of the meeting is to speak to your child's teacher and gain an overview of how they have settled back into school, to discuss their progress, as well as discuss any specific help and support your child may be receiving.

Please note that timings will be strictly adhered to and a call may be suddenly ended if it is the end of your allocated slot. In the same way, time slots cannot be extended if you are late to the meeting as we will have other parents waiting in the virtual waiting room. We very much value the dialogue between the teacher and parent and so we ask that you take part in the meeting in a quiet place and that children are not in the room. Due to strict safeguarding regulations, meetings must also not be recorded. We hope that you can understand these measures at what is still a challenging time for everyone.

If you have any questions or queries or require any support with the above then do please ask.

Yours sincerely

Alison Fox
Headteacher

