



September 2020

**Wraysbury Primary School PTFA**

Dear Parents,

I hereby give notice of the AGM of Wraysbury Primary School PTFA, to be held on Wednesday 7th October 2020 at 7pm. This will include a review of last year's events and a summary of the financial position plus the appointment of the Office positions - Chair, Treasurer and Secretary. Please find attached the position descriptions. If you are interested in any of the positions, please send an email to [wraysburyschoolptfa@gmail.com](mailto:wraysburyschoolptfa@gmail.com) by Tuesday 6th October.

Unfortunately due to the current circumstances, we will be unable to hold this meeting face to face and therefore, we will be using Zoom. The details will be sent out nearer the time.

The PTFA plays a vital part in the school community and all parents, as members of the PTFA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school.

If you would like any further information about what is involved in being a Committee Member, please speak to a member of the existing committee or email us at [wraysburyschoolptfa@gmail.com](mailto:wraysburyschoolptfa@gmail.com).

We look forward to virtually seeing you on Wednesday 7th October.

Regards

Vanessa Cox