



Wraysbury Primary School

Activity: Back to School January 2021		Site: whole school site			
Coronavirus Pandemic					
People at Risk: school staff/pupils/visitors/cleaners/contractors		Additional Information:			
Risk Assessment					
Hazard Identified	Risks	Rating	Existing Control Measures	Additional Information	Rating
Transition of COVID-19 between individuals	Coronavirus could be transmitted between individuals in school, or families to the school	M	<p>Parents, carers and staff well informed that they or their children should not attend school if they have any COVID-19 symptoms, or have been in contact with anyone with symptoms, or have been in contact with someone who has tested positive for COVID-19.</p> <p>Parents and carers asked Health and Safety questions when dropping their child at the gates</p> <p>3 different gates used to disperse parents/children out</p> <p>Isolation room (Individual Care Room) is set up on site if a child develops symptoms and is waiting collection by parents – if the child needs the toilet, they should use the mod block disabled toilet, which would then be closed for deep cleaning</p> <p>PPE is available in the Isolation Room if required</p>	stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'	L
Poor respiratory hygiene and hand washing	Coronavirus could be transmitted between individuals in school	M	<p>Pupils wash their hand with soap for 20 seconds when coming in from outside and when going out from inside, between activities and before eating</p> <p>Hand sanitiser is available for staff</p> <p>“Catch it, bin it, kill it” promoted</p> <p>Tissues provided in all areas</p> <p>Deep Bins in all areas with bin bag – bins emptied daily</p>		L
Standard of cleaning	Coronavirus could be transmitted between	M	<p>Contractor and school cleaning staff have received additional training and supervision</p> <p>Higher concentrations of cleaning products in use</p> <p>High touch areas clean more regularly throughout the day</p>	COVID-19: cleaning of non-healthcare settings guidance.	L

	individuals in school		Sanitising wipes will be available for high touch areas Red/Green cards in place for when computers have been used and not cleaned Monitoring AR and Governors		
Mixing with other groups of children	Coronavirus could be transmitted between individuals in school	M	Children will be kept in consistent year group bubbles. This way, a full and balanced curriculum can be delivered Bubbles will not mix Where possible, older children will keep their distance within their bubble, however specialist teaching and wrap around care are still acceptable Sharing of rooms and social spaces will be limited as much as possible Staff not teaching across bubbles (except for safeguarding or welfare reasons)	https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak	L
Distancing measures in the classroom	Coronavirus could be transmitted between individuals in school	M	Where possible, adults should maintain a 1+ meter distance when inside, but it is known this is not always possible Tables-children sat next to each other or 1 meter apart opposite Avoid face to face contact closer than 1 meter Avoid large gatherings with more than 1 group Movement around the site should be kept to a minimum Single file when moving around the site Staggered break and lunch times Different staff spaces set up and staff can set up furniture to protect themselves		L
Arriving and leaving school	Coronavirus could be transmitted between individuals in school and families	M	Adjusted finish times (Soft start at the beginning of the day is sufficient) Children arrive through 3 different gates Waiting areas for parents. Signage Parents to wear masks at pick up and drop off 1 parent at drop off and pick up		L
Supporting SEND children	Some SEND pupils may struggle more than non-SEND pupils	M	Plans carefully thought about and communicated with parents and child. Social stories will be used to support these children SENDCo/class teachers communicated regularly with parents and children throughout lockdown Risk Assessments for individuals		L

			Visors for staff and aprons if desired High standard hand washing		
Staff and professionals who work in other settings (including peripatetic or supply teachers)	Coronavirus could be transmitted between individuals in school	M	Part time staff and outside professionals, who also work in other educational settings should: Minimise contact, face to face contact, and social distance from other staff as much as possible (1m+) All visitors to the school should wait outside and decision over how and when let in. Office staff to sign them Hand sanitizer is available in the Reception area Visitors to use the visitors toilets for hand washing		L
Use of equipment	Coronavirus could be transmitted between individuals in school	L	Staff and pupils should have their own items of stationary that are not shared. KS2 children asked to bring their own pencil case and resources. Children will be reminded regularly not to share their resources. Classroom resources such as books and games can be used and shared within the bubble Whole school shared resources such as PE and art equipment should be cleaned between different bubbles, or each bubble has their own equipment. If equipment is left unused for 48 hours (72 hours on plastics) it can be used by another bubble Rotas in place for playground areas – bubbles to only use one space per day. Children should only bring in essential items each day eg: lunch boxes, coats etc. Pupil books can be taken home if necessary, although unnecessary sharing should be avoided A stylus will be used for touch pads issued to each member of staff		L
Use of PPE	Coronavirus could be transmitted between individuals in school	L	The majority of staff in education will not require full PPE Appropriate PPE is in the isolation room for staff if necessary PPE will be available if a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used – currently we do not have any children that meet this criteria	safe working in education, childcare and children’s social care	L
Response to any infection		L	NHS track and trace processes known and the school will engage with Public Health England if necessary.	Public Health England health protection team	L

			<p>Parents made aware that if anyone in the home shows any symptoms, they must:</p> <ul style="list-style-type: none"> • Book a test • Staff/pupils must not come into school if they have symptoms • If symptoms show in school, they must be sent home • Provide details of any contacts if they test positive or asked to by NHS Track and Trace • Self isolate <p>Parents should inform the school immediately if a test result comes back positive</p>	<p>testing and tracing for coronavirus website</p>	
Managing a confirmed case		L	<p>School to contact RBWM and Local Health Protection Team.</p> <p>Health Protection will complete a risk assessment to confirm close contacts, who will be asked to self isolate</p> <p>Close contact is:</p> <ul style="list-style-type: none"> • Direct close contacts-face to face for any length of time, within 1 metre, including being coughed on, face to face conversation, or unprotected physical contact (skin to skin) • Proximity contacts-extended close contact (within 1 to 2 metres for more than 15 minutes) • Travelling in a small vehicle, like a car <p>Definitive advice on who must be sent home will be given by the Health Protection Team</p> <p>A record of staff and children in each group will be kept</p> <p>Health Protection will provide a template letter that will go to parents</p> <p>Names or details of people with Coronavirus should not be shared, unless essential to protect others. Teachers will be emailed by Office though.</p> <p>Other household members of those contacts who are sent home do not need to self-isolate themselves unless the contact child or adult who is self-isolating subsequently develops symptoms</p> <p>If 2 or more cases are confirmed within 14 days, this may be considered as an "Outbreak". Health Protection will advise of additional action if required</p>		L
Home school transport	Coronavirus could be	L	<p>Provider has confirmed they are "Dedicated school transport"</p>		L

	transmitted between individuals in school		Provider required to share their risk assessment, following the Guidance for Full Opening – Schools – Gov.uk		
Shielding or Self-isolating pupils	Some children/staff may not be able to attend school, if eligible	L	Shielding advice to be followed as per their PHE/Hospital letter Staff audit to be compiled Pupils who are unable to attend school due to complying with clinical or public health advice should have immediate access to remote education and the school will monitor engagement with the education	current advice on shielding	L
Children not attending due to anxieties/reluctance	Some children may not attend school	M	School needs to secure regular attendance for Pupil Premium and vulnerable families Clear and consistent expectations communicated with families Families at risk of anxiety or reluctance to come to school will be identified and plans drawn up for re-engaging them Additional catch up funding can be used for pastoral and support services Communication with EWO/Social workers etc in order to ensure clear and consistent expectations are shared Promotion of NHS/PHE/WHVC etc materials or support services The school will support engagement with remote education where a child is not able to attend school face to face		L
Clinically vulnerable or extremely clinically vulnerable staff	Clinically vulnerable or extremely clinically vulnerable staff may have anxieties about returning to school due to their personal health conditions	L	Measures in place follow GOV.UK guidance, therefore risks to at risk staff will be significantly mitigated Guidance for Clinically Vulnerable and extremely clinically vulnerable staff to be followed. Those who live with those who are clinically extremely vulnerable, clinically vulnerable on who have comparatively increased risk from coronavirus, can attend the work place	clinically-vulnerable, including pregnant women guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19	L

Staff deployment	Coronavirus could be transmitted between individuals in school	L	Unless absolutely essential, staff will not cross bubbles (except safeguarding/welfare reason) Pupils with SEND may need additional and appropriate support which may be best delivered by someone who is not in their bubble Volunteers may be used to support the work of the school – the usual checks and policies should be followed as well as the coronavirus specific risks and procedures		L
Staff holidays	Some staff may have holiday delays/isolation imposed on them	M	It is recognised that some staff may travel during their summer holiday Staff should be mindful of countries that require quarantine arrangements on return Staff should also be aware of possible travel disruption due to factors beyond their control Staff should be available to work from the start of the term		L
Safeguarding	Some children may be at greater risk from a safeguarding point of view	M	All statutory safeguarding policies and protocols should continue Additional support may be needed by some families, especially in the first few weeks of term		L
Educational visits	Coronavirus could be transmitted between individuals in school	M	Overseas educational visits are currently advised against From the autumn term, schools can resume non-overnight domestic educational visits Coronavirus protective measures should be maintained Risk assessments should be completed and coronavirus control measures should be included Latest guidance to be referred to.	health and safety guidance on educational visits	L
Extracurricular provision	Coronavirus could be transmitted between individuals in school	L	Gap club are able to resume before and after school provision but it depends on if it is viable Keeping year group/class bubbles separate is challenging for Gap club and child minders – where possible, groups should be kept small and consistent Parents will be asked to limit the number of different providers they use for child care Gap club to provide their own risk assessment to the school		L

Curriculum	Some children will regress academically and socially during lock down	H	<p>Education is not optional</p> <p>The curriculum will be broad and ambitious</p> <p>The curriculum will be designed to be flexible in order to cover the most important missed components</p> <p>Aim to return to the school's normal curriculum in all subjects by the summer term 2021</p> <p>Effective use of regular formative assessment will be used in order to identify and address gaps in knowledge and skills</p> <p>Remote education will be developed and integrated into the school curriculum teaching. Remote education will be used during lockdown</p> <p>The new Relationships and Health Education curriculum is compulsory from September 2020 – we will start teaching it by the start of the summer term 2021</p> <p>For EYFS: We will focus on the prime areas of learning. Assess and address gaps in language, early reading and mathematics – children's acquisition of phonic knowledge and extending vocabulary</p> <p>For KS1 and 2: We will prioritise identifying gaps and establishing good progress in the essentials (phonics/reading, increasing vocabulary, writing and maths)</p> <p>A broad range of subjects should be taught</p> <p>Physical activity: Consistent groups will be maintained and equipment cleaned thoroughly, or specific to the group. Contact sports will be avoided. Outdoor sports will be prioritised. External coaches will be used</p> <p>The Reception base line rollout has been postponed until September 2021</p>		L
Local Lockdown		M	<p>Appropriate authorities will decide which measures to implement in the case of lockdown</p> <p>The school may close temporarily to help control transmission</p> <p>The school would remain open for vulnerable children and Key worker children</p> <p>Remote education would be provided for all other pupils immediately</p> <p>Remote education will:</p> <p>Set assignments so pupils have meaningful and ambitious work each day in a number of different subjects</p>		L

		<p>Teach a planned and well sequenced curriculum so that knowledge and skills are built upon</p> <p>Provide frequent, clear explanations of new content, delivered by a teacher/teaching assistant in the school through high quality curriculum resources and/or videos</p> <p>Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks</p> <p>Plan a programme that is of equivalent length to the core teaching pupils would receive in school – ideally including daily contact with teachers</p>		
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