



26 November 2018

Dear Parents and Carers,

I would like to introduce a new way for your child's teacher to inform you about your child's learning in the Reception class.

Target Tracker is a secure online system (similar to Tapestry which you may be familiar with) which we use as part of our regular ongoing assessment to record your child's learning. Your child's teacher is able to share these observations with you so that you can see how your child is progressing at school.

If you would like to be able to access Target Tracker Link, please complete the form attached with your details and return it to the school office in a sealed envelope. We can also set up other relatives, such as grandparents, with access to your child's observations at your request. Observations may include photos of your child playing alongside another pupil(s), but no personal information, such as names, will be shared between accounts. It is important to indicate on the form below if you do not wish photographs of your child to be shared with other parents.

To access Target Tracker Link, you will need an email address. In the next few weeks, you'll get an email from [no-reply@targettrackerlink.com](mailto:no-reply@targettrackerlink.com) containing details about how to login to your Target Tracker Link account and see observations for your child. Please check your email account carefully, including your spam/junk folder in case this email is directed there.

Please be aware that you are not permitted to use Target Tracker link photographs where other pupils appear on any social media sites.

We will post a minimum of one observation per fortnight for your child. Our expectation is that we will post more frequently but cannot guarantee this in case of unexpected circumstances.

We look forward to sharing these observations with you and hope you enjoy using Target Tracker Link.

With best wishes

Mrs Amelia Harding

Headteacher

Our Lady of the Angels Catholic Primary School, Queensway, Torquay TQ2 6DB  
Tel: 01803 613095 Email: [admin@queenswayprimary.co.uk](mailto:admin@queenswayprimary.co.uk)  
Website: [www.ourladyoftheangels.eschools.co.uk](http://www.ourladyoftheangels.eschools.co.uk)

Our Lady of the Angels Catholic Primary School is committed to safeguarding children.

**Target Tracker Link - Please return to Office**      **Name of Child:** \_\_\_\_\_

I give permission for photographs of my child's learning alongside other children to be shared with their parents/carers. ***Comments regarding other children or their names will not be shared.***

I wish to have access to my child's assessments and observation records. I have provided my email address below.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Full Name of Adult	Relationship to Child	Email address

**Our Lady of the Angels Catholic Primary School, Queensway, Torquay TQ2 6DB**  
**Tel: 01803 613095    Email: [admin@queenswayprimary.co.uk](mailto:admin@queenswayprimary.co.uk)**  
**Website: [www.ourladyoftheangels.eschools.co.uk](http://www.ourladyoftheangels.eschools.co.uk)**

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