



Dear Parents and Carers

1 October 2018

### **Year 6 Residential trip to Heatree Activity Centre, Manaton**

I am pleased to tell you that the annual Year 6 residential & outdoor activity trip to Heatree is booked for the week Monday 15 July – Friday 19 July 2018. The trip offers an enjoyable and intensely exciting learning experience as well as the opportunity to develop each child's independence and self-organisational skills. We do hope that your child will be able to join us.

We have done our best to keep the cost of the trip as low as possible at **£300**. This includes 4 nights' accommodation, meals and snacks (children will need to bring a packed lunch on the first day), transport to and from school, and a wide range of activities including high ropes, archery, kayaking and mountain biking. The children will be accompanied by at least two school staff members and all the activities will be led by specialist qualified instructors.

The school has been assigned its own accommodation annexe which consists of 8 bedrooms, three bathrooms, a dining room, and a lounge. Further information regarding the activity centre can be found at <http://heatreeactivitycentre.co.uk>.

An information session to answer any queries you may have about the trip will be held after school on **Friday 12 October** in Year 6. If you have any questions but are unable to attend the session, please request a phone call via Mrs Gale in the office or speak to Mrs Davenport directly.

To secure your child's place on the trip a deposit payment of £50 is required by the **31 October**. Please note this deposit payment is paid straight to the activity centre and coach company, and therefore is **non-refundable in any circumstances**. A monthly payment of at least £35 is then required to ensure that the total sum is paid well in advance of the trip. Payments can be made by cheque (made payable to Our Lady of the Angels) or cash. These should be sent in to school in a sealed envelope clearly marked 'Heatree Activity Centre' with your child's name and class. A payment card will be provided to assist you in keeping track of how much you have paid.

The school will fund the complete cost of the trip for any children that are currently in receipt of Free School Meals but the attached form must be completed and returned by 31 October to secure a place.

Payment must be made in full by 31 May 2019. If payment is not made in full by this date, your child will not be able to attend. If subsequently the school is charged by the provider for your child's place due to late cancellation, payments made to the school by this date will be lost, and you may still be liable for further payments. We do not wish children to miss out due to financial constraints so if this is a concern to you, please make an appointment to speak to Mrs Harding in confidence.

We look forward to a highly memorable time together.

With best wishes  
Mrs Harding  
Head teacher

**Our Lady of the Angels Catholic Primary School, Queensway, Torquay TQ2 6DB**  
**Tel: 01803 613095 Email: [admin@queenswayprimary.co.uk](mailto:admin@queenswayprimary.co.uk)**  
**Website: [www.ourladyoftheangels.eschools.co.uk](http://www.ourladyoftheangels.eschools.co.uk)**

Please return to the school office by 31 October.

## Y6 Heatree Activity Centre 2018

Child's name: \_\_\_\_\_

I wish to reserve a place for my child on the trip × Yes × No

I have paid a £50 deposit to secure their place. × Yes × No

My child is currently in receipt of free school meals. × Yes × No

Please list any dietary needs or allergies that your child has (e.g vegetarian, food intolerances):

Please list any medication (apart from Calpol – see below) and the dosage that your child **will** or **may** need:

Please list any medical needs or issues (e.g bed wetting / sleep walking) that we should be aware of:

Is there any other information that we should know about your child?

Please include the name and address of your child's doctor and surgery.

Please turn over.

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Our Lady of the Angels Catholic Primary School is committed to safeguarding children.

I do/do not\* give permission for my child to be administered Calpol should the lead teacher feel it appropriate.

I give permission for my child to be administered first aid in the event of an emergency.

Parent's Names: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Home number: \_\_\_\_\_

Mobile number 1: \_\_\_\_\_ Mobile number 2: \_\_\_\_\_

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