

26 November 2018



Dear Parents and Carers

### **Year 5 City & Culture Residential trip to Cardiff**

I am pleased to tell you that we have booked a Year 5 residential trip to Cardiff for Wednesday 27 February Friday 1 March. The trip offers an enjoyable and intensely exciting learning experience as well as the opportunity to develop each child's independence and self-organisational skills. We do hope that your child will be able to join us.

We have done our best to keep the cost of the trip as low as possible at **£150**. This includes 2 nights' accommodation, meals and snacks (children will need to bring a packed lunch on the first day), transport to and from school, and all tickets and entrance fees. Please see the itinerary below. The children will be accompanied by at least four school staff members.

| <b>Wednesday</b>  | <b>Thursday</b>  | <b>Friday</b>                  |
|---|--|--------------------------------|
| Leave school 9.00 am  | Breakfast at the hostel  | Breakfast at the hostel        |
| Eat packed lunch on arrival                                     | Visit St Fagans - National Museum of History                       | Visit Cardiff Castle           |
| Visit the 'Big Pit' - National Coal Museum and Underground tour | Evening dinner at the Youth Hostel                                 | Packed lunch                   |
| Drive to Youth Hostel and check in for evening dinner           | Watch 'Billionaire Boy - the musical' at the New Theatre (evening) | Return to school approx 3.30pm |

The school has been assigned its own accommodation in two dormitories – one for boys and one for girls at the YHA Cardiff Central. Adults will be accommodated in separate but adjacent rooms. Further information regarding the hostel can be found at [www.yha.org.uk/hostel/yha-cardiff-central](http://www.yha.org.uk/hostel/yha-cardiff-central)

An information session to answer any queries you may have about the trip will be held after school on **Friday 30 November** in Y5. If you have any questions but are unable to attend the session, please request a phone call via Mrs Gale in the office or speak to Mrs Saunders directly.

To secure your child's place on the trip a deposit payment of £25 is required by the **10 December**. Please note this deposit payment is paid straight to the theatre and youth hostel, and therefore is **non-refundable in any circumstances**. Monthly payments are then required to ensure that the total sum is paid well in advance of the trip. **Payments can be made by cheque (made payable to Our Lady of the Angels) or cash**. These should be sent in to school in a sealed envelope clearly marked 'Cardiff City & Culture' with your child's name and class. A payment card will be provided to assist you in keeping track of how much you have paid.

The school will fund the complete cost of the trip for any children that are currently in receipt of Free School Meals but the attached form must be completed and returned by 10 December to secure a place.

**Our Lady of the Angels Catholic Primary School, Queensway, Torquay TQ2 6DB**  
**Tel: 01803 613095 Email: [admin@queenswayprimary.co.uk](mailto:admin@queenswayprimary.co.uk)**  
**Website: [www.ourladyoftheangels.eschools.co.uk](http://www.ourladyoftheangels.eschools.co.uk)**

Payment must be made in full by Monday 25 February 2019. If payment is not made in full by this date, your child will not be able to attend. If subsequently the school is charged by the provider for your child's place due to late cancellation, payments made to the school by this date will be lost, and you may still be liable for further payments. We do not wish children to miss out due to financial constraints so if this is a concern to you, please make an appointment to speak to Mrs Harding in confidence.

We look forward to a highly memorable time together.  
With best wishes

Mrs Harding  
Headteacher

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Our Lady of the Angels Catholic Primary School is committed to safeguarding children.

Please return to the school office by 10 December.

**Y5 Cardiff City & Culture 2019**

Child's name: \_\_\_\_\_

I wish to reserve a place for my child on the trip × Yes × No

I have paid a £25 deposit to secure their place. × Yes × No

My child is currently in receipt of free school meals. × Yes × No

Please list any dietary needs or allergies that your child has (e.g vegetarian, food intolerances):

Please list any medication (apart from Calpol – see below) and the dosage that your child **will** or **may** need:

Please list any medical needs or issues (e.g bed wetting / sleep walking) that we should be aware of:

Is there any other information that we should know about your child?

Please include the name and address of your child's doctor and surgery.

Please turn over.

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I do/do not\* give permission for my child to be administered Calpol should the lead teacher feel it appropriate.

I give permission for my child to be administered first aid in the event of an emergency.

Parent's Names: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Home number: \_\_\_\_\_

Mobile number 1: \_\_\_\_\_ Mobile number 2: \_\_\_\_\_

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