



14 November 2018

Dear Parents and Carers,

PARENT COMMUNICATION

I am aware that a few parents are having trouble receiving school communications. This is frustrating for you and all of us as I have been trying hard to ensure that our communications reach all families in good time.

1. The paper calendar – this was sent home to all families prior to half term. All dates are on there but from time to time it is necessary to send updates via another source. Please ask at the office if you would like another copy of the calendar.
2. The newsletter – the newsletter is issued every Friday. It contains updates, details of forthcoming events and general information. The latest edition is always available on the home page of the school website; previous editions are on the Parents tab.
3. The website – the website can be found at <https://ourladyoftheangels.eschools.co.uk/website>
The website calendar is kept up to date and information and important news and photos are posted on the website pages.
4. The School Facebook Page - the Facebook page can be found by searching for **Our Lady of The Angels Primary** Please like our page to receive automatic updates to your newsfeed. We post information about forthcoming events, news and photos.
5. The Facebook PTA Group - the PTA regularly post updates regarding special events in their group. Please search for **Our Lady of the Angels PTA** and ask to join the group.
6. Texts – If you have provided your mobile phone details to the office (and kept them up to date) you should receive text updates of forthcoming events and important notices. Please tell the school office if you are not receiving our text messages – we usually send out at least one per week in term time
7. Emails – From time to time we send emails to parents containing attachments and letters.
8. Letters – We send paper copy letters to parents who have not registered to receive these by email and from time to time paper copies are sent home with all children. Please check their book bags regularly.

Please let us know if you are having trouble accessing any of these methods of communication.

We are very willing to help in any way that we can but are probably unaware that you are having difficulties unless you tell us!

I would be very grateful to receive suggestions as to how we can improve our communication with you. Please email your suggestions or write them on the back of this letter and hand them in to the office.

With thanks and best wishes
Mrs Harding

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Our Lady of the Angels Catholic Primary School is committed to safeguarding children.