

Parc Eglos

Local Governing Body meeting (held online via GoogleMeet)

15th June 2020 from 15.00

<p><u>ATTENDING :</u></p> <p>Marc Talbot – Chair Brett Dye – Headteacher Jayne Banner – Deputy Head (Interim Head at Breage) Lorna Cobbin Richard Haycock Stewart Paterson – Vice Chair Clare Kendle - Clerk John White (JWH) Mike Beckerleg</p>		
<p><u>APOLOGIES :</u></p> <p>Julia Worsdell (JWO) Maddy Sycamore Tom Tripp Pam Miller - Trustee</p>		
		<u>ACTION</u>
1.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	Governors were welcomed to the meeting, there are no additional pecuniary interests to note at this time.	
2.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
	The minutes from the previous meeting were agreed as a factual representation by the Chair and the governors present. Matters arising otherwise on the agenda: <ul style="list-style-type: none"> • Succession Planning to take place - Action 	
3.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
	Suspended during the closure period.	
4.	<u>FEEDBACK FROM THE FORUM</u>	
	Suspended during the closure period.	
5.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	

	<p>There were a number of governors across the Trust that have been affected by the pandemic and schools being closed, in order for governing body's to remain as effective as possible it was agreed that governors who came to the end of their term would be able to undertake another term should they wish, at Parc Eglos the following governors this affected were: Tom Tripp, Stewart Paterson, Marc Talbot, John White and Julia Worsdell. They were content to continue in their roles.</p> <p>New governor:</p> <p>Keith Wareham has put his name forward as a potential prospective governor, SP will chase this up and a conversation arranged with the Head teacher.</p>	
6.	<p><u>HEADTEACHER'S REPORT [TERMLY, INCLUDING FRONT PAGE SUMMARY DATA]</u></p>	
	<p>The report was received prior to the meeting and the following areas were highlighted;</p> <p>The school has had significant challenges due to its size during the period of the pandemic. All staff felt glad that the opening was staggered and is being closely and slowly managed, by next week every classroom will be used by bubbles of children.</p> <p>There will be the important year 6 send off to show them the school very much cares for them and so they have some sort of closure to their primary schooling too.</p> <p>The school was pleased to say that most of the vulnerable children are attending school regularly.</p> <p>The key worker bubble is getting larger each week and this is will prove to be a further challenge but will continue to be a considered matter as the school wishes to have a teacher in each bubble if at all possible.</p> <p>The school is doing lots on wellbeing across the school for children, the Head teacher and all staff.</p> <p>Governors noted the hard work of the staff throughout the school and for those children (and the families of these children) that are back in school as they are so appreciative.</p> <p>The Head teacher is currently looking at plans for September including how to engage all children and key workers children. There are a number of ways being considered, the school will continue to keep governors up to date as much as possible and as quickly as possible too as the term draws to an end.</p> <p>Q. Has the MAT considered the use of a school just to be used to key workers, therefore meaning that schools can opening for schooling bubbles only?</p> <p>A. There is a draft document being considered and circulated around the Trust's Head teachers, governors will be updated as soon as it is possible.</p> <p>Q. Is the wellbeing of the staff being considered moving forwards when there is google classroom and face to face school lesson preparation?</p> <p>A. Yes this is matter being considered at all levels of preparation, those staff that are unable to be in school are working to support the google classroom lessons.</p> <p>Q. Is the school confident that all children have access to IT so that they can complete and engage with work?</p> <p>A. Yes this is good within Parc Eglos, a survey will be shared with the governors. There was over 100 families who replied.</p> <p>Q. Is the school thinking about taking more children in different year groups and it is discretionary?</p> <p>A. There will be space issues to overcome, which is difficult because as much as the school would like to take more children there is just not the space at the current time. Every classroom and space is being used with bubbles.</p> <p>Risk assessment</p>	

	<p>Risk assessments were reviewed recently by JWH (as part of the H&S monitoring) and included the staff wellbeing, the wellbeing of the families around the staff team and the possible knock on effect. The monitoring covered a number of different Health and Safety areas, governors were content with the update.</p> <p>Year 6 update</p> <p>The progress of the children across the year was really good, work is submitted and replied to, pupils are being generally positive in their learning and the variety of activities they are undertaking.</p> <p>Progress data</p> <p>Data moving forwards will be difficult to quantify and even more so with the larger schools who there is the potential not to be able to take a full cohort of pupils. Governors will be kept up to date with the challenges and how the school and Trust plans on responding to the changes.</p> <p>Staff changes</p> <p>One member of staff has taken up a secondment with Halwin, at the moment there aren't plans to replace the staff but this is kept under review.</p> <p>Some staff from reception and year 1 are going to move up with the children next year to support them in a familiar way due to the disruption to education experienced over the past months.</p> <p>Q. Are there likely to be more changes?</p> <p>A. There are some teachers moving to other years, but the plans aren't finalised yet.</p> <p>Governors wished to pass on their thanks for all their hard work to the staff that are moving on from Parc Eglos.</p> <p>Teaching school update</p> <p>The school is not accepting any work that is not a block of time, as this has been considered and is felt to be the most efficient way of working for Parc Eglos school.</p> <p>Q. How will this affect the staffing that is part funded this way?</p> <p>A. There are some staff that this will affect and this has been discussed and understood by all involved. There has been the opportunity to ask any questions and discuss the matter.</p> <p>JB will also return to the school in September from Breage and meetings are starting to take place in preparation for this. She has been greatly missed.</p>	
7.	<u>SAFEGUARDING GOVERNOR'S REPORT [STRUCTURED QUESTIONS] [TERMLY]</u>	
	The report will come to the next meeting as the Safeguarding governor was not able to attend.	
8.	<u>HEALTH AND SAFETY UPDATE</u>	
	<p>Governor monitoring on Health and Safety/Risk assessments too place recently.</p> <p>JWH will undertake a 'walk round' when this is possible and the restrictions have been lifted further.</p> <p>The measures that have been put in place currently are being implemented to a high standard, the PPE for staff is really going well.</p> <p>The Trust maintenance team are working outside at the moment until they are able to enter the buildings which is really positive and useful for the school.</p>	
9.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
	Monitoring	

	<p>26th February – SP visited and monitored Maths in Year 6. All three groups were visited and pupils voice was taken, he found it good to see the wide use of resources available to teaching staff. The interaction and tailoring of teaching techniques for individual children to ensure optimal learning. The progress was good to see and the positive way the children talked about their aspirations.</p> <p>Also from a behaviour perspective it was good to see the high level of engagement and the behaviours across the areas visited being good, the concentration was brilliant to see.</p>	
10.	<u>MONITORING THE WELLBEING AND WELFARE OF PUPILS, STAFF AND STAKEHOLDERS</u>	
	<p>This was discussed earlier in the meeting, with the following added to those discussions:</p> <p>The NHS mental health worker has returned to school and is moving forwards with a new program across the school. The school is sensitive to the challenging situations that the families are experiencing and wish to try and support in the most sustainable way.</p> <p>Q. Is the government line that the schools will cover the support over the summer?</p> <p>A. It was being considered but there was a number of issues to overcome and one of those would be the amount of hours that staff would have to work, the Trust is clear that it will give staff a break over the summer so that they are already to start the term in September.</p>	
11.	<u>MONITORING HOW THE SCHOOL IS CONTINUING TO PROVIDE FOR CHILDREN WHO ARE VULNERABLE, CHILDREN WITH EHCP PLANS, CHILDREN OF KEY WORKERS AND ASSOCIATED RISKS OF THESE</u>	
	<p>This was discussed earlier in the meeting, with the following added to those discussions:</p> <p>Governors were content with the slow opening of the school and the provision in place. There are designated staff who are contacting all families regularly, contacting social services where appropriate and keeping the school's data up to date so that the support of young people moves forwards effectively and efficiently.</p> <p>Those families which are very vulnerable have managed to get access to a laptop.</p> <p>There is a register in place and if parents aren't engaging with the school on a regular basis this is flagged for further support, this regular contact has also been able to highlight that additional support is needed in a timely fashion. Some children have been identified as needing extra sessions in school to be able to support the families appropriately and families have been grateful for this provision.</p> <p>All of the vulnerable children in the school are being seen on a regular basis (2-3 sessions a week for example).</p> <p>The school has been able to access additional funding for food parcels and resources for pupils in the schools when it is needed.</p>	
12.	<u>RECOVERY PLANNING REPORT</u>	
	<p>This was discussed earlier in the meeting, with the following added to those discussions:</p> <p>The models for schooling in September were discussed, the government advice is changing very rapidly and is only in speculation at the current time but governors will be kept as up to date as possible.</p> <p>The Chair and the Vice chair will be involved in the discussions moving forwards in preparation for September.</p>	

	The Head teacher will keep the link Trustee notified so that there is a conduit to the Trustees (from Parc Eglos) who understands the complexities and considerations and is able to articulate these.	
13.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	<ul style="list-style-type: none"> • Maths monitoring and visit took place since the last meeting • Risk assessment updates taken place regularly during the Covid 19 challenges • The governors give full morale support to the Head teacher and staff in the school during the challenging and complex times being experienced currently. 	
14.	<u>URGENT MATTERS FOR DISCUSSION</u>	
	MT will be leaving the governing body in September with the succession plan to be discussed and implemented at the next meeting.	
15.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	The Head teacher will arrange a meeting with the link Trustee regarding the governors shared concerned and the clarity for opening again in September before the schools break up in July as Parc Eglos is a large school.	
16.	<u>DATES OF FUTURE MEETINGS</u>	
	To be arranged Time meeting finished: 4.30pm	

Chair's Signature _____ Date _____

Item	Actions arising from the last meeting:	Who:
4.	Governing Body succession planning to take place	BD, MT, SP