

Parc Eglos

Local Governing Body meeting (held online via Googlemeet)

Monday 30th November 2020 from 3.15pm

<p>1. <u>ATTENDING :</u></p> <p>Brett Dye, Headteacher Richard Haycock Stewart Paterson, Chair Maddy Sycamore Julia Worsdell</p> <p>Pat Nicholas, Clerk to the Governors</p>		
<p>2. <u>APOLOGIES :</u></p> <p>Received and accepted from Jayne Banner.</p> <p>ABSENT:</p> <p>Lorna Cobbin Marc Talbot Tom Tripp John White</p>		
	<u>ACTION</u>	
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	<p>The Chair welcomed governors to the meeting.</p> <p>Staff governors declared an interest as paid members of staff. No other interests were declared.</p>	
4.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
	<p>The minutes from the meeting held on Monday 5th October 2020 were agreed as a true and accurate record, and would be signed at the earliest opportunity.</p>	
5.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
	<p><i>The head, chair and the link trustee will arrange a meeting with the CEO to meet together this term.</i></p> <p>The meeting took place on Thursday 15th October (face to face) with Donna Bryant, (Trust Executive Leader), Stewart Paterson (Chair of Governors), Pam Miller and Brett Dye. Mrs Miller attended the meeting via Google Meet.</p>	

Governors heard that this was a very positive meeting, and, as a result, communication between the school and the Trustees had improved. The main points raised by the governors were;

- In the governors’ opinion, the staff survey didn’t differentiate between the Trust and the School, and didn’t really give staff an opportunity to share their voice fully.
- Governors felt that there had been no opportunity for the LGB to have any input in the budget and budget setting, or to consider the impact of Covid19 on last year’s budget. Governors were encouraged to check the management accounts on the Google Drive. Maria Collins, Trust Business Manager had agreed to attend LGB meetings going forward to offer general feedback. (See feedback below).
- Recruitment and retention. Trustees were looking at the process and how to ensure that the head teacher contributes more effectively in the future. However, for SLT (senior leaders) and key positions, the process would remain the same.
- The Covid19 survey for parents didn’t allow for the parents of Y6 in 2019/20 academic year to complete the survey for their primary school. The survey would be reissued to address this.
- Pool opening – see feedback below.
- Offering more opportunities for schools to maintain their own ethos within the co-operative values, and for head teachers to contribute at head’s meetings.

PARC EGLOS	
The opening of the swimming pool on site.	<p>The Executive Leader discussed this with the Headteacher before September and again since. Her understanding was that in the early stages of reopening the school was concentrating on getting core provision secure and testing out its Covid secure provisions. A further issue was the ability to staff the swimming provision (and separate PPA cover) with reduced numbers allowed in the pool and changing rooms allowing for Covid restrictions. If the school can put appropriate risk assessments in place, and resolve the staffing ratios, there is no reason the pool cannot be reopened.</p>
The involvement of governors in the school’s finances to ensure appropriate monitoring,	<p>Finance: The agreed Scheme of Delegation focuses LGB work on Standards, Safeguarding and Stakeholders. The LGB remit is not to monitor the finances of the school. This is undertaken via the Finance Committee. However, the monthly statement of accounts is shared with the LGB – via the Google drive – this has been in place for some time. Similarly, there has been an open invitation for the Chair of the LGB to attend budget setting.</p>

6.	<u>FEEDBACK FROM THE FORUM</u>	
	NA	
7.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	
	<p>Mike Beckerleg had tendered his resignation; the Chair wished to record his thanks to Mr Beckerleg for his contributions to the LGB.</p> <p>The meeting heard of a prospective governor whose CV was presented to the LGB at the last meeting. He is to meet with the Chair and Head teacher ahead of completing the appropriate paperwork and awaiting the Trustees approval.</p>	
8.	<u>HEADTEACHER'S REPORT – verbal update</u>	
	<p>The main points discussed were;</p> <ul style="list-style-type: none"> • Attendance was at an all-time high of 97.4 %; above the national average of 96%. <p>Q: The latest management accounts show significant reserves; how does the school plan to use this money?</p> <p>A: Mr Dye planned to meet with Mrs Bryant and Mrs Collins to ensure that these funds were spent for the benefit of the children. Mrs Banner's teaching role also needed to be reviewed; Mr Dye felt that a non-teaching role was more appropriate for a Deputy head teacher in a school of Parc Eglos' size. Mr Dye also noted that the 3 year budget plan forecast a deficit in the third year, but felt that current needs were more of a priority.</p> <ul style="list-style-type: none"> • Mr Dye and Mr Paterson had looked at the data, and the children were making good progress overall. Mr Paterson highlighted that the service children's progress didn't dip significantly during the summer term, but most of the children were in school during that period. Governors heard that Mrs Banner was to undertake a task to compare the progress of the children who attended school over the summer term with those who didn't. There would also be a focus on increasing the numbers of children working at greater depth (GDS). Further assessment was planned, but the Easter assessments would be key in indicating real progress. Governors were pleased to learn that the school had managed to keep standards high despite a disrupted curriculum and structure. • There was an expectation that Ofsted inspections would begin again from Easter. The meeting was reminded of the importance of governors completing regular monitoring visits. • Performance management was underway. Staff had embraced the new process. <p>Q: Will next year's SATS go ahead?</p> <p>A: There had been no official information, but there had been a hint that KS1 SATS may not go ahead, as the County had cancelled the KS1 moderators' course for this year; however KS2 SATS may go ahead.</p> <ul style="list-style-type: none"> • Mr Dye felt that parental confidence was high at the moment; 60 children were due to start in September 2021 which was gratifying given that parents hadn't been able to visit the school. • Staff wellbeing was still a cause for concern. Staff members rarely see their colleagues, and spend much longer with the children over a longer working day. Marking children's work was also a much more complex task with the quarantine rules. Lunchtimes were a particular issue because of the size of the hall; food also needed to be delivered to some classes which was an 	

	<p>additional task for the catering staff. In order to offer a solution to this, Mr Dye had asked the Royal Navy if the school could borrow a large marquee to increase the dining space and allow more classes to eat away from their classrooms. This would also give the staff a chance to have a break away from the children. Mrs Bryant had been asked to seek Trustees approval, and Mr Paterson was liaising with the Navy on the school's behalf.</p> <p>Q: Surely a marquee would reduce the play area?</p> <p>A: Yes, but only in the short term, and the area the school planned to use was not useable at this time of year in any case. Governors also heard that the MUGA had not been laid correctly and so was unsafe in the winter. Mr Dye was working on different affordable options to address this issue.</p> <p>Mr Paterson thanked Mr Dye for his report.</p>	
9.	<u>SAFEGUARDING GOVERNOR'S REPORT</u>	
	<p>There had been no report since the last meeting.</p> <p>Mr Paterson had completed safeguarding training.</p> <p>Action: Mrs Worsdell to meet with the DSL before the next meeting.</p>	JW
10.	<u>HEALTH AND SAFETY UPDATE</u>	
	There were no new updates available for this meeting.	
11.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>	
	Deferred to next meeting.	
12.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
	<p>Governor monitoring visits must take place remotely for the time being.</p> <p>Action: All governors to complete a monitoring visit or pupil conferencing visit by the next meeting.</p> <p>Action: Mrs Cobbin to meet with Mrs Banner and Mrs Goldsworthy to discuss pupil premium matters before the next meeting.</p>	ALL LC
13.	<u>Focus Items:</u>	
	<p>Finance –covered under Item 8: Head teacher's report</p> <p>Teaching School Bid –governors were informed that the teaching schools would be ending at the end of the academic year. The changes needed to be planned for, and funding bids had been submitted. Three successful bids so far meant that Parc Eglos was able to offer support for other Trust schools. The meeting heard that there should be more information by February.</p> <p>Governance –After discussion, Mr Paterson agreed to become the SEND governor and Mrs Wordsell would take responsibility for attendance.</p>	
14.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	Governance overall had been more positive since the meeting with Mrs Bryant. Mr Dye offered his thanks to the governors for their support. The meeting discussed the importance of local governors in the overall Trust governance structure.	
15.	<u>URGENT MATTERS FOR DISCUSSION</u>	

	None.	
16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None.	
17.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>4.30pm Monday 8th February 2021 (venue TBC)</p> <p>4.30pm Monday 21st June 2021 (venue TBC)</p> <p>4.30pm Monday 27th Sept 2021 (venue TBC)</p> <p>Trust Board meetings for 2020 – 2021</p> <ul style="list-style-type: none"> • 22nd October 2020 • 28th January 2021 (AGM followed by Trust Board) • 18th March 2021 • 13th May 2021 • 8th July 2021 	

The meeting concluded at 4.40pm

Chair's Signature _____ **Date** _____