

# Minutes

**Meeting Title:** Friends of Parc Eglos Committee Meeting

**Date:** 27 November 2019

**Time:** 7.30pm

**Location:** Red Lion Pub

**Chaired by:** Nicky Harris

**Attendees:** Tony Flint, Tracy Owen, Caroline Hall, Lucy Ufton, Rachel Jones, Anthea Martin, Lisl Semmens and Charlie Sims (notes)

**Apologies:** Gemma Priest, Dee Benny, Vickie Viggers, Louise Alway, Sue Parry, and Yvonne Dickinson,

## Minutes

## Action

**1** Minutes from the last meeting held on 6 November were signed as a correct record.

**All to note**

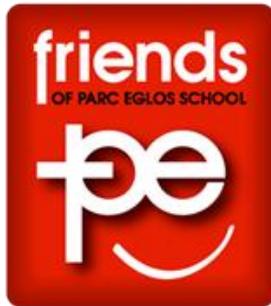
## **2 Christmas Fayre**

Rota (attached) was circulated to ensure adequate cover for each stall and Lucy to update with the teacher volunteers. Lisl to purchase milk and squash. Nicky to go into the container to ensure all the games etc are there. Agreed that Gemma can run the cake stall and the proceeds going to Sense. Lucy to send a reminder to parents regarding donations and non-uniform. School choir is confirmed and weather permitting will be located by snow machine. Use the leftover sweet cones on the Chocolate Tombola as a top up. Sue made 100 sweet cones. Rachel to look into the music aspect of the disco room and Tracy to bring in disco light. Anthea confirmed that she is sorted for the Grotto. Book Fayre also confirmed and will be located in the middle of the hall. Nicky confirmed 12 stalls and 2 PTA stalls also that Claire Hosken photography was booked. Outside Funky Fish Candy Floss, Chestnuts, Bite Me, Dig In catering confirmed for outside on the drive. Rachel to confirm with the lantern stall. Snow machine will be located on the drive by the main entrance. Nicky, Charlie and Tracy to get the pupil donations from classes and ticket on

**All to note  
rota**

**RJ/TO**

**NH/CS  
/TO**



## Minutes

Thursday morning and Lucy to book the conference room to that can be used as a store room for the day. Volunteers need to be at school for 3.15pm to help set up classrooms and hall. Rachel written to Tesco and Sainsburys for donations but will chase up.

## Action

**All to note  
RJ**

### 3. Any Other Business

Discussion about the Letter to Santa letters and that it is worth holding again this year. Lucy to print and Anthea and Nicky to fold and envelope to go into bags on Friday with deadline of Friday 6 December. Nicky, Charlie and Tracy to help Lucy with the production of the letters.

**LU/AM  
/NH**

**LU/CS/  
NH/TO**

Foundation and KS1 School performance refreshments it was discussed that the refreshments are not necessary but the raffle was always successful however require volunteers. It was agreed that Lucy will run on Foundation performance on Weds 4 December. KS1 on Weds 11<sup>th</sup> at 2pm will be Rachel, Lisl and Dee and Thurs 12<sup>th</sup> at 9.30am will be and 6pm will be Rachel however as volunteers required it was agreed to push for volunteers from KS1 parents. Need prizes for the raffles, Nicky to purchase additional prizes. Sue to arrange a float of £20. Raffle tickets to be sold for £1 strip.

**RJ/LS/  
DB/LU**

**SP/NH**

There was a discussion about recycling. Lucy asked that no longer use the very large boxes as the delivery driver cannot take. It was agreed that the new dates and system seems to be working well and the classes are better sorted. Making a note of any classes that are not sorted so that Bobbie Martin can speak to the individual teachers. Discussion about what the recycling money has been recently spent on and Lucy to look into the details around the science spends.

**LU**

Looking ahead at 2020 event the Committee would like to hold a school disco for KS2 on Thursday 13 February. Nicky to check the date with Mr Dye.

**NH**

### Date of next meeting

15 January 2020 at 7.30 at Red Lion.

**All to note**