

Lancastrian Infant School
Pupil Acceptable Use Policy Agreement



All pupils must follow the rules in this policy when using school computers or tablets.

Pupils that do not follow these rules may find:

- They are not allowed to use the computers
- They can only use the computers if they are more closely watched.

12 Rules for staying safe when we use school computer equipment:

1. I will ask a teacher or suitable adult if I want to use the computers / tablets
2. I will only use activities that a teacher or suitable adult has told or allowed me to use
3. I will take care of the computer and other equipment
4. I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
5. I will tell a teacher or suitable adult if I see something that upsets me on the screen
6. I know that if I break the rules I might not be allowed to use a computer / tablet and an adult will check what I have been doing
7. If I have a username and password and someone has learned them then I will tell my teacher
8. I must not use other people's usernames and passwords
9. I must not tell my username and password to anyone other than my parents
10. I must not tell anyone my name, where I live, or my telephone number- over the Internet
11. I must not write anything that might upset someone or give the school a bad name.
12. I will only use polite language when using the computers.

Unacceptable use:

Examples of unacceptable use include, but are not limited to:

- Using a computer with another person's username or password
- Creating or sending messages on the Internet that might upset other people.
- Looking at, or changing work that belongs to other people.
- Waste time or resources on school computers.



Pupil User Agreement Form for Acceptable Use

I agree to follow the school rules when using the school computers.

I agree to report anyone who is not using the computers sensibly to my teacher.

I agree to tell my teacher about any websites that make me feel unhappy or uncomfortable.

If I do not follow the rules, I understand that this may mean I can't use the computers.

Pupil name: _____ Class: _____

I am happy for my child to use the school computer equipment in accordance with the above rules. I support the school in enforcing these rules. I understand that if they do not follow the rules then this may mean that can't use the computers.

Parent/carer name: _____ Parent/Carer Signature: _____

Date: _____