



CHARGING AND REMISSIONS POLICY - NURSERY

Aim

To set out the charges for services offered by Wylam First School Nursery.

In accordance with the Education Act 1996, the Wylam First School Governing Body does not insist on a direct charge for the cost of educational activities provided during school hours as part of the curriculum.

No charge can be made for education and care during a child's 15 hour entitlement.

Free Nursery Entitlement - 3 year olds

All 3 and 4 year olds in England are entitled to 570 hours of free early education or childcare a year. This is usually taken as 15 hours each week for 38 weeks of the year. It is available from the term after your child's 3rd birthday. It stops when your child starts in reception class (or reaches compulsory school age, if later).

30 hours free childcare

You are usually eligible for 30 hours free childcare if you (and your partner, if you have one) are:

- in work - or getting parental leave, sick leave or annual leave
- each earning at least the [National Minimum Wage or Living Wage](#) for 16 hours a week - this is £120 if you are over 25.

This earnings limit does not apply if you are self-employed and started your business less than 12 months ago.

You are not eligible if:

- your child does not usually live with you
- the child is your foster child
- either you or your partner has a [taxable income](#) over £100,000.

You can get 30 hours free childcare at the same time as claiming Universal Credit, tax credits or childcare vouchers.

Fee Paying 3 Year Old Places:

Wylam First School Nursery also offers paid places for children accessing the 3 year old provision. Sessions are available either 9.00-12noon or 12.00-3.00pm. Each session costs £15.60. For children attending Nursery all day a school lunch costs £2.00 or a packed lunch can be brought in. Children attending afternoon sessions only should have lunch before they start Nursery.

Payment of Childcare Fees

Childcare fees are paid in advance (monthly). Payments can be arranged to spread over the school

term in equal instalments. Please contact school for more details.

Payments may be made by cheque (payable to Northumberland County Council), cash or ParentMail. To make payments using a child care voucher scheme please contact the school.

Notice of Increase in Fees

If we need to increase prices, we will give notice of one month.

Non-payment of Childcare Fees

If there is a non-payment of childcare fees Wylam First School will issue a statement detailing the outstanding amount. If payment is not forthcoming a meeting will be arranged to discuss a repayment plan. If this plan is not adhered to this may result in legal action being taken and loss of the childcare place.

Cancellation Policy/Illness

Once you have booked a paid place, you are obliged to pay, even if your child does not attend for any reason, including illness and holidays.

Period of Notice and Termination

We hope that you will not need to leave Wylam First School Nursery, but we require notice in writing if your child will no longer be attending. We ask that parents give as much notice as possible, with the minimum being one month. Any payment that has been made for a place within your month's notice will not be refunded and further payment will be required to complete your commitment to the end of the month.

Voluntary Contributions

Throughout the year we offer a wide range of experiences for children in our Nursery, including cooking, exploring, materials and creative resources. We would welcome any contributions towards the cost of this. This payment is voluntary and no child will be excluded or treated differently where a contribution is not received.

**Chair of
Governors:**

Date:

Date:	10.10.17
Version	1

