



January 2018

Dear Parents/Carers,

Educational visit to Brooklands Museum, Weybridge, Surrey, KT130QN

<https://www.brooklandsmuseum.com/>

Tel No.01932 857381

Owls, Eagles, Falcons and Kestrels classes are making an educational visit to Brooklands Museum on Thursday 22<sup>nd</sup> February 2018. This forms part of our topic on "Flight" and gives the children an opportunity to see an aviation collection first hand. Mrs Furner will lead the trip, accompanied by Miss French, Miss Douglas and Ms Spence.

During the day your child will have the opportunity to experience many of Brookland's exciting attractions including a chance to board and explore concord.

We will leave school by coach at 9.00 a.m. Please ensure that your child arrives at school in plenty of time. The door will be open at 8.45 am. We will return to school at 3.10 pm or soon after. Children will be reminded of behaviour expectations and will be supported in following our Golden Rules outside of school.

Due to the Infant Universal School Meals programme the school is able to provide a Packed Lunch for your child. This will consist of a **wholemeal cheese sandwich, seasonal vegetable batons, seasonal fresh fruit, a homemade cookie and a bottle of water**. Alternatively, you may of course provide your child with a packed lunch from home. Please indicate on the tear off slip below if you require a school packed lunch or if you will provide one yourself. Please remember your child's packed lunch should not contain nuts, products with nuts in, glass bottles or fizzy drinks.

School uniform should be worn as usual with suitable shoes for walking and a warm, waterproof jacket in case of rain.

In the unusual event of an emergency occurring, the school's Emergency Plan will be followed. A thorough risk assessment is already in place which includes arrangements for emergencies.

We are very keen for this visit to take place. However, under the terms of the Education Reform Act 1988, we cannot make a direct charge for each pupil who takes part in a visit of this type. No child would be prevented from going on the visit if his or her parents/carers were unwilling or unable to pay for it. We ask you for voluntary contributions and assuming all parents/carers are willing to contribute, the cost of this visit per pupil would be **£11.50** to cover entrance and transport costs. Please note that refunds cannot be made if your child is absent on the day.

We should point out that there are no funds available to cover the costs of pupils whose parents or carers expect them to take part, but who are unwilling or unable to contribute. If insufficient voluntary contributions are received the visit might have to be cancelled. However, if you have difficulty in affording the above amount, please come and see us privately.

If you are eligible and registered for Pupil Premium there is no requirement to make a contribution for this trip as the school will fund your child's place.

If you would like your child to go on this visit, please complete and return the attached reply slip indicating if you would like your child to have a school packed lunch and pay the balance of £11.50 on Parentmail by **Friday 2<sup>nd</sup> February 2018** at the latest. If you are unable to pay via Parentmail please see the school office.

If you would like more information about the museum please follow this link [www.brooklandsmuseum.com](http://www.brooklandsmuseum.com)

Thank you for your support.

Yours sincerely,  
S Furner (Mrs)  
Year 2 Leader

**CHEAM COMMON INFANTS' SCHOOL**

***REPLY SLIP – to be returned by Friday 2<sup>nd</sup> February 2018***

***Year 2 Brooklands Museum  
Thursday 22nd February 2018***

Name of child \_\_\_\_\_ Class \_\_\_\_\_

Address and telephone number **for day of trip**

\_\_\_\_\_  
\_\_\_\_\_

I have read the letter giving details of the proposed day visit. I would like my child to be included and I declare him / her fit enough to take part.

My child is eligible and registered to receive Pupil Premium (no payment is necessary)

I am prepared / not prepared to make a voluntary contribution. I have paid **£11.50** on Parentmail as requested.

*Please note that refunds cannot be made if your child is absent on the day.*

**I would like my child to have a school Packed Lunch**

**I will provide my child with a Packed Lunch**

SIGNED \_\_\_\_\_ Date \_\_\_\_\_