



September 2020: Returning to School Protocol and Procedures Parent Summary

In line with the Department for Education's instruction, it is our plan that all pupils, in all year groups, will return to school full-time from the beginning of the autumn term - Wednesday 2nd September 2020 (1st Sept/Staff INSET).

Please see the Government Guidance to parents for the return to full opening of schools in autumn term:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Our planning is underpinned by the Department for Education's advice on effective infection protection and control which states the following:

“We are asking schools to prepare for all pupils to return full-time from the start of the autumn term, including those in school-based nurseries. Schools should not put in place rotas.

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

1. a requirement that people who are ill stay at home
2. robust hand and respiratory hygiene
3. enhanced cleaning arrangements
4. active engagement with NHS Test and Trace
5. formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible”

Many of the protocols and procedures that were implemented during the summer term will remain the same in the autumn term with the expectation that they will further embed so that children who did not attend in the summer term will themselves adopt the measures also.

All protocol and procedures are aligned to the Risk Assessment of Schools document that has been produced using a LA-approved template following 'Guidance for full opening schools'. This reflects a review and update the previous risk assessment for wider opening of schools.

The following plan outlines relevant detail from the government's guidance with further detail about how Southridge First School will adopt measures and ensure compliance to the statutory elements within. The aim of this plan is to minimise the risks, whilst acknowledging that we can't negate them entirely.

Within the government guidance, the systems of control that schools should adopt are clearly listed. This document will outline those systems of control and how Southridge First School has made them appropriate to our specific context and circumstance.

"System of controls

This is the set of actions schools must take. They are grouped into '**prevention**' and '**response to any infection**' and are outlined in more detail in the sections below.

Prevention:

- 1)** minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, **do not attend school**
- 2)** clean hands thoroughly more often than usual
- 3)** ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4)** introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5)** minimise contact between individuals and maintain social distancing wherever possible
- 6)** where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

- 7)** engage with the NHS Test and Trace process
- 8)** manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9)** contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant."

Numbers 7-9 above may require school to share pupil/parent contact information with public health officials. This sharing of information is permissible under current law and is in line with data protection guidance covering schools.

Section 1: Public Health advice to minimise coronavirus (Covid-19) risks.

Systems of control	Action
<p><i>Prevention</i></p> <p>1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</p>	<p>If a member of staff, pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 7 days, they are not to attend school. The symptoms have been communicated with all members of the school community.</p> <p>If an adult becomes unwell, they are to remove themselves from the setting as soon as possible.</p> <p>If a child in the setting becomes unwell with possible covid symptoms, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported by a member of staff until they are collected by their parents or carers. The room that the child utilised will be immediately cleaned and the children/adults will wash their hands thoroughly for 20 seconds.</p> <p>In terms of PPE, a face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. The member of staff supporting the symptomatic child does not need to go home to self-isolate unless they develop symptoms themselves or if the symptomatic child subsequently tests positive or they have been requested to do so by NHS Test and Trace.</p> <p>There will also be a designated toilet assigned to children who fall ill. Once the child is collected, both rooms (waiting and toilet if used) will be thoroughly cleaned by a member of staff wearing both gloves and a mask.</p> <p>The designated isolation spaces/toilets are : Group Room Toilets nearest to Group Room by First Aid (In the event of a child with symptoms using the isolation room these toilets would be closed to other children)</p> <p>The child should then be tested for coronavirus. If the test is negative the child can return to the setting assuming they are well enough. If the test is positive, Public Health will be informed. They will then carry out a Risk Assessment and inform school who needs to self-isolate and within which bubbles. This is why it is so important to not mix with other children and adults outside of your group – it is a protective mechanism. This guidance also applies if an adult presents as unwell and is subsequently tested as positive.</p> <p>Results will be collected and advice followed.</p>
<p><i>Prevention</i></p> <p>2. Clean hands thoroughly more often than usual.</p>	<p>Adults and children are to wash their hands or use hand sanitiser on the following occasions:</p> <ul style="list-style-type: none"> - Entry to school - Before/after break times - Before lunch - When they change rooms - Before leaving school - Anytime that they visit the toilet or cough/sneeze in to their hands. <p>Additional hand sanitisers have been purchased and are stationed in each classroom as well as additional hand sanitisers at appropriate points in school i.e. the reception desk for visitors and staff upon arrival. Staff and children are asked to wash their hands using soap and warm water for 20 seconds. Toilets and washing facilities are available in each teaching area for each bubble. 3 additional outdoor handwash stations are available on the field/playground) Additional sinks are available for children in the toilets near the dining hall.</p>

	<p>Where children are struggling to wash independently they may receive support assuming the adult supporting is also washing their hands. Children may also use moisturiser supplied from home when required.</p> <p>If a child cannot appropriately wash their hands, then skin friendly skin cleaning wipes can be used as an alternative. Hand sanitiser may be used for our youngest children as they initially enter to make the new routines easier and quicker. As they become settled then handwashing will take place.</p> <p>Hand hygiene protocols are to be re-visited at the start of the year when the children will receive reminders about the expectations of practices and protocols in school. They will be established as part of our culture and behaviour expectations.</p>
<p>Prevention</p> <p>3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p>	<p>During September, children will be reminded of the posters around school that encourage them to catch it, bin it and kill it. Children will be reminded that if tissues are regularly disposed of, they should be thrown in to the lidded bins in each classroom using the foot-pedal to open the bin and their hands must be cleaned afterwards.</p> <p>Where pupils struggle to maintain as good respiratory hygiene as their peers (spitting etc) they will need an individual risk assessment to ensure measures can be put in place to reduce the risks. This is not a reason to deny these pupils face-to-face education.</p>
<p>Prevention</p> <p>4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</p>	<p>At various intervals (as per the cleaning schedule), adults/cleaners will disinfect and clean tables, door handles and equipment. Each class will have their own allotted set of classroom cleaning equipment. It will be stored appropriately and safely within the classrooms.</p> <p>Additional cleaning routines will take place throughout the day.</p> <p>Children should be allowed to go to the toilet as they would do in a normal school day, however staff will be aware of how many other children are also using the toilet and ensure that children wash their hands afterwards. Toilets are to be cleaned regularly by cleaning staff.</p> <p>If we are required to clean an area after a positive case of coronavirus has been identified, we must follow the guidelines.</p>
<p>Prevention</p> <p>5. Minimise contact between individuals and maintain social distancing wherever possible.</p>	<p>The purpose of 'bubbles' is to minimise contacts and mixing between people, reducing the transmission of coronavirus. Southridge First School will do everything it can to maintain this whilst still delivering a broad and balanced curriculum. Within bubbles, children and adults must also take measures to distance themselves where at all possible.</p> <p>Grouping the Children</p> <p>There has been recognition from the DfE that children cannot distance themselves from staff or from each other. Bubbles provide an additional protective measure and they make it quicker and easier to identify those who need to self-isolate as a result of a positive test result. Staff can work across bubbles.</p> <p>The DfE guidance reads as follows:</p> <p><i>"In this guidance for the autumn term, maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups."</i></p> <p>In order for school to offer a curriculum that is best-placed to support 'catch-up' our bubbles will be in classes but may need to be expanded to a year group i.e. classes working together e.g. phonic</p>

groups in Year 1 . Each class will be working independently with their teacher but may come together for lunch time in the dining hall, phonics sessions or a socially distance assembly on limited occasions. The reasons for this are as follows:

- All children will be able to be considered for catch-up interventions now that teaching support can work across year groups. Staff will identify where additional support is needed for academic and social and emotional support and plan for this as the children return.
- Our curriculum phonics structure is based on phase mixed class groups and the sharing of resources and equipment to facilitate this. There would not be enough resources to support a broad curriculum if we used individual class bubbles and we would not be able to deliver the targeted support required with additional staff.

Within the government guidance, it recognises that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group. This has implications for NHS Test and Trace should there be the need to contact parents of children as a result of a positive case.

All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the curriculum.

Measures within the classroom

Adults are to encourage children to maintain a distance between one another whilst inside and reduce the amount of time that they are in face-to-face contact with one another. Where circumstances allow, adults are to try to distance from children and one another.

Children with additional needs should receive as much support as normal but adults will be extra vigilant and mindful of their face-to-face time with the children and reduce this where possible.

Classrooms will be adapted to support distancing where possible. If tables are used above Year 1, they should face the front and children should sit side-by-side, not facing one another nor side on. Classrooms will be prepared as such ready for September. As with all aspects, this will be reviewed as guidance changes.

Early Years and Year 1 will work within their class bubbles and will not be sat facing the front of the class. Minimised risk by regular hand washing, diligent equipment cleaning and other measures will minimise the risk. It is recognised in guidance younger children cannot socially distance from each other. Their class teacher will maintain distance, wherever possible.

Where children are sat on the carpet, will have set spaces and face the front. Routines to access the carpet with the group in the front line moving and then subsequent lines will be in place. The reverse will be in place for leaving.

Measures elsewhere

In line with Government guidance, very sadly, there will be no whole-school events where children and adults are required to congregate. Assemblies will be limited to year group assemblies and class assemblies with the teacher. Children will be required to distance during these assemblies rather than lining in tight rows. Children are not to sing during assembly. This follows guidance for current music provision indoors.

Measures for arriving at and leaving school (inc break/lunch times)

The start and end time of school will vary:

Drop off times:

Nursery am: 8.45am – 11.45am (Nursery entrance- please vacate site promptly)

Other year groups:

8.40am – 8.50am (surname A – K)

8.50am – 9am (surname L-Z)

Pick up times:

Staggering entrance/collection will ensure that the adults and children on site can distance appropriately.

Parents are to be encouraged to walk to school where possible and only one parent/carer will be permitted on the school grounds. Please do not bring additional adults with you. Siblings may accompany parents. This limits the number of adults to access school and follows Government guidelines.

Please arrive on time and then depart quickly to minimise numbers on site and congestion.

Parents of Nursery children are to drop off at a safe distance from the Nursery entrance door. (For the first few weeks as children settle parents can access the Nursery cloakroom but only 6 at a time, Please maintain distance from other adults in the cloakroom)

Parents of Reception are to drop off at a safe distance from the Reception entrance. Staff will be there to welcome and encourage the children.

Please collect your children on time so that teachers can release children safely. The playground will be open to parents to briefly wait in before their children are released to them. Whilst parents are waiting, social distancing must be adhered to.

Parents must maintain social distancing measures when they drop off at the classroom doors. Mr Bell has painted a white box at each year group entrance to help with this. Parents can contact teachers via email if they have queries about the day, or they can call to make a phone appointment. We still want to be available and support you if you have any concerns or worries about your child.

The school office / small entrance lobby is not to be accessed by more than one parent at a time. Parents can also receive support over the phone or via email. If your child has forgotten something you then need to bring into school, please leave it on the table in the entrance hall.

Any homemade non-disposable face coverings that staff or children, are wearing when they arrive at their setting should be removed by the wearer and placed into a plastic bag that the wearer has brought with them in order to take it home. Disposable face-coverings must be placed in a lidded bin. The wearer must then clean their hands.

Other considerations

Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. Likewise specialists, therapists, clinicians and other support staff for pupils with SEND can arrange to provide interventions and assessments in line with their guidance and school risk assessment. However, they must be made aware of school procedures and they must adhere to them. Usual signing in information and safeguarding guidance will be updated to include this for visitors.

Any volunteers in school will require an induction to review procedures and can only volunteer in one year group. As with all volunteers a process is in place for appointment in line with safeguarding guidance and DBS.

Where contractors can attend outside of school hours they should. If that is not possible, they should follow all procedures as determined by school.

A record of all visitors, including contact information, must be kept to support NHS Test and Trace.

In terms of classroom resources, for regularly used stationery, children will all have their own individual set that is not to be shared. Other classroom resources like books and games can be used within the bubble but should be cleaned following use.

Shared resources, like art/science equipment should be cleaned between use or rotated to allow 72 hours between use to ensure they are safe.

Games that encourage distancing and little touch will be made available to the children. Outdoor equipment will be appropriately cleaned between groups of children using it. Multiple groups do not use it simultaneously. Therefore, each group will need resources exclusively by them, as currently used for lunch and break time. This is gathered back in at the end of their break/ lunch time and cleaned.

Children should not bring anything additional from home so we will be unable to facilitate 'show and tell' in the Autumn term. However, children can now take books home and return them as normal.

	<p>Books are to be returned as normal but taken out of circulation for 72 hours before being back in use in the classroom.</p> <p>Measures to minimise :</p> <p>Pupils are to only bring a small bag, similar in size to the school folder bag, which can be placed in a tray. We have no space for larger bags as we need to minimise items. Pupils can bring in a healthy snack, not chocolate, biscuits or crisps. Please bring a filled water bottle.</p> <p>Normal school uniform, including school shoes, should be worn.</p>
<p>Prevention</p> <p>6. Where necessary, wear appropriate personal protective equipment (PPE).</p>	<p>PPE should only be used for two reasons; where an individual is presenting with coronavirus symptoms and/or when a child is receiving intimate care (toileting/relevant first aid support).</p> <p>The PPE available in school for dealing with cleaning of potentially infected zones and supporting ill children or adults is as follows:</p> <ul style="list-style-type: none"> - Face masks - Aprons - Gloves of various sizes - Face shields (where required) <p>Please help children to know that some adults might be wearing PPE. The wearing of PPE is limited and we would always have the care of the children and our approach to them as warm and welcoming. Staff will also sensitively support children.</p> <p>For vulnerable and clinically vulnerable members of our community:</p> <p>On or after August 1st (subject to a continued decline in the rates of community transmission of COVID-19 and updated guidance being released)</p> <ul style="list-style-type: none"> • The school will keep up to date and follow government guidelines relating to clinically vulnerable (including those who are clinically extremely vulnerable) individuals and local measures if higher rates are in place. • Pupils who have previously been required to shield and remain under the care of a specialist health professional will have their individual health care plan reviewed with their health professional before returning to school. Please share this with school as they return so we can support and reassure you of all measures in place. • If parents or pupils with particular characteristics or significant risk factors are concerned, school will discuss their concerns, explain the measures that are in place to reduce risks and ascertain whether anything additional can be done to support areas of apprehension. We wish to support as much as possible and understand this is a very difficult time. Please make an appointment with the school office and we can discuss your concerns, share a response together and support a plan for you and your family to feel as safe as possible coming onto the school site.
<p>Response to any infection</p> <p>7. Engage with NHS Test and Trace.</p>	<p>Parents and staff will be informed that they are expected to engage in the NHS Test and Trace process if required to do so. Parents may already have chosen to do this. Please inform school if this is the case.</p> <p>They will be required to book a test and provide details of anyone that they have been in close contact with. They will then be obliged to follow the 'stay at home' regulations.</p> <p>Anyone who displays symptoms of coronavirus can and should get a test following the response.</p> <p>If school thinks that the family of the symptomatic child/adult is unlikely to book a test appropriately, we will provide a home testing kit, when delivered from the NHS. We should receive these before the start of the autumn term but understand issuing these will be limited with a supportive community. The preference is a booked test which quickly returns results. The test given by school may take significantly longer to process, resulting in greater uncertainty for individuals and the bubble.</p>

	<p>Contact with the symptomatic family will be maintained so that we can respond appropriately to either a positive or a negative result.</p> <p>If the test result is negative, the child can return to school assuming they would do so under normal circumstances.</p> <p>If the test result is positive, the child and family need to follow the 'stay at home' guidelines.</p>
<p>Response to any infection</p> <p>8. Manage confirmed cases of coronavirus (Covid-19) amongst the school community.</p>	<p>'PPE will be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). This includes disposable gloves, disposable plastic apron, fluid resistant surgical facemask (include eye protection if client is coughing or sneezing)'</p> <p>North Tyneside adopted Risk Assessment advice</p> <p>'If anyone becomes unwell with a new, continuous cough, loss of taste or smell or a high temperature in school, they will be sent home and advised to take a test and self-isolate. Where the child, young person or staff member tests negative, they can return to their setting (if they feel well and no longer have symptoms similar to COVID-19) and the fellow bubble members can end their self-isolation.</p> <p>If they test positive, they must isolate for 7 days following the result and can only return if they do not have symptoms other than cough or loss of sense of smell/taste (If they still have a high temperature, they should keep self-isolating until their temperature returns to normal). Other members of their bubble should continue self-isolating for the full 14 days'</p> <p>North Tyneside adopted Risk Assessment advice July 2020</p> <p>The guidance above is accurate in July but will be updated, if it changes.</p> <p>School will contact the local health protection team – Public Health</p> <p>School must provide the details of those children/adults that have been in direct close contact with the child/adult (face-to-face contact for any length of time); proximity contacts (extended close contact – within 1m-2m for more than 15 minutes); travelling in a small vehicle with the infected person.</p> <p>School will inform parents of the infection, according to advised procedures, but we will not reveal the name of the infected child/adult. As with any illness, it is not advisable for media or online speculation before advice is given from school. We anticipate a number of people will be asked to take a test and await responses. We will then respond to test results and seek advice for following procedures from Public Health.</p> <p>Current Test and Trace advice should then be followed by any child or member of staff testing positive. Family guidance should also be followed.</p> <p>Southridge First School will not (as per the DfE instruction) be able to ask for evidence of negative test results or other medical evidence before admitting children back after a period of self-isolation.</p>
<p>Response to any infection</p> <p>9. Contain any outbreak by following local health protection team advice.</p>	<p>We will keep in contact with our health protection team.</p> <p>The health protection team would advise school where a case was positive. School would take their advice, following Public Health risk assessment with individual circumstances considered, then respond following their guidance. We would then inform parents and the bubble or wider group, if action was to be taken.</p> <p>This could result in a phase bubble lockdown, a school closure or/and a mobile testing station being established in school. Public Health will decide upon the procedure to be followed by school.</p> <p>Testing will focus on the affected classes, and the remainder of school if required.</p>

Section 2: School operations

Aspect of school	Action
<p>Attendance</p> <p>Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.</p> <p>School attendance will therefore be mandatory again from the beginning of the autumn term.</p>	<p>Attendance expectations</p> <p>School will re-establish attendance routines as before i.e. we will continue to record and monitor attendance as we did pre-covid and any absence will be followed up. If your child is absent please call school or email before 9:00 a.m. A reason for the absence will be required. Please leave a message on the answerphone. School number 0191 9176665 or email office@southridgefirst.org.uk . A member of the School Office staff may call you if they require additional information. You may be asked to complete a test or contact 111 for advice.</p> <p>Usual expected attendance at school is in place for September 2020.</p> <p>Pupils and families who are anxious about return to school</p> <p>If parents of pupils with significant risk factors are concerned, we will provide opportunity to discuss the safety at school and the procedures in place in an attempt to provide reassurance – this could be via a phone call. Please inform school of any changes to medical needs for September.</p> <p>Contact details will be reviewed in September. Please consider who will collect your child, should you be called to collect for any reason. Please advise anyone new of the procedures for collection at school and to minimise this to one adult for collection on site.</p> <p>Should school families return from a holiday and subsequently be asked to quarantine, please inform school. As the guidelines change, please adhere to all recommendations.</p>
<p>School Workforce</p>	<p>Supply teachers and other temporary or peripatetic teachers</p> <p>Supply teachers will be used to cover classes where a member of staff is unavailable, however if required they will need to maintain stringent distancing. School will work with the supply agency to request limited staff but this may not always be possible.</p> <p>Likewise, sports coaches will be permitted to teach various groups of children assuming that they are able to follow stringent distancing also. These will need to be consistent people, not changing week-to-week.</p>
<p>Safeguarding</p>	<p>All existing pre-covid safeguarding measures will return as normal.</p>
<p>Catering</p>	<p>The expectation is that the school kitchen will be fully open in Autumn term. Whilst policy and practices continue to embed, Catering Services will only serve a limited hot menu. The hot menu has one main course and a vegetarian option.</p> <p>Children may still choose to bring a packed lunch. Packed lunch boxes must be regularly cleaned at home on the outside. If this is not possible then a plastic container, which can be wiped clean, should be used. Children should be able to open containers you provide independently and open any packaging without assistance from staff. Staff will need to socially distance.</p> <p>A rota is in place which allows classes to have lunch at a set time – we will have two sittings. The tables will be cleaned before the next class attends. An appropriate amount of time will be available for children to have their lunch and also have time outside.</p>

	Children will wash their hands before and after lunch. After playing outside, they will then wash their hand as they come into the classroom, following guidance.
Lunch and break times	<p>Midday supervisors will continue to support the supervision of lunchtimes but they will be allocated to class bubbles that cannot mix.</p> <p>A rota will be drawn up to ensure that only members of staff within appropriate bubbles supervise their bubbles at break times. The playground will be split into zones and allocated to bubbles to avoid any cross-contamination.</p> <p>Timings of lunchtimes will be staggered, as will break times.</p> <p>On some occasions, support staff will be required to help to supervise the children whilst they eat.</p>
Estates	<p>All school building checks have continued to take place.</p> <p>Teachers will ensure that classrooms have good ventilation (open windows and doors, safety guidance to be followed for fire doors which are classroom doors to be kept open when the room is occupied, closed when unoccupied).</p>
Educational Visits	School trips are permitted to resume however detailed Risk Assessments and procedures must be in place to address increased risks and procedures. Our children and staff will be given time to settle in to school and adapt to new procedures and routines before visits off site are considered.
Wraparound care	<p>Wraparound care is permitted to commence. Children attending wrap around care will ideally need to be kept in separate year group bubbles, however that might not be possible due to limited staff numbers and children attending therefore the children will need to remain in small consistent bubbles, observing very good hand hygiene.</p> <p>Guidance continues to be reviewed and updated for procedures. Childrens Choice and Wraparound, will be updating their procedures in line with new guidance issued recently.</p> <p>Adults dropping off children at Breakfast Club will need to sign children in at the front entrance (they will not be able to enter the hall)</p> <p>Please contact individual providers for onsite provision and their procedures following Government Guidance.</p>

Section 3: Curriculum, behaviour and pastoral support

Aspect of school	Action
<p>Curriculum expectations</p> <p>The key principles that underpin government advice on curriculum planning are:</p> <p>Education is not optional: all pupils receive a high-quality education that promotes their development and prepares them for the opportunities, responsibilities and experiences of later life.</p>	<p>Southridge First School will not have a blended curriculum in the Autumn term. We will apply our curriculum model in its fullest and identify gaps in learning following disruption between March – July 2020 that will inform teaching sequences. Initially, in the first half-term staff will catch up on specific curriculum objectives identified from the previous year’s curriculum. These will be progressively blended in with the current year group learning objectives. There will need to be a period of adjustment in September to December where a balanced approach will be taken to address the priority areas for maths and English, including spelling. We will plan for and provide additional intervention where there is need.</p> <p>During this period, children will be reminded of all of their hard work during the previous year and we will ‘reset’ the expectations so that children know that we are expecting of them on their return to school. Underpinning all teaching will be an understanding of children’s emotional well-being and readiness to learn. Our September 2020 curriculum will be broad and balanced as we return to the teaching of all subjects in the autumn term</p>

<p>The curriculum remains broad and ambitious: all pupils continue to be taught a wide range of subjects, maintaining their choices for further study and employment.</p> <p>Remote education, where needed, is high quality and aligns as closely as possible with in-school provision: schools and other settings continue to build their capability to educate pupils remotely, where this is needed.</p>	<p>Formative assessment will be used to a greater extent so that teachers can tailor each child’s learning journey. Where children are identified to require additional support, plans will be in place to support the progress and understanding of groups or individuals identified.</p> <p>As a school we have a comprehensive programme called ‘Jigsaw’ which we follow for Personal, Social and Emotional Development (PSED) and wellbeing. We have updated all procedures with new curriculum requirements for September 2020. This is in addition to the ongoing staff training over the last three years to develop wellbeing support. We will use this and other training completed in summer 2020, to support our children.</p> <p>As a school, wellbeing and mental health support has been an integral part of our curriculum. As we return to full opening, this will be invaluable to support our children. Regular specific PSED lessons take place during the week and additional support is integrated into the curriculum, particularly for the autumn term as we return to full school opening.</p> <p>Remote education will be planned for as part of the Government Strategy, as needed, should there be an additional lockdown or self-isolation situation.</p>
<p>Specific points for early years foundation stage (EYFS) to key stage 2</p>	<p>For children in nursery settings, teachers will focus on the prime areas of learning, including: communication and language, personal, social and emotional development (PSED) and physical development. For pupils in Reception, teachers should also assess and address gaps in language, early reading and mathematics, particularly ensuring children’s acquisition of phonic knowledge and extending their vocabulary. For Nursery and Reception, children can be given many opportunities for outdoor learning, both focused and child initiated. Forest School will take place for both groups as part of outdoor learning.</p> <p>For pupils in key stages 1 and 2, school leaders prioritise identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum will remain broad, so that the majority of pupils are taught a full range of subjects <u>over the year</u>, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education.</p>
<p>Music</p>	<p>Given guidance that there could be an additional risk of infection in environments where children and adults are singing, chanting, playing wind and brass instruments or shouting, singing is advised not to happen in groups of more than 15 and when it does take place, children need to be side-by-side and not facing one another. This has implications for our music curriculum and adjustments will need to be made.</p> <p>The above follows Government Guidance.</p> <p>We still very much value the music curriculum and will be supported by the Music Hub to review how we deliver music in line with new guidance. We recognise this is a vehicle for many children to express themselves and supports wellbeing.</p>
<p>Physical activity in schools</p>	<p>PE lessons are still to take place. Where possible, they are to take place outside as transmission of the disease is reduced in the outdoors. Pupils must have full outdoor PE kits – school sweatshirt, school t-shirt, plain black or navy jogging bottoms or shorts and trainers. The weather outdoors may be colder in autumn so pupils need to be dressed appropriately for the weather. A waterproof coat and gloves will provide additional warmth and can be worn, on occasions when they are required.</p> <p>Where outdoor PE is not possible, children will complete their lessons in the Sports Hall in regular PE kit of shorts and t-shirt. Additional ventilation will be in place with open windows.</p> <p>The systems of control will still need to be applied during these sessions. Pupils will be kept in consistent groups and sports equipment will be cleaned thoroughly between each use by different groups. Hand hygiene and respiratory hygiene is paramount due to the nature of exercising and the way people breathe as a result. Hands must be washed thoroughly after completing a PE session.</p>

	<p>Contact sports are to be avoided. This follows current guidance but could change or greater detail of acceptable sports provided to school over the summer. We will respond to the changes and plan accordingly.</p> <p>External coaches can still be used to deliver PE sessions as long as they also follow the protective measures.</p> <p>We are awaiting further guidance for swimming sessions and will review provision when this is available.</p>
Behaviour expectations	<p>The current approved behaviour policy COVID amendment will still apply.</p> <p>During September, expectations of behaviour will be revisited and the school's core values of 'Kindness, Friendship, Honesty, Respect and Responsibility' will be widely discussed so that the ethos of the school does not change. The climate and culture needs to remain one of high expectations and respect for one another.</p>

Section 4: Assessment and accountability

Aspect of school	Action
Primary Assessment	<p>All statutory assessments (other than the Reception Baseline) will take place in the academic year 20/21 in accordance with the usual timetables. The tests are as follows:</p> <ul style="list-style-type: none"> • the phonics screening check • key stage 1 tests and teacher assessment • the year 4 multiplication tables check <p>Southridge First School will prepare for these tests in the same manner as has been done in previous years. Our approach is to nurture and support, not to cause anxiety and keep the awareness of children to a minimum. The above take place in the summer term. Results are shared with parents and information for parents sent out.</p>

Section 5: Contingency planning for outbreaks

Aspect of school	Action
A local outbreak	<p>If school is made aware of a local outbreak, the PHE health protection team or the local authority may advise school to close. Preparations will be made by way of a contingency plan so that learning can still continue and the community can remain safe.</p>
Remote education support	<p>Southridge First School needs to be in the position to offer remote education if there was a local outbreak and subsequent lockdown.</p> <p>Our immediate response will be the following:</p> <ul style="list-style-type: none"> ➤ Day 1 – children access activities via the 'Home Learning' page of our school website – a maths, literacy and foundation subject task will be available for each year group. ➤ Day 2 – staff will transfer to 'Google Classroom' where children and parents can log in and follow instructions, via a daily teacher message. Children will be directed to on the Oak National Academy (ONA), BBC Bitesize and White Rose Maths website. <ol style="list-style-type: none"> 1. Teachers post links to ONA, BBC Bitesize, White Rose Maths lessons matched to the objectives in their year group's medium-term plans and also attach an 'optional' consolidation task that children can complete and which links to that day's lesson. 2. Staff able to interact with children via the 'class' and 'private' function within Google Classroom enabling them to respond to specific questions/concerns linked to the lesson/learning.

3. Each day staff to hold 15-20 minute live 'pastoral' video session via Google Meet with a group of 6 children (1/5 of their children - equating to the whole class each week). This weekly face to face meeting with a classteacher is to motivate the children; provide face-to-face interaction, once a week, with their class teacher and support their emotional wellbeing.
 - Children will be able to take photos of their learning and upload to the Google Classroom so that teachers can monitor progress and offer supportive feedback if appropriate.

Chosen learning activities will follow our curriculum sequencing, where possible, and will be of high quality. All teachers will use this consistently to support online learning.

As we move into September, we will review all procedures in line with guidance and available technology.

The principles for delivery will be as follows:

- Children will receive learning opportunities for a range of subjects each day
- Learning will be sequenced as per our current curriculum model, as much as possible
- High quality explanations will be made
- Work can be checked through uploads to Google Classroom
- Teachers will be available via email so that they can further tailor the learning as a result of feedback. Often this will be after the Oak National Academy lesson has been completed.
- Oak National content that specialises in SEND will be offered accordingly, alongside packages made available through the learning support team.