



Dear Parents and Carers,

8th October 2021

Parents' Consultation Thursday 21st October 2021 - Online Appointment Booking

I would like to invite you to attend our online video call parents' consultation **on Thursday 21st October** to discuss your child's attainment and progress.

The booking system, Schoolcloud, opens at 6pm on Monday 11th October. This is the earliest you can gain access to book your appointments. It will close on Tuesday 19th October at 9pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://poultonlancelyn.schoolcloud.co.uk> to book your appointments.

A short guide on how to book your appointments is included with this letter.

Login to the website address above with the following information:

Your name and email address (your email address will be used to confirm your appointment)

Pupil's First Name (full first name):

Pupil's Surname:

Pupil's Date of Birth

If you do not have access to the internet or have difficulty with this booking system, please contact the school office who will book appointments on your behalf.

Yours sincerely,

Mrs C Arnold
Headteacher