

## Welcome

We would like to say a big 'welcome' to Logan in Nursery, Bobby-Lee in Reception and Scarlett in Class 5. We wish them well and hope they are very happy in our school.

## DARE



Today, Year 6 graduated from the DARE programme. The pupils presented their learning to parents in role plays, reports and sang the DARE song. They were then presented with their graduation certificates by DARE officer Nickie. Thank you to everyone who came today and a huge 'well done' to the children for becoming 'Mini DARE Officers'.

## Parking

We would like to respectfully remind you that parking on the drive leading into the school must only be on one side of the road so that emergency vehicles can still easily access the site. May we also remind you that it is very unsafe to park on the bends at the top of the road, it severely limits visibility and makes it dangerous for children and parents walking to school. We encourage you to use the village hall car park and to walk across the field.

## House names

Thank you all for sending in your brilliant suggestions for House names, after much deliberation at this week's staff meeting it was decided that we would use "Great Britons" and link them to British Values.

We would now welcome suggestions of "Great British" people.

The British Values are:

- Democracy
- The rule of law
- Individual liberty
- Mutual respect
- Tolerance of those with different faiths and beliefs and for those without faith

An example might be Churchill for democracy.

We will be designing our scarecrows for the Clarborough and Welham Scarecrow Festival this year as the people that we choose.

Please pop your suggestions in the Chatterbox in the middle corridor or email them to

[lgoad@clarborough.notts.sch.uk](mailto:lgoad@clarborough.notts.sch.uk)

## Absence

Just a polite reminder that any absence needs reporting to the school so that we know where the children are and the reason for their absence as we have to allocate them a code in the register. You can either ring the school and leave a message on the answer machine, go into the 'absence' section on Parentmail or email [lgoad@clarborough.notts.sch.uk](mailto:lgoad@clarborough.notts.sch.uk)

## Extension

The builders have made a lot of progress this week and the children continue to be fascinated by the equipment they are using and the processes they are going through.



## Rugby Megafest

On Thursday Class 4 went to Worksop for an event called Rugby Megafest where 13 schools went to do rugby related activities which included bulldog, rugby rounders and tag rugby. We had a lot of fun and we all want to go again! It was so well organized and the people were so nice.

By Isaac B and Verity L, Class 4.



## Boys Football

Yesterday the boy's football team played against Norbridge Primary School at home. After about 15 minutes William P scored for us. Norbridge had a lot of good chances but Evan Q-B pulled out some good saves that led us to half time. Two minutes into the second half, Reuben T scored to make it 2-0 to Clarborough. Norbridge didn't give up and scored to make it 2-1. A few minutes later Isaac M smashed one in from the edge of the box and made it 3-1. Two minutes later William P scored his second goal to take it to 4-1. Three more goals followed making the final score 5-3 to Clarborough. Evan Q-B made some great saves and all the boys gave a great performance.

By Evan Q-B and Isaac M, Class 5 and 6.



## Admin Assistant vacancy

A vacancy has arisen in the school office for a part-time, term time only, Admin Assistant.

Miss Spencer has reduced her hours and as a result will now share her previous duties with Mrs Goad. Miss Spencer will retain responsibility for the school finances and Mrs Goad will now be the school Office Manager, responsible for the effective running of the school office.

The closing date for application is Thursday 3<sup>rd</sup> May at 10 am, with interviews on Thursday 10<sup>th</sup> May. Please see the advert at the end of the newsletter.



## Music

Congratulations to Naomi E and Molly R from Class 6 who have both successfully passed their Grade 2 flute examination. Both girls have lessons in school with Mrs Hawkins.



## Attendance

Week ending 20<sup>th</sup> April:

Class 1	86.96%
Class 2	99.13%
Class 3	97.89%
Class 4	98.89%
Class 5	98.18%
Class 6	94.44%



Well done to Class 2!

## Star of the Week

This weeks 'Stars' are:

Class 1	Joel F
Class 2	Cameron M
Class 3	Emilia A
Class 4	Faith K
Class 5	George R-L
Class 6	Liam S



## Out of school achievements

[lgoad@clarborough.notts.sch.uk](mailto:lgoad@clarborough.notts.sch.uk).



Last weekend Evan Q-B in Class 5 had an extremely successful time at a gymnastic competition. It was held in Lincoln and was a countywide event. Evan won 8 gold medals and a trophy. Well done Evan!

William P in Class 5 was lucky enough to be given signed goal keeper gloves when he attended Doncaster Rovers V Oxford United last week. William supports Doncaster Rovers so was very excited to receive the gloves!



A big 'well done' to Isaac M from Class 6 for winning an over 7's Gold Tournament recently. Isaac beat 8 other children in the Nottinghamshire Nippers Tour at Kilton Forest Golf Course.

## Your suggestions

You can email any suggestions or feedback that you have to: [chatterbox@clarborough.notts.sch.uk](mailto:chatterbox@clarborough.notts.sch.uk) or drop your suggestion in to the **Chatterbox** which is on the windowsill in the playground corridor. Let us know what you think we do well and what we could do better!

## School dates for your diaries:

I will write 'NEW' next to new events each week

### April

30<sup>th</sup> Year 5/6 Netball – Tuxford Academy

### May

7<sup>th</sup> May Day Bank Holiday – School closed

11<sup>th</sup> Year 4/5 Quad Kids – Retford Oaks Academy

14<sup>th</sup> Key Stage 2 SAT's week

17<sup>th</sup> Pick 'n' Mix dinner

25<sup>th</sup> Olympic Athlete visit and training

25<sup>th</sup> Last day of term

### June

4<sup>th</sup> Term begins

21<sup>st</sup> QEHS Year 6 Open Evening

22<sup>nd</sup> QEHS Year 6 Open Morning

### July

3<sup>rd</sup> QEHS Taster Day

9<sup>th</sup> Sports Day Fun Day morning – children only **NEW**

11<sup>th</sup> Class 3 trip

13<sup>th</sup> Sports Day Competitive – parents and carers invited **NEW**

23<sup>rd</sup> INSET Day

24<sup>th</sup> INSET Day

25<sup>th</sup> INSET Day

26<sup>th</sup> School holidays begin

### September

4<sup>th</sup> Administration Day – no children in school

5<sup>th</sup> Term begins



# Admin Assistant

## Salary:

Grade 2 (point 9 – 13: £16,755 to £17,391 p.a.) pro rata (part time term time only pay)\*

\*as we are a Living Wage employer – this role also attracts a living wage allowance, which uplifts the pay to £8.75 ph.

## Contract type:

Permanent

## Working pattern

- Part time
- Term-time only

## Hours

15.5 hours per week

10.30 to 1.30pm on Monday, Tuesday, Thursday and Friday

12 to 3.30pm on Wednesday

## Location

Clarborough Primary School

Hillview Crescent

Clarborough

RETFORD

Nottinghamshire

DN22 9JZ

**Closing date:** Thursday 3<sup>rd</sup> May 2018 at 10am

**Shortlisting:** Friday 4<sup>th</sup> to Tuesday 8<sup>th</sup> May 2018

with calls to candidates invited to interview, no later than Tuesday 8<sup>th</sup> May at 3.30pm

**Interviews:** **Thursday 10<sup>th</sup> May 2018**

This will be the only available date for interviews, so please ensure that you will be available to attend before applying.

Internal promotion has led to a vacancy for an Admin Assistant, to join our dedicated team at Clarborough Primary School. The successful candidate will have excellent communication and interpersonal skills with both adults and children alike, be able to prioritise effectively and to juggle many different tasks under pressure. An awareness of the importance of confidentiality and of the safeguarding of children is essential.

Recent office experience is desirable, and the successful candidate should have good IT skills and be a competent user of the Microsoft Office suite of software.

Other essential skills are the ability to work as part of a team, a good level of education in English and Math's, the ability to handle cash and to be able to meet deadlines. A flexible approach, cheerful disposition, patience and a sense of humour are also desirable.

In return we can offer:

- A school where new ideas are valued
- A pleasant, modern working environment with excellent IT infrastructure
- A leadership team who considers the continual professional development of its employees to be critical to its success
- There is also potential for this role to develop in the future.

**Application forms and further details** are obtainable from our website, or by emailing: [recruitment@clarborough.notts.sch.uk](mailto:recruitment@clarborough.notts.sch.uk). \*\*

\*\*Please note that we will only acknowledge receipt of application forms if they are sent to us electronically. All successful candidates will be invited to interview by telephone on the 8<sup>th</sup>, so please ensure that you have included a number that you will be contactable on during the day on the 8<sup>th</sup> May.

The school is committed to safeguarding and promoting the welfare of young people and expects all staff to share in this commitment. Any offer of employment will be subject to an Enhanced DBS check, employment references and medical.

Interpersonal skills with both adults and children alike, be able to prioritise effectively and to juggle many different tasks under pressure. An awareness of the importance of confidentiality and of the safeguarding of children is essential.

Recent office experience is desirable, and the successful candidate should have good IT skills and be a competent user of the Microsoft Office suite of software.