

New protocols and procedures for reopening of Carrington Junior School from 2nd June

Routines in place for the school day

Arrival

Children will arrive in school in staggered time slots to avoid congestion. This is arranged by surname. Please check which time you should arrive.

One adult per household should escort a child to school or pick up a child.

Arrive at school within your allocated time slot. These slots are arranged by surname as follows:

	Y6 Surnames starting A-E		Y6 Surnames starting F-Q		Y6 Surnames starting R-Z		ARP
Entry to school	8:40	8:40	8:45	8:45	8:50	8:50	9am

Maintain 2m distance while waiting at the front of the school, queueing along the hedge if there is no appropriate space closer to school.

Please drop your child off and leave the school site.

Mobile phones can no longer be collected in at the school office and consequently are not permitted at school.

All messages should be emailed to school office (or phoned in).

Meetings will be held on the phone in most cases.

On the first day children will be greeted at the gate by Mrs Majcher and directed to their new rooms. They will go directly to their rooms and wait to be admitted in a 2m distanced line.

Children will move to their classroom where there they will be directed to wash their hands before sitting at their desks and stow any personal equipment in appropriate places.

Children in Year 4 and 5 rooms will be lined up in a 2m distanced holding area between the container and Mr Nathan's classroom to avoid crowding in the quad.

They will then be directed to go to classrooms and wash hands before sitting at their desks.

What to bring to school

Only the listed equipment and belongings should be brought into school. Pencil cases should stay in school.

- a water bottle (there are refill points allocated for each class hub)
- packed lunch/ Dolce lunch bag
- fruit snack
- personal pencil case with labelled items
- PE kit – this will go home after PE sessions and should be washed or replaced with alternative sports kit
- pack of tissues
- sun hat (sun cream may also be brought in) – these items should be kept in school
- a rain coat if needed

Equipment will remain in school apart from lunch boxes which will go home daily and PE kits which will go home when used.

Pupils should now wear summer uniform. **We recommend that uniforms are washed every day after school to ensure that clean clothes are worn into school the following day.** Please do not send children with a large bag containing additional equipment or belongings.

Details about class hubs

Please refer to your letter to check which class you will be in.

Sapphire	Tourmaline	Azure	Indigo	Cyan	Navy	Blossom
6C	6S	4S	5S	5C	4C	Blossom
Mr Nathan	Mr Shand	Mr Talbot	Mrs Marks	Ms Gibbons	Mrs Randall	Mrs Williams

Procedures and protocols within class hubs

Upon entry to the class hub pupils will be direct to wash their hands. Only one pupil at a time will use each handwashing or toilet area at a time. Children will wash their hands at the following times: upon entry, before break, after break, before lunch, after lunch, before home time and at any other time it is deemed necessary, in particular after coughing or sneezing.

Toilets will continue to be cleaned daily by our contracted cleaners and will be used far less frequently due to low pupil numbers.

Doors will be propped open where possible and a stringent cleaning routine of surfaces and handles will be followed repeatedly throughout the school day. Each class is also following an agreed cleaning routine within the class as well. Toilets will continue to be cleaned daily by our contracted cleaners and will be used far less frequently due to low pupil numbers.

Children will stay in their groups all day: for learning, for breaks (separate from other groups), and for lunch (separate from other groups)

Children will be taught by one teacher and there will be one teaching assistant allocated to each group. Staff will change as little as possible but there may be some other necessary changes if there is sickness.

Within each class hub, each pupil will have an allocated desk where they keep their lunch box (including fruit snack), books, personal tissues, water bottle and stationery.

Any other necessary learning equipment (for example, laptops) will be thoroughly cleaned between pupil groups. Where possible such equipment will be allocated to individual pupils within class hubs.

Break times and lunches

Each class has a slot for breaktime, where they will have an allocated outside area to play. Only two class groups will be outside at any one time and they will not mix. They will continue to be supervised as usual.

All children will eat a packed lunch in their classrooms. They will then go outside for the remainder of lunchtime in a similar arrangement to break time. In order to have fewer pupils outside at any time lunches will be staggered.

Learning

We are aware that your children will have been learning in different ways at home and will have different experiences of the learning that they have done.

We aim to maintain a fairly normal routine, with mathematics, English and PSHE taught daily and a range of other subjects alongside this, with a particular focus on science, topic and PE. We will make the best use of our outdoor

space that we can, and aim to increase outdoor learning during this period where possible. As the term progresses we will also undertake a range of transition activities to further prepare your child for life at secondary school.

Reporting sickness

We ask that you let the school know if a member of your household is showing symptoms of Covid 19 and your child must remain at home.

The symptoms are:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

In the event of Covid 19 symptoms showing during the school day, the pupil will be isolated in Nectar room and supervised until they can be collected from the outside door. Staff will wear a mask for this, adding gloves and an apron if they need to directly make direct contact with the child.

The child should go home and isolate for 7 days, with the other members of their household isolating for 14 days.

However, children attending school and their households are eligible for testing.

<https://www.nhs.uk/conditions/coronavirus-covid-19/> - To book a test.

Therefore, families should attend a testing facility as soon as possible and we ask that you share the result with the school as soon as possible to ensure safety for the rest of the school community.

Our previous guidance, based on DFE advice, said that in the event of symptoms your family member/child would be asked to get tested and then, if the result is positive the whole hub and its associated staff would need to self isolate for 14 days.

Our information is that currently locally obtaining a test and the results returned is taking up to 7 days. This time lag is too long to wait before the hub self isolates and risks infection spreading.

So our NEW Guidance is as follows

- 1. If any member of your family or your child has any one of the symptoms of Covid-19 (New continuous cough, fever, change of taste or smell – see below for detail) you must let us know immediately and keep your child off school from the day that these symptoms first appear in your household. Other members of your household should isolate for 14 days.**

Symptoms explained

- a. high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- b. new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- c. loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal (NHS definitions)

- 2. We shall then also immediately send home the children and members of staff working in that hub to self-isolate for 14 days**

3. Please then get a test and as soon as you have the results let us know the result.
4. If the test comes back negative then your child and others in the pod can return to school as before.
5. If the test is positive then then your child can leave the home after 7 days if he/she was unwell and is recovered, however, it will not be practical to allow your child to join another hub, so they should continue home learning while their household completes their 14 day isolation
6. All other children and staff members in the hub must stay at home for 14 days
7. Your child must remain off school for 14 days if another member of your household shows symptoms of Covid 19 or tests positive.

Home time arrangements

Children should be collected from school by an adult. If you wish to make alternative arrangements, please email the school office prior to your child returning to school.

Children will be collected by parents on the field in designated areas. Please check the whiteboard by the gate to see which collection position you need to wait at.

Please leave the site promptly. Outside play equipment should not be used by any pupils or visitors.

Protocols and procedures are subject to change at the head teacher's discretion.