



Moss Lane School
Moss Lane
Godalming
Surrey
GU7 1EF
(01483) 417214

info@moss-lane.surrey.sch.uk

www.moss-lane.surrey.sch.uk

Headteacher

Mrs Victoria Abbott, BEd Hons, NPQH

17th March 2020

Dear Parents and Carers

As you may be aware the country is experiencing a heightened level of illness caused by Coronavirus (COVID-19). As a school to minimise any risk we have decided to limit our operations to 'core' business only. This will mean restricting all external visitors coming into school and children going out to external events.

This will include cancelling:

- Parent Helpers including Year R Morning Challenge helpers
- Library Helpers
- Year R Parent classroom drop off
- Mother's Day Morning
- Social events
- School trips / Sporting fixtures
- Outside speakers
- All meetings including SEND meetings
- Visitors
- Woodland school
- Early Bird club (ICT Suite)
- CPD training
- Book Fair

This will come into operation from tomorrow Wednesday 18th March. All teaching and learning, including teacher led clubs, SCL clubs led on-site and Koosa after school care will continue as normal. External clubs won't be running. e.g. Judo, Boogie Pumps, Drama, Guitar and Piano. Spanish club will run as Mrs Pearson works in school.

In the morning from 8.50am parents are to bring their children to the back door of school, children will then come into school independently. There will be a member of staff to welcome the children into school and send them to their classroom. Parents are to refrain from coming into the building unless absolutely necessary. Children in EYFS will also go into their classrooms independently. This is only half a term earlier than the usual routine.

Breakfast club will sign in by the front door. Please ring portable bell to get staff attention.

If you need to go to the office, please enter by the front door, however, where possible please drop off any correspondence in the red post box.

As of yesterday the government issued new guidance. Please see the link on the school website. Although we wish to continue with normal life we do not feel that we can take any risks with your children and our staff. The well-being of our school community is our top priority.

I would also like to remind you that should any of your household feel they have symptoms of the Coronavirus it is essential that you take the advice of PHE. This is currently that yourself and all other household members self-isolate for 14 days. **Children must not attend school.**

These are very challenging times and we must make sure we follow guidelines laid out by Public Health England if the school is to remain open and continue to deliver high quality teaching and learning. All staff continue to work hard in ensuring there is a level of normality and continuity in the school. Though there are low levels of staff absence now, this could change which may force the school to consider closing for a period. As always, this will be a last resort but may become a reality if a large number of staff have to self-isolate for 14 days, which prevents the school from operating effectively and safely.

Thank you for your ongoing understanding and should there be any further update, I will be sure to contact you.

Yours sincerely



Mrs Abbott
Headteacher



Mr Boshoff
Chair of Governors