



FGB Meeting 24 February 2021 Minutes - PART ONE - Zoom

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Laura Edmends (LE)	Nicola Riley (NR)
Emma Taylor (ET)	Carol Edmans (CE)
James Bingham (JB)	Andrew Turner (AJT)

In attendance:

Pam Langridge (Clerk) Amy Betterton (SLT)

Welcome / Apologies / Declarations

Apologies – received and accepted from LA and AaT

Declarations – none.

There are currently two vacancies. It was agreed to submit an application for LA to move to Local Authority Governor to enable recruitment of 1 x Foundation and 1 x Co-op governor. Succession planning will be key in decision making process.

Chairs Update

Governors were offered the opportunity to change the resource committee meeting scheduled for 17 March to a full FGB in an effort to support the school after children return on 8 March. After a robust discussion it was agreed this would create a burden of work for the school and should remain a resource committee focus. The meeting has been rescheduled to **AM 19 March**.

Head Teacher Update

VA advised governors there was some confusion around who should be managing school admissions and appeals. [LE to investigate](#).

Governors were advised pupil progress meetings have begun. Results show a shift in gap from phonics to maths and catch-up curriculum and funding will be re allocated in response.

Governors were advised that there are currently 70 pupils in school. Attendance is generally good with four non attending families.

Governors were advised that the Health check visit had very positive outcomes.

[Governors enquired after staff well-being](#) and were advised there is a level of anxiety with the return of all pupils to school. It was agreed it is important to remember things are not back to normal, but back to how things were in September and it is important to distinguish the difference. Staff are supported with open door policy, EAP and an ethos of kindness. Lots of resources published on school website to help support families.

Governors asked if there were any additional resources required to support bereavement and were advised that the school have already invested in books.



Update on Provision of Learning

Governors are invited to drop in to scheduled zoom class lessons. VA requested governors email teachers to confirm which session they would like to attend. Governors were reminded this is an opportunity to evaluate engagement, not teaching. [All notes to be collated in one generic report for circulation.](#)

Governors were sign posted to the Cognus newsletter which suggests questions to support evaluation.

Covid 19 Update

Staff have been reassured that any catch up will be done at the pace of the children. The primary focus will be on playing and friendships as the children return. It was agreed longer days and longer terms would not be beneficial to this age group.

After a robust discussion it was agreed that whilst the provision of a hardship fund felt like a positive initiative, governors agreed the work load, administration and processing of claims could lead to future complaints and as such will not be progressed.

Governor Strategic Lead Updates

Governors were advised SVFS submission has been delayed to May.

Governors agreed risk assessments did not need to be amended as no change in guidance. LE to circulate risk assessment re lateral flow testing.

Governors were advised the school website now meets the criteria listed in the Cognus newsletter.

Admin Actions

Minutes agreed. Governors requested Clerk continue to summarise action points.

Policies

[Governors were asked to read the new complaints policy which is based on Surrey](#) maintained school's policy and rolled out across all GLP schools, and email ACB any comments within 7 days.

[LE will roll out summary schedule of future policies due for ratification.](#)

Confidential Items

None

Dates of Future Meetings

17 March moved to 19 March – Resources committee only

26 May & 14 July - FGB