



FGB Meeting Minutes 21 February 2018 PART ONE

Present: Elaine Joyce, Victoria Abbott, Adam Boshoff, Carol Edmans, Dewi ab Iorwerth, Anna Sanders, Steve Turnbull, Andrew Turner, Aaron Twaits.

In attendance: Pam Langridge (Clerk) Sara Cox (Deputy) Nicola Riley (Admin Officer)

PROCEDURAL MATTERS

Apologies

Apologies were accepted from Giles Bedloe.

Declarations of Interest

EJ declared relationship to school staff member.

CE declared married to ST.

ST declared married to CE.

Matters to be raised

None.

ENSURING ACCOUNTABILITY

Acceptance of the Minutes

Agreed.

Going forward Andrew Turner will be referred to as AJT and Aaron Twaits as ADT.

Policies

[Clerk to advise if we need Equality Statement in addition to policy.](#)

Child Protection Policy updated Dec 17.

Supporting Children with Medical Needs Policy updated.

[Relationship and Sex Education Policy on hold pending new legislation. Note to be put on current policy to state awaiting guidance due in Sept 18.](#) EJ to lead working party with SLT and Science and PSHE lead when guidance available to ensure consistency across the school.

Any Non-Agenda Items

Governors reminded school to put a statement on current Data Protection Policy to demonstrate aware of up and coming legislation changes.

[Governor to book onto Data Protection training to support school.](#)

[CE AB VA and Admin Officer agreed to meet and undertake Education Tool Kit to better understand implications of new legislation.](#)

Updates from Chair

Pay Review Committee agreed as ADT, AJT and DabI. [Elaine to circulate documents for review by email for return by 15 March.](#)

STRATEGIC MATTERS

HT Report

[CE asked what is Fisher Family Trust?](#) It is a registered charity which is mainly involved in undertaking and supporting education, historical and medical research projects in the UK. The school is using one of the intervention programmes devised by the organisation with the aim of improving reading and writing. An intensive 3 day training course undertaken by two members of staff to enable the delivery of 1-2-1 sessions lasting 30 minutes per day over 12 weeks for children who are in need of additional help to make better progress.

The impact of the interventions is already evident in improved progress and self-esteem in pupils.

[ADT asked about impact of Woodland School?](#) Very positive learning experience for the children. Helping the classes to bond as whole and an opportunity for teachers to get to know the children better in a more informal setting. There are still parental concerns over the transport. AJT suggested use of the Charterhouse mini bus may be available to help resolve any issues.

EJ asked school permission to give the Climate Coalition the green heart school displays used on the High Street.

FMR / Budget

Governors were advised an asbestos survey has been carried out, results may have financial implications.

Governors asked why the school needed a new alarm system and were advised the current alarm system is operational but should it fail the whole system will require replacement and this should be budgeted for.

[NR to investigate the placement and position of smoke alarms through the school as appears inconsistent.](#)

It was agreed the school will ask the PTA to cover the cost of the artificial grass for areas of the play ground near trees.

[Damp in Year R toilets to be reported to SCC and repaired within SLA's.](#)

An overspend in the budget was noted and it was agreed that the only areas where costs could be controlled are staffing and curriculum resources. EJ and VA have met to discuss some changes to current staffing. [Staffing models to be costed out ready for discussion.](#)

[Governors asked the school to for a list of proposed expenditure for next year.](#)

It was agreed as soon as more accurate funding information received details would be shared with all Governors.

H&S Report

Governors thanked AB for the H&S report.

It was agreed further advice about paper on top of radiator covers should be obtained from fire service.

OTHER MATTERS

Strategic Governor Links / Governor Training & Visits

Governor visits encouraged, opportunities include:

New Fisher Family Trust interventions

Early Bird Maths interventions

8 weeks of dance training – SC to circulate dates

26 February Eastlake fairy tale reading

1 March World Book Day

9 March School Disco

13 March School meal provider presentation

16 May Multi skills at Broadwater School

2 June Carnival procession through town

7 June Sports day

9 June Summer Fair: Governors traditionally run the BBQ

13 June Rotary day out

12 July School open afternoon

Governors agreed to share which visits they could attend by email.

[It was agreed a parent governor will attend next PTA meet to forge better links.](#)

Governors were advised Priorsfield School were keen to have links with Moss Lane.

AJT suggested Charterhouse pupils visit Moss Lane to support storytelling and celebrating diversity.

ST agreed to attend next budget meeting.

CE circulated notes from recent Primary Data training course.

Cooperative Trust Update

It is understood that the land cannot be used as an asset to join the Trust.

GB suggested the lease be used instead.

EJ to respond to recent email communication for CS Net.

Next meeting is 2pm 13 March at Milford School (tbc).

CONFIDENTIAL MATTERS

None

MEETING REVIEW



Governors have a clear understanding of the financial pressures facing the school and the staff.

NEXT MEETING

21 March 2018 6.15pm @ Moss Lane School