



**St Catherine's Catholic Primary School and Kindergarten**

Cutlers Place Colehill Wimborne Dorset BH21 2HN

Tel: 01202 883763

Headteacher: Sarah Sparks

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Website: [www.stcatherinescolehill.co.uk](http://www.stcatherinescolehill.co.uk)



18<sup>th</sup> September 2018

Dear Parents,

Your child is due to start their education at school in September 2019. The process for applying for a place for your child to start school is about to begin. Enclosed with this letter is a supplementary information form, which we would be grateful if you could complete and return to us before **Tuesday 15<sup>th</sup> January 2019**. Please could you include a photocopy of your child's Birth and Baptism certificates.

You are also required to complete an application to Dorset County Council. This year the government is promoting the on-line system of application for school places and therefore paper applications and booklets will not be automatically supplied to each parent as in previous years. Any parent having difficulty with this please let us know and we will obtain a paper application for you or you may contact the Dorset Admissions Team on 01305 221060 to request an application or Guide for parents. If you do not have access to the internet or a computer please contact the school to arrange access to a school computer. It is advisable to read the Parent's Guide which is available on the website or by post. The school also has a small number of Guides for reference.

The closing date for receipt of all applications by Dorset County Council is **Tuesday 15<sup>th</sup> January 2019**. If you fail to submit your application by the deadline your chances of gaining entry to your preferred school could be seriously reduced.

We have attached to this letter a guidance and information letter from the 'School Admissions Team'. It provides details of the necessary web address you will need. Once you have submitted your on-line application you should receive an e-mail confirming registration. If you do not receive confirmation you will need to re-submit your application. Should you have any queries about any part of the process please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in cursive script that reads 'Sarah Sparks'.

Sarah Sparks  
Headteacher

A family united in God's love,  
learning in faith together for a compassionate tomorrow.

Dorset County Council



Children's Services  
School Admissions  
County Hall, Colliton Park  
Dorchester  
Dorset DT1 1XJ

Telephone: 01305 221060  
Fax: 01305 228635  
Email: [admissions@dorsetcc.gov.uk](mailto:admissions@dorsetcc.gov.uk)  
DX: DX 8716 Dorchester  
Web: [www.dorsetforyou.com/school-admissions](http://www.dorsetforyou.com/school-admissions)

To The Parent/ Guardian

Date: 1<sup>st</sup> September 2018

Dear Parent/Guardian

**Children eligible to start school for the first time in September 2019**

Date of Birth	Type of Application	Closing Date	Offer Date
01.09.14 – 31.08.15	Starting School September 2019	15 January 2019	16 April 2019

If your child is eligible to start school for the first time in September 2019, you must apply for a school place through the local authority where you live. It is not enough to register your interest with the school or have your child attend a nursery attached to the school.

The **closing date** for on time applications is the **15<sup>th</sup> January 2019**.

It is very important that your application is received by this date. You stand a much greater chance of securing a place in one of your preferred schools if you apply by 15<sup>th</sup> January.

Applying online is very simple and should take no more than half an hour. You will receive a confirmation email once you have submitted your application. To apply online go to the Dorset For You website ([www.dorsetforyou.gov.uk/school-admissions](http://www.dorsetforyou.gov.uk/school-admissions)) where you can also find helpful information, including how the application process works and what evidence you may need to submit, in the Parents' Guide on the Dorset for You website.

If you need any further information or help please contact School Admissions on **01305 221060**.

Yours sincerely

*Ed Denham*

Ed Denham  
Sufficiency School Places Manager