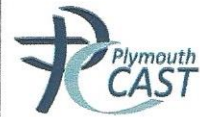




**St Catherine's Catholic Primary School and Kindergarten**  
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25 January 2019

**EMERGENCY SCHOOL CLOSURE PROCEDURE**

Dear families,

In the event that we need to close the school for any reason I would like to clarify and update our procedures. We always endeavour to keep the school open, but there have been occasions when we have had to close the school to ensure the safety of our children, families and staff.

After notifying the Local Authority and Plymouth CAST of the need to close the school, we will update our website and Facebook page first. The local authority will update its website, which also contains updated lists of all schools closed within the region. The local radio stations will be notified and they will announce our school on their School Closure's Bulletin.

Telephone calls to the school will initially go to the answerphone, until a member of staff can themselves get to school.

A decision will not be made until 7:00am at the earliest. If you have not heard by 7:30am please assume the school is open.

Yours sincerely,

Sarah Sparks  
 Headteacher

<b>ST CATHERINE'S PRIMARY SCHOOL &amp; KINDERGARTEN EMERGENCY CLOSURE PROCEDURE</b>
• Check the school website
• Check the school Facebook page
• Check Dorset For you <a href="http://mapping.dorsetforyou.gov.uk/closedservices/Service/schools">mapping.dorsetforyou.gov.uk/closedservices/Service/schools</a>
• Listen to Heart FM, Wave 105 or Radio Solent

A family united in God's love,  
 learning in faith together for a compassionate tomorrow.