



# Inspiring everyone to **R.E.A.C.H** through **Faith, Hope, Love**

## Organisation and timings for a phased re-opening on June 1st

	<b>Drop off</b>	<b>Collection</b>	<b>Other information</b>
<b>YR</b>	<ul style="list-style-type: none"><li>• 8:45am – Park in the Rose and Crown car park</li><li>• Drop off and collect from staff car park gate. NO PARENT to come on site. Children will enter through external gate by the school hall and into reception classroom</li><li>• 2metres distancing will be marked out for children to stand and wait on</li></ul>	<p>EYFS - 2:55pm</p> <ul style="list-style-type: none"><li>• A member of staff will bring children to the staff gates for collection. NO PARENT to come on site.</li><li>• 2 metres marked in staff car park</li></ul>	<ul style="list-style-type: none"><li>• Will be based in the Reception classroom at all time, including outdoor area (Katie to sort this with Pre-school and have clear zones and no cross over with preschool children) Tennis nets as clear barrier</li><li>• YR Lunchtime 12:30-1:30 (In Reception outdoor area)</li><li>• YR can have break time to suit staff</li><li>• YR children to use girl's toilets</li><li>• Play zone - See map</li></ul>
<b>Y1</b>	<ul style="list-style-type: none"><li>• Y1A - 8:45-Park in Benton Court</li><li>• Drop off at church gate on the school boundary. NO PARENT to come onto site. Children will enter into school through the KS1 door.</li><li>• 2 metre cones will be set up on the school field for children to stand on and wait</li><li>• Y1B – 9.00am-Park in Benton Court</li><li>• Drop off at church gate on the school boundary. NO PARENT to</li></ul>	<ul style="list-style-type: none"><li>• Y1 A – 3 pm A member of staff will bring children to the church gates and children stand on their cones 2metres apart</li><li>• Year 1B-3:15pm A member of staff will bring children to the church gates and children stand on their cones 2metres apart</li></ul>	<ul style="list-style-type: none"><li>• PLAYGROUND for lunch and Playtimes</li><li>• Y1 A in main playground (10:05-10:30)See map for allocated zone</li><li>• Y1 B in main playground (10:30-10:55) See map for allocated zone</li><li>• Y1 A Lunchtime 12:30-1:00 (Outside play) 1:00-1:30 (sandwiches in classroom)</li><li>• Y1 B Lunchtime 12:30-1:00 (sandwiches in classroom) 1:00-1:30(Outside play)</li><li>• Y1 children to use KS1 boy's toilets</li></ul>

	<p>come onto site. Children will enter into school through the Y2 side door into the classroom.</p> <ul style="list-style-type: none"> <li>• 2 metre cones will be set up on the school field for</li> </ul>		
Y6	<ul style="list-style-type: none"> <li>• Y6A - 8.45 – Please park on Front Street towards the convent</li> <li>• Drop off at main school gate. NO PARENT TO COME ON SITE. Children will enter school through side door by the slope (outside Y6 classroom)</li> <li>• 2metre markers will be set up on the entrance to school gates</li> <li>• Y6B – 9am – Please park on Front Street towards the convent</li> <li>• Drop off at main school gate. NO PARENT TO COME ON SITE. Children will enter school through the main school ‘old’ entrance.</li> <li>• 2 metre markers will be set up on the entrance to school gates</li> </ul>	<ul style="list-style-type: none"> <li>• Y6 A – 3: 00pm A member of staff will bring children to the main school gates 2 metres will be marked on the playground</li> <li>• Y6 B – 3: 15pm A member of staff will bring children to the main school gates. children will leave the school through the KS2 entrance. 2 metres will be marked on the playground</li> </ul>	<ul style="list-style-type: none"> <li>• Playtime and lunchtime top end of the field only</li> <li>• Yr6 A (10:05-10:30) see map</li> <li>• Yr6 B (10:30-10.55am) see map</li> <li>• Y6 A Lunchtime 12:30-1:00 Outside play) 1:00-1:30 (sandwiches in classroom)</li> <li>• Y6 B Lunchtime 12:30-1:00(sandwiches in classroom) 1:00-1:30 Outside play</li> <li>• Y6 A to use Y6 toilets</li> <li>• Y6 B to use Y6 toilets</li> </ul>
Key workers Children	<p>8.30 Drop off at main school gate by the public right of way side. NO PARENT TO COME ON SITE Key Workers children to use Key Stage 1 entrance to access and exit the building</p>	<p>Collection of key worker children- these times will vary depending on parental need but will not be from 3:00-3.30 when the rest of the children will leave the school site.</p>	<p>Key worker children in Y3</p> <ul style="list-style-type: none"> <li>• Key worker children 9.45 – 10.05. See map</li> <li>• Key worker children 12:00-12:30 (Outside play) 12.30-1:00 (sandwiches in classroom)</li> <li>• Use of outdoor space from 3.30pm.</li> </ul>

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|  |  |  | <ul style="list-style-type: none"><li>• Key worker children to use Y3/4 girl's toilets.</li></ul> |
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**\*PLEASE NOTE PARENTS CANNOT BE LATE AS THERE WILL NOT BE A MEMBER OF STAFF TO COLLECT YOUR CHILD BEYOND THE ALLOCATED TIME\***

**END OF THE DAY**

- Parents need to follow the DFE guidance on social distancing when picking up their child/ren. Please park in the same place for collection as drop off
- Please note, we will not be offering a hot school dinner but a pack lunch that is ordered through Caterlink
- When the weather is good, the children will eat their lunch outside in their allocated zones
- When the weather is not good, tables will be wiped down in the classroom and the children will eat their lunch in their place (Marie will be in to do this to support staff)
- Each child will sit in the same place throughout the day and week
- Each child will have their own tray with their own resources that they will use throughout the week. Children will not be allowed to share resources.
- Cloakrooms will not be used. Coats will be put on the back of the child chair, lunch box and water bottle in their tray. Trays will be on the child's own table.
- Only one child in the toilet at any one time(Staff to supervise this in KS1)
- Children taught to wash hands thoroughly after using the toilet
- **NO BAGS ARE TO BE BROUGHT TO SCHOOL**
- All classrooms will be given a box of 'play equipment' which must remain ONLY their groups
- Please ensure that during break time, one person makes drinks and the other wipes down chairs tables and regular touch areas. Most doors will be propped open to avoid touch regular touch.
- As agreed, homelearning for Y2,3,4,5 will remain similar to the current practice, however, no work will be submitted for marking so you must provide answer sheets. If you are differentiation to match the needs of SEND, this must continue.
- Home learning for YR, Y1 and Y6 – please provide a suggested timetable. Continue to use Mymaths and Bugclub. If you wish to add PSHE resources please do. Most importantly, signpost the parents to Oak Primary Academy and BBC Bitesze

**TEACHING STAFF**

- Timetable based on new start, break and lunch and end of day)

- Agree to regular cleaning/spray
- All staff to bring own lunches
- Remove all soft furnishings- no cloths, teddies, towels etc
- Agree regular cleaning of toilets/handles
- Set out classrooms-one table per child. Child's tray/Pack of resources in trays plastic wallets one book only for any written work but this needs to be minimized
- Agree the curriculum (Staff to have pre-read the materials WD provide from DFE on17.5.20)
- Educate children on use of tissues (catch it, bin it, kill it)
- Posters in classrooms and toilets (Laminated)

Thank you Team St Joseph's! Together we are stronger!

