



## Broadwood Primary School

Broadwood Road  
Denton Burn  
Newcastle upon Tyne  
NE15 7TB  
Telephone: 0191-2741684  
Email: [office@broadwoodprimary.co.uk](mailto:office@broadwoodprimary.co.uk)  
Headteacher: Mrs Wendy Mitcheson



Friday 3<sup>rd</sup> September 2021

Dear Parents/Guardians,

I hope you have had a lovely summer break. We are excited to be welcoming the children back to school on Tuesday 7<sup>th</sup> September and hope that we can have another safe and successful year in school.

### **Covid 19**

We will continue to follow Government and Local Authority guidance.

#### **Current Guidance regarding Covid 19**

If your child has symptoms of Covid 19, they must take a PCR test and self-isolate until they receive the result of the test. If the result is positive, they must remain at home for 10 days under the guidance of Track and Trace. Track and Trace will provide guidance for siblings living at home. If the result is negative, they can return to school if they are feeling well.

If any member of the household tests positive, can you please inform school and take guidance from Track and Trace. If any household member has symptoms, they must take a PCR test and the rest of the household do not have to isolate at this stage. It would be helpful if school is made aware of this circumstance.

It is no longer a requirement for schools to send children home if they are in close contact of a positive case of Covid 19 within school. Track and Trace will now identify contacts and offer advice. We will however take advice from Public Health England should an outbreak occur.

### **Daily Routines**

We are gradually returning to normal systems that were in place prior to Covid 19. We have decided to begin the term cautiously and will monitor the situation of infection closely. We will continue to release restrictions (or tighten if necessary) depending on our school situation. We will always seek advice from Public Health England.

#### **Start of school Day**

We will open the school gates at 8:45am and there will be a 10-minute window for children to arrive, closing the gate at 8:55am. **Children only** will come in through the main gates and will be directed to their teachers. **Children must be in school no later than 8:55am.** (Early Years parents will receive a separate letter)





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### End of the School Day

Years 1 and 2 will finish at 3:05pm. Parents to come onto the yard to collect children. We advise adults wear a mask and that you do not become close contacts of staff. (If you need to speak to staff, please ring the school office to make an appointment.) Children to be collected from their line and walk out of the car park gates.

Year 3 will finish at 3:10pm and leave through the main office gate (as last year). Parents to wait on Broadwood Road for children to be handed over.

Year 4 will leave by the school yard gate at 3:10pm. Parents to wait on Broadwood Road.

Year 5 will leave from the school yard gate at 3:15pm. Parents to wait on Broadwood Road.

Year 6 children to leave at 3:15pm from the main office gate.

### Fridays – End of the School Day

Years 1 and 2 to be collected from the yard at 2:20pm

Year 3 will finish at 2:25pm and leave through the main office gate.

Year 4 will finish at 2:25pm and leave by the school yard gate.

Year 5 will finish at 2:30pm and leave by the school yard gate.

Year 6 will finish at 2:30pm and leave by the main office gate.

### Uniform.

It is important for children to wear **full school uniform**. The school uniform policy can be found on our school website. Children look extremely smart in uniform and we appreciate full support from parents/carers by ensuring your child/ren have the correct uniform. Please contact school if you need support with uniform.

Children are allowed to bring bags and packed lunch boxes of their choice.

Year 6 children are allowed to bring phones into school if they are walking home. A letter will be sent home in the first week requesting permission for children to walk home alone so can I ask that until the letter is returned to school, children are collected from school and no mobile phones are brought into school.

### Playground

During the holidays, we have had a range of play equipment installed and will be continuing on our Outdoor Play and Learning Journey; which is really exciting for the children. The ethos of OPAL is that children take risks in a safe and managed way. This may however, result in a few bumps and bruises along the way; that is all part of their learning. We will be





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allowing children to play on the grass during the winter and do have a welly storage facility. We would appreciate any donations of wellies. It is important that children do not stay and play on the equipment after school. They will get plenty of opportunities during the day.

Have a lovely weekend and see you all next week.

Yours Sincerely

Mrs Wendy Mitcheson  
Headteacher

