



Porthleven School.

Torleven Road
Porthleven
Helston
Cornwall TR13 9BX

website: www.porthleven.cornwall.sch.uk

Thursday 20th May 202

Dear parents and carers.

I write to update you on Porthleven School's plans for the next steps in reopening the school to a wider range of ages and classes. I must stress that these arrangements are contingent on the government giving approval on May 28th, the approval of any plans by the Trustees and the availability of staff on the dates below. I will, of course keep, you up to date via email and on the website.

Please refer to the letter sent via email and posted on the school website and Facebook page from Donna Bryant, Executive lead of Southerly point Trust for further information.

Porthleven School is preparing to open on Wednesday June 3rd to Nursery, Reception, Year 1 and Year 6. We will operate a flexible drop off time and staggered end times to avoid overcrowding. Please adhere to these timings. I must stress to parents that no parents will be allowed into the school building at any point unless strictly by prior appointment with the head teacher.

Stage 1 June 3rd

Wednesday June 3rd				
Room	Age group	Drop off point	Window to drop off	Pick up time
Rainbowfish room	Reception age pupils (Bubble A)	Infant playground outside classroom	8.30 – 8.45	2.45
Angelfish room	Reception age pupils (Bubble B)	Outdoor play area	8.45 – 9.00	3.00
Infant Hall	Nursery Children	Gate to junior play ground Infant playground outside hall	9.15 – 9.30	3.15
Turtles room	Year 1 pupils (Bubble A)	Day 1 parents drop outside external door to room. Rear door of waves. From day 2 drop	8.30-8.45	2.45 Carpark

		off in the left hand side of carpark.		
Seahorses room	Year 1 pupils (Bubble B)	Day 1 parents drop outside external door to room. Rear door of waves. From day 2 drop off in the left hand side of carpark.	8.45-9.00	3.00 Carpark
Hérons room	Year 6 pupils (Bubble A)	Outside school Children to use side gate	8.30-8.45	2.45 Outside school
Pelicans room	Year 6 pupils (Bubble B)	Outside School Children to use side gate	8.45 – 9.00	3.00 Outside school
Comorants room	Year 6 pupils (Bubble C)	Outside School Children to use side gate	9.00 – 9.15	3.15 Outside school
Learning Zone Room	Year 1 pupils (Bubble C)	Day 1 parents drop outside main door to school. Rear door of waves. From day 2 drop off in the left hand side of carpark.	9.00 – 9.15	3.15 Carpark

When the school has a clearer understanding of the number of children attending, we will inform parents of their child's bubble group. Once the classrooms have been set-up we will post photographs onto the school's website so they can be used to help prepare children for their return to school.

The school will still be providing provision for the children of key workers and those who are vulnerable for the school year groups 2,3, 4 & 5 that are not at this point fully returning. If you are a key worker and you require a place for a child please contact the school.

Wednesday June 3rd				
Room	Age group	Drop off point	Window to drop off	Pick up time
Key Worker / Vulnerable	Year 2/3	Outside swordfish Classroom / Side Gate to school grounds	8.30 – 8.45	3.00
Key Worker / Vulnerable	Year 4/5	Outside Narhwals Classroom entry through front pedestrian gate	8.30 – 8.45	3.00

If you have children in two, or more, year groups drop them off in the correct area at the earliest time indicated on the charts above

Every school's provision will be slightly different depending on how many staff and rooms they have available. There will be different groups returning at different stages. Drop off and pick up times will be staggered too.

As indicated in Donna Bryant's letter we will adopt the use of 'bubble groups' - a small consistent group of pupils, with consistent staffing, and consistent rooming, in order to limit the number of contacts any individual has during the day. Pupils will not be able to mix with anyone outside of their small group even at playtimes and lunchtimes.

You can help us:

- Make sure packed lunches are easy for your child to unwrap
- Ensure your child brings in their own water bottle and we will remind them to take them home to be cleaned and refilled for the following day
- Make sure your child's uniform has clothes they can manage themselves - e.g elasticated trousers rather than zips and buttons
- On sunny days, apply suncream to your child before they come to school; members of staff will not be allowed to do this
- Children will need to have their own packet of tissues to prevent sharing in the classroom.
- Avoid giving your child items to bring into school such as toys, pencil cases etc.
- Talk your child through the changes they can expect
- Arrive at school with your child during the time window below to avoid a crowd outside classrooms.

This plan will change in response to the uptake from parents. We will keep you informed of any changes via email and on the website.

The school will endeavour to contact most parents of those key year groups over the next few days. To help speed the process it would be greatly appreciated if you could contact school via email secretary@porthleven.cornwall.sch.uk or phone the school on 01326 240585 during school hours on Thursday 21st May and Friday 22nd May to confirm a place.

Thank you for your support and patience during this time.

Kind Regards

Duncan Ratcliffe & Dan Clayden



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Head of School: Mr D Clayden

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