



Greenvale School
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Headteacher: Lynne Haines
Deputy Headteacher: Elizabeth Smith

12th March 2020

Dear parents and carers,

We have been notified that an agency member of staff who worked in the school last week has been confirmed with COVID-19 infection (coronavirus). The member of staff is no longer in school.

We understand that this is a worrying time for everyone and we take this matter very seriously.

We are following guidance received from by Public Health England and the Department for Education and will be closing the school tomorrow, Friday 13th March for a deep clean. School will be open as normal on Monday.

However, following advice from our local health protection team, your child has been identified as having been in close contact with this person and is being asked to self-isolate at this time.

Your child needs to stay indoors and avoid contact with other people for 14 days. It is important to follow the advice for the whole period, even if your child does not have any symptoms.

Advice for self-isolation is below. I realise that this may be difficult, given your child's special educational needs, but please try to follow this advice as fully as possible:

Do

- Keep your child at home.
- Separate the child from other people – for example, try not to be in the same room as other people at the same time
- Only allow people who live with the child to stay
- The child needs to stay in a well-ventilated room with a window that can be opened
- Ask friends and family members or delivery services to carry out errands for you, such as getting groceries, medicines or other shopping
- Clean toilets and bathrooms regularly
- Think about a bathroom rota if a separate bathroom is not available, with the isolated child using the facilities last, before thoroughly cleaning the bathroom themselves
- Use separate towels from anyone else in the household
- Wash crockery and utensils thoroughly with soap and water; dishwashers may be used to clean crockery and cutlery
- Stay away from the pets – if unavoidable, wash the child's hands before and after contact

At Greenvale School the welfare and safety of all our students is important to us. We will follow up all issues or concerns as per our safeguarding policy.



Don't

- do not invite visitors to your home or allow visitors to enter
- do not let the child go to school or public areas
- do not let the child use public transport like buses, trains, tubes or taxis
- do not let the child share dishes, drinking glasses, cups, eating utensils, towels, bedding or other items with other people in your home

We will continue to work closely with our local health protection team to make sure we are guided by them on any steps we need to take. The safety of pupils, staff and the school community remains our priority. The following are symptoms of the coronavirus:

- cough
- difficulty in breathing
- fever

If the child shows any signs of developing symptoms, please call NHS 111 for advice. Even if the symptoms seem mild, it is better to call for advice. In case of emergencies, please dial 999.

We will be contacting you again tomorrow by text to check in with you- so please keep your phone on. If you need urgent advice about caring for your child at home during this time, please contact:

CWCN duty line

0207 138 1272 or 0208 138 1271.

Also for Students over 18:

Lewisham Scait. 0208 314 7777

Rest assured that we will keep in regular contact with you during this time.

Yours sincerely,

Lynne Haines
Headteacher

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