

SCHOOL NAME Greenvale		Risk Assessment No	003	
Topic:	INFECTIOUS DISEASES		People at Risk:	Employees, Pupils, Visitors
Assessment carried out by:	Lynne Haines/ Elizabeth Smith	Date:	October 2020	Date of Review: Every half term /Ongoing

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
<p>Spread of Disease How: Persons infected with the virus, passing it on to others. School cleaning controls not adequate to reduce the risk of spread of virus. Staff / pupils not aware of the symptoms of the virus.</p>	<p>All staff made aware of the symptoms of the virus and what to look for. PHE posters displayed in several areas around the school with information.</p> <p>Staff issued with Guidance document and regular updates from the Head Teacher about awareness of the symptoms of the virus and the requirement to social distance.</p> <p>Cleaning regime in place by Premises staff including the cleaning of handles and surfaces daily in the school. See Cleaning / Sanitising Checklist</p> <p>Deep clean considered after confirmed case of the virus. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p> <p>Teaching staff to discuss the virus with</p>	M	<p>Area set aside within the school, to allow pupils that are displaying some of the symptoms to await collection by parents / carers (the area should be visible to an adult to remotely supervise). See Pupil with suspected Corona Virus Procedure</p> <p>Staff / parents / carers instructed to follow PHE guidance about the self-isolation timescales.</p> <p>Staff / Parents advised that they could book a test if they or members of their household is displaying symptoms https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/</p>	SLT Completed	L

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
	pupils (if age appropriate)				
Health Risks How: Employees, visitors & pupils exposed to bodily fluids and infectious diseases	Disposable apron and gloves provided for use by staff. Good hygiene practice observed – regular hand washing, sanitiser, tissues available. Pupils reminded regularly of good practises. Emergency PPE pack available in Head & deputies office and LM base (Library) Students with suspected virus will be taken to the therapy room or class evacuated whilst awaiting to be picked up. <u>See Pupil with Suspected Corona Virus Procedure</u> Premises staff to regularly carry out cleaning. Nappy bags and dedicated clinical bins available for nappies and soiled items. Specific information and guidance obtained from pupil individual care plans (risks and infections controls)	H	Any pregnant women, new mum, vulnerable person, or someone living with a vulnerable person may request an individual risk assessment to determine the risks of them being exposed to infectious diseases and bodily fluids. Staff all have bum bags with them that contain hand sanitiser, soapy water and PPE. Clinical waste bins available across the school.	All Staff Ongoing	L
Communication How: Parents / Carers not aware of any new information guidance about the virus.	The Head Teacher will update parents / carers with any new information or guidance they receive from the Government / LA / PHE and other organisations. If any confirmed cases parents carers	M	Regular contact via information on website, emails and also text messages. Reduce contacts between staff and students.	SLT On-going	M

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
Parents / carers not aware of a confirmed case of the virus	and staff are notified and advised of subsequent actions needed.				

Signed:

Role:

Date: