



Greenvale School
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Cattford
SE6 1UF

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Headteacher: Lynne Haines
Deputy Headteacher: Elizabeth Smith

Monday 15th June 2020.

Dear Parents and carers,

We are delighted that your son / daughter will be returning to school for one day a week. XXXX will be attending school every **** until the end of term.

I would like to take this opportunity to thank you for your cooperation and patience working with us to keep our school community safe.

Before your son / daughter can return to school we will need you to return the attached letter to confirm that you understand how school will now operate.

As I am sure you are aware the vast majority of our young people find social distancing very difficult and although we will endeavour to ensure they adhere to the new restrictions we cannot guarantee this. In addition our young people do not always cover their mouths and noses when coughing or sneezing. We will support all young people to develop good handwashing routines and encourage good social distancing.

Here are some of the ways in which you can help us;

- Please ensure your son / daughter brings their own named water bottles every day
- Please do not allow your son / daughter to bring in any toys / equipment from home
- Students will be expected to hand wash on departures and arrivals in class. Please let us know if they have any skin complaints
- All equipment will be provided now by the school including stationery
- No mobile phones allowed in class they must be handed in and collected from the office
- Due to the risk of transferring the virus we will not be using Home/School contact books. Instead you can communicate with us by email on Schoolcontact@greenvaleschool.co.uk or calling us at school
- If you are dropping off or collecting your son / daughter, we would ask that you wait at the gate so that we can minimise the number of others coming into the school
- Please ensure that you maintain 2 metres social distance from any other parents or staff within the school
- There will be no one to one contact with staff at drop off / pick up beyond passing over your child. If required a call will be made by staff to parents / carers
- Only one parent / carer should accompany the student to school
- Please do not bring siblings (who are not at school) if possible
- Please do not stand and meet with other adults prior to dropping off or waiting to pick up.

At Greenvale School the welfare and safety of all our students is important to us. We will follow up all issues or concerns as per our safeguarding policy.



- If you or a member of the household is showing any symptoms of the virus – including a high temperature, cough or loss of smell and taste then you and members of your household must not come to school
- Remember that you can book for a test (online) if they or members of their household are displaying symptoms of the virus. Please let us if know if you do and remember to inform us of the outcome
- Students will be asked to wash their hands regularly and will be offered hand gel and shown how to use this
- Students will have lunch time and breaks timed so that they only mix with a small number of other students and staff. They will not move around the school or use specialist facilities and resources and furniture will be restricted to individual students
- Lunchtimes will be organised to keep groups separate or will be eaten in classrooms
- We will be notifying Passenger Services that your son / daughter will return to school and which day. We will confirm whether your son/ daughter can be accommodated on the bus as soon as we know
- Please adhere strictly to any requirements specified for travelling on the bus
- If you do travel to school by public transport, please ensure that you and your son / daughter wear a face covering
- If your son / daughter becomes unwell in school a member of staff will take them to a separate room. We will wear full PPE to ensure that any infection is not passed on. You will be called and asked to collect your son / daughter from school. We will need you to do this as a matter of urgency
- Any medications should be authorised by email/ phone call or text. They can be delivered via the buses escort or handed to staff at the gate. Please place them in a clear plastic bag (labelled)
- School will look very different to your son daughter and you will be able to see this on a video that will be posted on our website at the end of the week
- Group gathering times such as break times, swimming, assemblies and PE will not take place

We will be carrying out lots of activities to support your son / daughter to readjust to being in school and to overcome any anxieties or concerns they might have after a prolonged absence. It will help us if you could fill in the form attached which will help us to understand your journey through lockdown.

kindest Regards

Lynne Haines

Lynne Haines

Head teacher

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Family Details during the Covid-Pandemic.

Please tell us how this time has been for you and your family.

What key milestones have there been? Such as illnesses, bereavement, key events.

Do You have any worries about the return to school?

How does your son/ daughter feel about returning to school?

What has your son/daughter been doing during lockdown?

I have read the details concerning how Greenvale will operate following the June return to school. I fully understand the risks associated with a return to school.

Signed

Date

Student's name.

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