

[www.manorpark.sutton.sch.uk](http://www.manorpark.sutton.sch.uk)

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Manor Park Primary Academy School has a duty to safeguard and promote the welfare of children. This responsibility necessitates a child protection policy and procedures which are available to view on the website and Fronter as are all our policies, or a copy can be requested from the School Office. Our designated Child Protection Officers are Ms A Thomas and Ms D Laing. Information may need to be shared with other agencies when there are concerns about a child's welfare. Manor Park Primary Academy is committed to gender, racial, religion and disability equality in every part of school life.

### SCHOOL NOTICES AND REMINDERS



#### WEEKLY ATTENDANCE AWARDS

The classes with the highest attendance for week ending 14th September 2018 were Agate and Coral Classes with 99.7% attendance and Onyx Class with 99.4% attendance. Well done, everyone.

#### AFTER SCHOOL COLLECTION

May we please remind you that siblings or other relatives collecting children must be aged 18 or over to collect a Foundation Stage or Key Stage 1 child and aged 16

or over to collect a Key Stage 2 child.

#### PARENT/TEACHER MEETINGS

Our Autumn Term Parent/Teacher Meetings will take place as follows:

Thursday 27th September  
*for Years 1-6 4.30-6.20pm*

Wednesday 3rd October  
*for Years 1-6 4.30-7.20pm*

Tuesday 9th October  
*for Years 1-6 4.30-6.20pm.*

Please book your appointments via Parentmail.

We would like to remind you

that children **will not** be permitted into school during these meetings and you will not be able to attend your appointment should you bring your child with you. Thank you for your co-operation.

After half term we will be holding our Parent/Teacher Meetings for Nursery and Reception children. (See *Dates for Your Diary* on page 3). We will let you know when you are able to start booking your appointments via Parentmail.

#### AFTER SCHOOL CLUBS

Applications for after school club places have now closed.

Spaces will be allocated next week and letters will be sent home with your child or children advising which clubs they have been enrolled in.

**Clubs will start week commencing Monday 1st October.**

**Sibling Club** is run on a Friday afternoon from 2.30-3.30pm for the children who have siblings in either Jewels, Jet, Aqua or Garnet Classes and who do not finish at the same time as the main school. This club has already started. As with all clubs, a register is taken and your child is expected to attend unless their sibling in Nursery or Reception is absent from school on a Friday.

#### 100% ATTENDANCE AWARDS SUMMER TERM 2018

The following children received a certificate and a gold badge this week for achieving 100% attendance at school for the whole of the last academic year 2017/18. Letters were also sent home to their parents and carers. Well done, everyone.

Zayn, Natalia and Frank (formerly Gems Class). Medina (formerly Jewels Class). Aiden (formerly Garnet Class). Nnamdi and Amelie (formerly Agate Class). Harper, Kamal and Bradley (formerly Diamond Class). Frederick and Hanni (formerly Coral Class). Jacob, Jia and Yvette (formerly Quartz Class). Erdi, Gabriel, Jamie, Tobias, Magha and Brooke (formerly Jade Class). Henry, Eliza, Esme and Joshua (formerly Moonstone Class). Kaelin, Tyler and Zachary (formerly Emerald Class). Penny (formerly Opal Class). Jamil, Deandra, Rebecca and Hirthooshini (formerly Onyx Class) Harry and Lucas (formerly Pearl Class). Pippa and Rinesa (formerly Beryl Class). Year 6 Leavers Padmini and Evie (formerly Sapphire Class) Kate (formerly Topaz Class) and Tamarinashe and Elif (formerly Zircon Class).

**WEEKLY CERTIFICATES FOR BEHAVIOUR AND ACHIEVEMENT FOR  
WEEK ENDING 21st SEPTEMBER 2018**

<u>CLASS</u>	<u>BEHAVIOUR</u>	<u>ACHIEVEMENT</u>
Amethyst	Quist and Maddie	Coe and Izfaar
Amber	Szofi and Daniel	Sebastian and Ayati
Agate	Dervis and Maya	Stiliyan and Ethan
Quartz	Marcel and Amelia	Nikodem and Waqar
Coral	Hania and Anay	Christian and McKenzie
Diamond	Benett and Hysini	Oscar and Frederic
Jade	Megan and Jacob	Aise and Lois
Moonstone	Eshal and Riley	Bradley and Rodin
Emerald	Saayah and Max C	Freddie and Stan
Onyx	Cerys and Jack	Amirali and Abeishan
Opal	Jah'sye and Kaelin	Adam Y and Archie
Beryl	Leah and Abdi	Sam and Ruby
Pearl	Amelie and Logan	Ahwan and Allah
Sapphire	Oliwia and Neil	Lalla and Pedro
Topaz	Tay and Stephanie	Harry and Florence

Well done everyone.

**ABSENCE THROUGH ILLNESS**

If your child is unwell and will not be coming to school, please inform the office by ringing **0208 642 0144 by 10.00am**. The school answer-phone will pick up messages of absence until 9.15am or you may speak directly to a member of the office staff after that. You may also email the school via Parentmail.

If you are unsure whether your child needs to be at home, for example after the initial symptoms of illness have eased, bring them to school and the office will be happy to monitor them and call you if necessary. We often find that being in school and seeing their friends takes their mind off feeling a little unwell.

**APPOINTMENTS THROUGH THE SCHOOL DAY**

Please try to make dental and GP appointments after school whenever possible so as to minimise gaps in your child's learning.

We require copies of letters for hospital appointments, visits to embassies or passport office and high school entrance examinations to enable us to authorise these absences. We can copy the original documents if necessary.

**LEAFLETS**

From time to time we receive leaflets and flyers from outside agencies offering tuition, sporting activities or school holiday activities. Whilst we are happy to send them home with the children, please be aware that it does not mean that the school endorses the companies or agencies involved. Please ensure that you make the necessary enquiries to check the credentials of any club or service that you may be interested in for your child.

**TERM DATES 2018-2019**

**AUTUMN TERM 2018**

HALF TERM 22nd-26th October 2018

**INSET DAY 29th October 2018**

LAST DAY 20th December 2018

**INSET DAY 21st December 2018**

**SPRING TERM 2019**

FIRST DAY 7th January 2019

HALF TERM 18<sup>th</sup> to 22<sup>nd</sup> February 2019

LAST DAY 5th April 2019

**(GOOD FRIDAY IS ON 19TH APRIL AND EASTER MONDAY IS ON 22ND APRIL)**

**SUMMER TERM 2019**

FIRST DAY 23rd April 2019

HALF TERM 27th-31st May 2019

LAST DAY 19th July 2019

**INSET DAYS 22nd & 23rd July 2019**

**TERM DATES 2019-2020**

**AUTUMN TERM 2019**

FIRST DAY 2nd September 2019

HALF TERM 21st-25th October 2019

LAST DAY 19th December 2019

**SPRING TERM 2020**

FIRST DAY 6th January 2020

HALF TERM 17<sup>th</sup> to 21st February 2020

LAST DAY 3rd April 2020

**(GOOD FRIDAY IS ON 10th APRIL AND EASTER MONDAY IS ON 13th APRIL)**

**SUMMER TERM 2020**

FIRST DAY 20th April 2020

HALF TERM 25th-29th May 2020

LAST DAY 21st July 2020

## **DATES FOR YOUR DIARY**

These dates may be subject to change and you will be kept informed of any changes in the Weekly Notices and Reminders Sheet and via Parentmail

### **SEPTEMBER 2018**

THURSDAY 27TH SEPTEMBER 4.30-6.20PM PARENT/TEACHER MEETINGS FOR YEARS 1-6

### **OCTOBER 2018**

WEDNESDAY 3RD OCTOBER 4.30-7.20PM PARENT/TEACHER MEETINGS FOR YEARS 1-6

TUESDAY 9TH OCTOBER 4.30-6.20PM PARENT/TEACHER MEETINGS FOR YEARS 1-6

TUESDAY 9TH & WEDNESDAY 10TH OCTOBER SCHOOL PHOTOGRAPHER IN TO TAKE INDIVIDUAL AND SIBLING GROUP PHOTOGRAPHS (DETAILS TO FOLLOW)

WEDNESDAY 10TH OCTOBER FOMP BOOK SALE

FRIDAY 12TH OCTOBER 9.10AM: YEAR 6 EXPRESS AND SHARE ASSEMBLY TO PARENTS/CARERS

TUESDAY 16TH OCTOBER 9.10AM: YEAR 4 EXPRESS AND SHARE ASSEMBLY TO PARENTS/CARERS

WEDNESDAY 17TH OCTOBER 2.00PM: YEAR 4 EXPRESS AND SHARE ASSEMBLY TO PARENTS/CARERS

7.00PM: FOMP MEETING

MONDAY 22ND TO FRIDAY 26TH OCTOBER SCHOOL CLOSED FOR HALF TERM

MONDAY 29TH OCTOBER SCHOOL CLOSED FOR INSET DAY

TUESDAY 30TH OCTOBER SCHOOL RETURNS FOR SECOND HALF OF AUTUMN TERM

WEDNESDAY 31ST OCTOBER F.O.M.P. HALLOWEEN MUFTI

### **NOVEMBER 2018**

THURSDAY 1ST NOVEMBER 4.00-6.20PM: NURSERY PARENT/TEACHER MEETINGS

4.30-6.20PM: RECEPTION PARENT/TEACHER MEETINGS

TUESDAY 6TH NOVEMBER 4.00-6.20PM: NURSERY PARENT/TEACHER MEETINGS

4.30-6.20PM: RECEPTION PARENT/TEACHER MEETINGS

WEDNESDAY 7TH NOVEMBER 3.30PM: KINGSWOOD MEETING WITH YEAR 5 PARENTS

WEDNESDAY 14TH NOVEMBER 4.00-5.30PM: NURSERY PARENT/TEACHER MEETINGS

WEDNESDAY 21ST NOVEMBER 4.00-7.20PM: NURSERY PARENT/TEACHER MEETINGS

4.30-7.20PM: RECEPTION PARENT/TEACHER MEETINGS

FRIDAY 23RD NOVEMBER FOMP QUIZ NIGHT

THURSDAY 29TH NOVEMBER 9.00AM: FOMP MEETING