

10th July 2020

Dear Parents/Carers,

On Thursday 2nd July, the Department for Education released comprehensive guidance, outlining the way in which education settings will be able to operate safely from September 2020 onwards. Now, having received this guidance, we have been able to successfully adapt our Reception transition plans for the 2020 academic year.

Under normal circumstances, the EYFS team would visit the children at their pre-school settings, host weekly stay and play sessions in the summer term and, in September, offer home visits before the children start at school. To reflect the requirements of the Department for Education's guidance, we will understandably be unable to offer this traditional transition.

This year, the Reception transition will be staggered over a two-week period; weeks beginning Monday 7th and Monday 14th September 2020. To support the children's transition, allowing them to explore their new classroom in a calm and inviting manner, the class bubble will be split into 2 smaller groups, Group A and Group B. At the end of this letter, you will find both the transition timetable for the aforementioned weeks, including daily timings for each session, along with confirmation of your child's designated transition group.

Both transition groups will be assigned specific transition sessions, of equal duration, during this initial, two-week period. As the transition process progresses, the two groups will merge to form the full Reception class bubble. We firmly believe that this staggered approach will enable us to get to know your child and support their transition to school, ensuring that they feel happy, safe and secure with us, before they begin full time attendance.

From their first transition day in September, the Reception bubble will access Connor Downs Academy through the green gate at the side of the main school office. From here, social distance markings will direct you and your child to the

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Reception outdoor provision. The EYFS team will be ready to greet you each day and guide your child into the Reception classroom. In September, a video demonstrating the arrival process will be shared with you. We hope that this will provide both you and your child with further reassurance.

From week commencing Monday 21st September 2020, the Reception bubble will attend school full time. On this date, following the conclusion of the transition process, the school day for the Reception bubble will begin at 8.40 a.m. and finish at 3.15 p.m. Parents and Carers should continue to drop off and collect from the aforementioned location.

Furthermore, I am absolutely delighted to announce the EYFS team for September 2020 has been finalised. Miss Pedley, an experienced teaching assistant and outdoor learning practitioner, will be joining Mrs Malyan and I in the Reception bubble.

Today, you will also receive a second welcome booklet, introducing you to the 2020 EYFS team. We hope that you find this information informative and that you enjoy talking to your child about their new teachers.

Please also be reminded that all of the EYFS transition information you have received thus far is also shared on the [Starting School](#) section of our Academy website. Here, you are able to download additional copies of the information provided, as needed.

Following this letter, if you have any questions regarding your child's transition to school, please do not hesitate to contact me via the school office. Next week, from Monday 13th July to Friday 17th July, I am available each school day for telephone consultations, between the hours of 10.00 a.m. and 2.00 p.m.

If you wish to speak with me during these days, please telephone the school office on 01736 753 135 and ask to speak with Mr Masters, regarding your child's Reception transition. I would be more than happy to answer any questions you may have.

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Connor Downs Academy, Mutton Hill, Hayle, Cornwall TR27 5DH

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD



Connor Downs
Academy

Connor Downs Academy

Head of School: Mrs J Eddy

Please understand that these telephone consultations are not a compulsory requirement, but rather an opportunity for you to discuss the transition process with me, should you wish to.

For their transition, your child is in: Group B

Please find your child's transition timetable below, on the following pages. This information covers both transition weeks.

Kind regards,

Mr D. Masters
Reception Teacher / EYFS and Key Stage 1 Lead

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Connor Downs Academy Reception Transition Timetable 2020		
Transition Week 1 Monday 7 th September 2020		
Monday 07.09.20 <i>1 hour session</i>	Group A	9.30 a.m. - 10.30 a.m.
	Group B	12.30 p.m. - 1.30 p.m.
Tuesday 08.09.20 <i>1 hour session</i>	Group A	9.30 a.m. - 10.30 a.m.
	Group B	12.30 p.m. - 1.30 p.m.
Wednesday 09.09.20 <i>1 hour session</i>	Group A	9.30 a.m. - 10.30 a.m.
	Group B	12.30 p.m. - 1.30 p.m.
Thursday 10.09.20 <i>a.m. or p.m. session</i>	Group A	9.30 a.m. - 11.30 a.m.
	Group B	12.30 p.m. - 2.30 p.m.
Friday 11.09.20 <i>a.m. or p.m. session</i>	Group A	9.30 a.m. - 11.30 a.m.
	Group B	12.30 p.m. - 2.30 p.m.

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Reception Transition Timetable 2020

Transition Week 2

Monday 14th September 2020

Monday 14.09.20	Group A	9.30 a.m. - 11.30 a.m.
<i>a.m. or p.m. session</i>	Group B	12.30 p.m. - 2.30 p.m.
Tuesday 15.09.20	Whole class	8.40 a.m. - 11.45 a.m.
<i>a.m. session</i>		
Wednesday 16.09.20	Whole class	8.40 a.m. - 12.15 p.m.
<i>a.m. session and lunch</i>		

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Thursday 17.09.20 <i>a.m. session and lunch</i>	Whole class	8.40 a.m. - 12.15 p.m.
Friday 18.09.20 <i>All day session</i>	Whole class	8.40 a.m. - 3.15 p.m.

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