



Oakwood Primary Academy



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Information for September 2021

Dear Parents and Carers,

As we near the end of term we would like to give you some more information regarding organisation from September. You will be pleased to know that we will be reinstating normal drop off and pick up arrangements so children and parents will no longer need to enter the grounds at different points. The following information is a reminder about where to drop off and pick up your child when they return in September, we are aware that for some parents this will be completely new.

Year Group	Class	Teacher	School Entrance
Reception	Tamar	Mrs O'Carroll	Pod 1 (red wall)
Reception	Lynher	Mrs Watson	Pod 1 (red wall)
Year 1	Fowey	Mrs Field	Pod 2 (purple wall – left hand side)
Year 1/2	Avon	Miss Crocker	Pod 2 (purple wall – right hand side)
Year 2	Thames	Mrs Tearney Mrs O'Brien	Double glass doors (between pod 2 and 3)
Year 3	Severn	Mr Ticehurst	Pod 3 (green wall – left hand side)
Year 3	Medway	Miss Sherrell	Pod 3 (green wall – right hand side)
Year 4	Trent	Miss Hoppins	Pod 4 (blue wall – left hand side)
Year 4	Lagan	Miss Kelly	Pod 4 (blue wall – right hand side)
Year 5	Clyde	Miss Downing	Pod 5 (red wall – left hand side)
Year 5	Mersey	Mrs Catherwood Mrs Collier	Pod 5 (red wall – right hand side)
Year 6	Tyne	Mr Kelleher	Past pod 5 by boat raised garden bed (double glass door)
Year 6	Wye	Miss Glynn	Past pod 5 by boat raised garden bed (yellow wall - double glass door)

Reminders

- The school gates are open from 8.30am. Parents, carers and children can enter the school grounds via the Butler Close entrance or the gate next to the bike shelter. The main reception and community entrances will no longer be in use from September.
- The classroom doors are opened at 8.45am.
- The children will be released from their classrooms at 3.15pm. For children being picked up by a parent or carer at the end of the day, please be patient while the staff get to know you, it takes a little longer during those first couple of weeks!
- Please inform your child's class teacher if another adult will be picking up your child so that it can be noted for the end of the day. If you need to make a change about pick up arrangements during the day, please make sure that you ring the office to inform us accordingly.
- Only KS2 children with 'Walk Home' consent will be permitted to leave the school premises unaccompanied. Walk Home letters will be sent out for completion during the first week back at school in September. All children in Reception and KS1 need to be picked up by an adult or a sibling over 16 years old.
- If children bring a bike or scooter to school in September, they will need to store and lock it in the bike shelter at the start of the day. Bikes and scooters must not be ridden on the playground area before and after school in order to avoid any accidents.
- Children will only need to bring their book bag, packed lunch (if applicable), water bottle and PE kit. Please avoid large bags or ruck sacks, there is a limited amount of space in the cloakroom areas. **Please make sure that all items are named.** Mobile phones are not permitted in school.
- The carpark remains closed to parents and carers.

I hope you have a relaxing summer break and we look forward to seeing all our children and families back in September.

Kind regards



Mrs J Sparrow
Head of School