

HARBERTONFORD C OF E PRIMARY SCHOOL
SCHOOL COMMITTEE MEETING MINUTES
10.12.18

Present	Lizzie Lethbridge (Headteacher), Rich Charley (Senior Teacher), Cat Radford (Parent Governor Rep), Ann Potter (community), Peter Beamish (community), Ben Nute (Parent Rep).	
Apologies	David Sayle, Charlotte Ramsden.	
Business interests	None declared	
Agree chair/minute taker	Cat Radford has agreed to be chair of the School Committee. Lizzie Lethbridge will be minute taker agreed CRad and SC.	
Minutes	Yes – approved.	
Matters arising from last meeting	Mosaic starts in January – letters to go out this term. Poster for committee – ongoing (CR) Parent notice board – being installed this week.	
Head Teacher report	See report below. Chair thanked L. Lethbridge for the report.	
Class representative updates Opportunities to raise successes and challenges and to put forward questions	BN, VN and C.Ram are parent reps. BN: -parent concerns about size of Falcons class. LL to write response for parents. -swimming pool looks ugly and could put off visitors. LL aware and possibilities are circulating. -could children use the park again? -interaction between student teacher and pupils. -forest school is great! -SSW PE is great! -art improvement in school is excellent.	
School policies	School Committee Terms of Reference review. Next meeting, we will look to agree the updates. LL to send out with minutes.	
Community update Opportunity to raise community news, success and challenges from the perspective of the local community	Lockdown policy completed and staff discussed with pupils. PB – would be nice to see the school using the park more.	
Receive update from PTFA Funding events in the pipeline, funding available for school improvement projects		
Receive update from Parent Governor	-Update on Governance from C.Rad: Terms of reference updated together. Learning walk to act as a recruitment drive for the committee. Perhaps change 'School Committee' name.	

	Last focused group was on safeguarding.	
Christian ethos	Update from L. Lethbridge: Discussed JM report. Committee to come in to school to see our Christian Distinctiveness and spirituality within the school in a learning walk. Seeing 'Live, Learn, Flourish' in action. LL will circulate Windows, Mirrors & Doors information to committee.	
Discuss school improvement projects e.g. volunteering days, ideas for new initiatives and reports on actions so far.	-Front playground continues to evolve. Sub-committee leading this project. Work on area is ongoing and waiting for drier weather to action next stage of concreting edges.	
AOB	At the discretion of the chair:	
Date and time of next meeting	TBA	

Head's Report - HPS 10.12.18

Pupil Numbers per year group	Autumn Term 2018	
	Nursery	20 (4x 2-year olds) on busiest sessions
	Reception	9
	Year 1	17
	Year 2	15
	Year 3	11
	Year 4	15
	Year 5	9
	Year 6	12
	Total:	108
	<u>Joining:</u> -	<u>Leavers:</u> -
	*Predictions for September are high.	
Staffing Update	Miss Megan Jones is having twins! Mrs Lunt is stepping up to 4 days a week and will very much take the lead. The recruitment process is underway for the rest. Miss Becky Golby (Early Years) has handed in her notice. The recruitment process is underway.	

Data	<p>2018 outcomes compared to National results:</p> <table border="1" data-bbox="347 181 949 593"> <thead> <tr> <th colspan="2">2017-18</th> <th>School</th> <th>National</th> </tr> </thead> <tbody> <tr> <td colspan="2">Early Learning Goals</td> <td>73%</td> <td>71%</td> </tr> <tr> <td colspan="2">Phonics</td> <td>87%</td> <td>83%</td> </tr> <tr> <td rowspan="3">KS1</td> <td>Reading</td> <td>75%</td> <td>75%</td> </tr> <tr> <td>Writing</td> <td>67%</td> <td>70%</td> </tr> <tr> <td>Maths</td> <td>83%</td> <td>76%</td> </tr> <tr> <td rowspan="4">KS2</td> <td>Reading</td> <td>77%</td> <td>75%</td> </tr> <tr> <td>Writing</td> <td>69%</td> <td>78%</td> </tr> <tr> <td>Maths</td> <td>85%</td> <td>76%</td> </tr> <tr> <td>Combined</td> <td>62%</td> <td>64%</td> </tr> </tbody> </table> <p>Now on the website. Key issues: writing.</p>	2017-18		School	National	Early Learning Goals		73%	71%	Phonics		87%	83%	KS1	Reading	75%	75%	Writing	67%	70%	Maths	83%	76%	KS2	Reading	77%	75%	Writing	69%	78%	Maths	85%	76%	Combined	62%	64%
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Events this term	<ul style="list-style-type: none"> • Sausages and Sparklers – very successful evening, next time add lights and mulled wine! • CAP workshops • Children In Need • Poppy Day support • Year 1/2 Invasion games • Year 1/2 Gymnastics festival • Year 5/6 WW2 Day • Football league • Harberton Christmas Tree Festival <p>Coming up:</p> <ul style="list-style-type: none"> • Ashprington Church visit and tree decorating • Christmas service and fair (18th Dec) • Multi-Story Theatre company • Christmas jumper day – 14th • Mufti for raffle prizes – 7th Dec 																																			
Parent and Toddlers	<p>This has not happened all term. Parent rotation to lead the sessions was tricky last year as parents, quite understandably, want to spend the session with their child. With Nursery opening 5 days a week soon, I need to find an alternative solution. I am looking into Fledglings Forest parent and toddler group that is completely outdoors, all weathers! Watch this space...!</p>																																			
Training and support update	<p>Lego therapy Therapeutic play Precision Teaching Colourful Semantics Nessy Speechlink</p>																																			
Christian Ethos and School Values	<p>Parent body needed to support school during SIAMS!</p> <p><u>Update from Jade Dewar:</u></p> <p>RE/SIAMS: classes have updated their reflective areas to become more interactive, should the children wish to use them. There are now links to the 'Windows, Mirrors and Doors' approach to the teaching of world views.</p> <p>RE monitoring showed that the children are engaging and sharing ideas and beliefs with confidence and respect; the culture and ethos in the classrooms demonstrates that the children enjoy sharing what they believe and they can respectfully disagree with each other.</p>																																			

	<p>There is a new reflective area in the hall for the whole school to interact with. Opportunities to write prayers, be reflective and interact with Christian texts, should they wish to. This addition has been popular, particularly with the older girls. This area also promotes the 'Windows, Mirrors and Doors' approach to RE.</p> <p>We have a new screen in the hall installed to support collective activities, such as PE, Collective Worship, Visitor ppts- it is much more reliable and easily visible to the children at the back!</p> <p>We are visiting the Church on a bi-weekly rota, where Rev. David does Collective Worship with us. This has shown to be a very exciting opportunity for the children, particularly the older boys. There is lots of participation with the theme and some interesting thoughts and comments expressed by the children.</p> <p>We held an Arts and RE week at the beginning of the term, where we explored the Bible stories, and each child completed a competition entry; designing an image for one of our theme Bible stories. The 'winning' entries (chosen by Ethos Club) are currently being drawn and painted onto canvass.</p> <p>Ethos club have been actively involved in Collective Worship, most recently they have acted out the Good Samaritan story (they wanted to do it in 'Open the Book' style).</p> <p>Ethos club created a survey to monitor the children's views on the teaching of RE, ethos of the school and links to the Church (all of the questions were designed by the children.) The children have also planned out what they would like to do in Ethos club for the next few weeks.</p>
Ofsted!	Parent letter and survey will come out with link for pupils. Imminent!

**Head's Report - HPS
29.10.18**

Pupil Numbers per year group	Autumn Term 2018		
	Nursery	20 (4x 2-year olds) on busiest sessions	
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		-	-
	*Lower YR numbers this year. 1 deferred entry.		
Staffing Update	<p>Mrs Alison Hockings has settled really well into Harbertonford. Miss Morgan has had the fantastic opportunity to undertake her SENDCO award which is great for the school and Trust. Mrs Hockings is supporting this in Owls class.</p> <p>Miss Josie Wright is back as teacher training student! Angie Taylor continues to support in Nursery to cover sickness.</p>		

<p>Class Structures</p>	<p>Our current class structure remains as:</p> <p>Little Owls Nursery – Mrs Rowe Pre-school lead; Miss Jones and Miss Golby Owls Foundation (Reception) – Miss Morgan; Mrs Draper Falcons Y1/2 – Mrs Bradshaw; Mrs Hockings Kestrels Y3/4 – Mrs Lunt/Miss Jones; Mrs Life Eagles Y5/6 – Mr Charley; Mrs Carrino</p> <p>*We are proposing to open Nursery 5 days a week after Christmas. Consultation letters going out.</p>
<p>Events this term</p>	<ul style="list-style-type: none"> • Many sporting events, including: basketball, tri-golf, cycle-cross, athletics, football • SSW Tag rugby competition • Spirit of Adventure, supported by our PTFA • Y3/4 swimming • Play leader training • Fire service talks • Y6 Junior Life Skills • Roots and Fruits/Open the Book • Harvest Service at St. Peter's <p>*A letter will be going out about residential trip plan for the next two years.</p>
<p>Mosaic project</p>	<p>I have met with Michelle McQuin Farrand to discuss a mosaic project to develop our 'curb appeal' and front of school.</p> <p>The costs of the project can be partly met by Devon Guild's Freehand scheme and I'd like the PTFA to support and fundraise for it.</p> <p>Children and potentially parents/community will be involved in January.</p>
<p>Christian Ethos and School Values</p>	<p>As a staff, we have worked on our school values and mission statement following our values review. This started with our Link MAT vision and has been personalised for us.</p> <p style="text-align: center;"><u>Our Mission Statement and values.</u></p> <p style="text-align: center;"><i>Harbertonford C of E Primary School puts pupils at the core of all that we do. We aim to provide an education underpinned by Wisdom, Hope, Community and Dignity, which lie at the heart of all that we are.</i></p> <p style="text-align: center;"><i>Pupils are encouraged to become responsible, independent learners who feel safe to take risks and trust that making mistakes is part of how we grow.</i></p> <p style="text-align: center;"><i>Our small school provides big opportunities to broaden horizons and prepare pupils for the fullness of life through aspiration and our core Christian values. We learn to flourish together through mutual respect, compassion and forgiveness.</i></p> <p style="text-align: center;"><i>Live, learn, flourish.</i></p>
<p>PE and clubs</p>	<p>Matt Tanner joins school from Saints South West. He provides a day PE/staff training and an after-school club. He is a real asset to us and has already become part of the team.</p> <p>Other clubs include 'mindful me' and KS1 football led by staff; art club led by parents; recorders/music led by Saj Collyer; Premier Sport multi-skills; Torquay Football club for KS2.</p>

Attendance	<p>We aim for 96.6% overall attendance to meet Devon average.</p> <ul style="list-style-type: none">• Final attendance for 2016-17 was 95.8% and 96.1% for the year 2017-18. This is a 3.6% improvement on 2015-16 (92.5%).
Parental involvement	<p>-Open day – invite to attend a lesson ('joining in learning', as previously mentioned in SC) was poorly attended. Approx 5 families represented.</p>