

Yaxham C of E Primary School

Admissions Policy

Planned Admissions:

All four year old children are admitted in the September. After a part-time settling in period, those whose birthdays fall between 1 September and the end of February will attend full time, while younger children continue part-time. Children whose fifth birthday falls between March and the end of August will move to full time in January. In case of over subscription, children will be admitted in the following order of priority:

Yaxham School has an intake limit of 15 children per year group. Should there be more children apply for a place than there are places then the criteria for the offer of places is as follows -

1. Children with a Statement of Special Needs as issued by the LEA where Yaxham School is the school named in the Statement.
2. Children who live in Yaxham or Whinburgh.
3. Children who have brothers and sisters in the school.
4. Children whose parents are members of a local church who desire a church school education.
5. Those parents who have shown an interest in the school by visiting it.

If all children with any of the above rules cannot be offered a place, the highest priority will be given to children living the nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line crow fly basis, using Ordnance Survey data.

The school will provide familiarisation sessions during the latter part of the Summer Term to give the children an opportunity to meet staff and other pupils. These sessions will be at the discretion of the Governing Body in consultation with the Headteacher.

No Children can be offered a definite place until the May (date decided by LEA) prior to the September intake.

Within-Year Admissions:

These are overseen by the LEA and the school has to accept with-in year admission where there are less than 15 pupils on the roll. Over and above this number, the Headteacher, in consultation with the Chair of the Governors, will decide case-by-case whether the school has the capacity (overall or in a specific class or a specific year group) to accept any within-year admissions. In doing so special consideration will be given to children moving into the parish and immediate area, irrespective of particular needs, subject to the judgement of the Headteacher as to whether such admission would seriously jeopardise the ability of the school to continue to deliver the curriculum to the high standards that we have come to expect.

Policy agreed by Governors: February 2019

Review Date: February 2020

(or earlier should circumstances require it)