



## Ely St Mary's C of E Junior School

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(Absence, Dinners, Uniform, Clubs, Medicines, Contact Details, School Pick-up)

Website: [www.elystmarys.org.uk](http://www.elystmarys.org.uk)

14th September 2020

Dear Parents and Carers of Pupils in Year 6,

**SECONDARY TRANSFER, SEPTEMBER 2021 – APPLICATIONS NOW OPEN  
DEADLINE: 31<sup>ST</sup> OCTOBER 2020**

**All parents/carers of pupils in Year 6 need to make an application for a secondary school place for their child for September 2021. Applications may be made online\*, from now until 31<sup>st</sup> October 2020. You are strongly encouraged to make your application by this date, as this will ensure the best opportunity of your child's being allocated a place at one of his/her preferred schools.**

Parents/carers who make their applications by 31<sup>st</sup> October 2020 will receive offers on 2<sup>nd</sup> March 2021.

Late applications – those received after 31<sup>st</sup> October 2020 – will be considered in the second round, and relevant parents/carers will be notified of place allocations on the later date of 27<sup>th</sup> April 2021.

Applications must be made via parents'/carers' home local authority (ie to the local authority to which you pay your Council Tax). **This is the link to further information about the Cambridgeshire online application process, and to the application form:**

**<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/secondary-school>**

In order to make your application, you will need to log into the Citizen Portal (via the above link).

If, for any reason, you are unable to make your application online, a paper application form may be obtained by telephoning 0345 045 1370. (Please note that any pupils with deferred places are required to make a paper application, as the online portal will not accept dates of birth for this transfer group.)

If you have any questions about the application or online processes, please refer to the booklet "Next Steps – Starting Secondary School, a Guide for Parents 2021/22, which is available via the above link, or contact the Admissions Team on 0345 045 1370.

Kind regards,

Mrs Ireland-Curtis  
Headteacher

for the School Admissions Team  
Cambridgeshire County Council

*\*If you have previously applied for a place at secondary school for an older child, you will recall having received a Unique ID Number to enable this. This year, however, UIDs are not being issued, and applications can be made without these.*