

This information is being requested so as to ensure that Ely St Mary's C of E Junior School holds the personal data which it requires so as to be able to provide appropriate support to your child, and so as to be able to contact you to provide information, or in case of emergency. Also, so as to ensure that all relevant parties have been issued with the appropriate Privacy Notice, and have signed to give their consent to collection, storage, use and sharing of data in accordance with the provisions of the relevant Privacy Notice, which is available to view via this link: <http://www.demat.org.uk/compliance/>



Ely St Mary's C of E Junior School

High Barns, Ely, Cambridgeshire, CB7 4RB
 Tel: 01353 662163
 Fax: 01353 666177
 Email: office@elystmarys.cambs.sch.uk
 Website: www.elystmarys.org.uk

Pupil's Name: _____ **Class:** _____

Parent/Carer 1's Contact Details:

Title: <i>(Mr/Mrs/Miss/Ms/Dr, etc)</i>	
First Name:	
Surname:	
Address: <i>(House Number and Street Name Town County)</i>	
Postcode:	
Home Telephone Number:	
Mobile Telephone Number:	
Work Telephone Number:	
Home Email Address: <i>(Please print clearly)</i>	
Work Email Address: <i>(Please print clearly)</i>	
Name of Employer, and Work Address:	
First Language#:	
Date of Birth^:	
National Insurance Number^:	

Relationship to Pupil: _____
(Mother/Father/Legal Guardian, etc)

The above-named pupil lives at the above address: Yes* No*

If 'No', please provide the child's address: _____
 and the name of the parent/carers with whom the child lives: _____

I have Parental Responsibility for the above-named child Yes* No*
(Please see overleaf for the circumstances by means of which a person has Parental Responsibility for a given child.)

The names of others with Parental Responsibility for the above-named child are:

The General Data Protection Regulation, Data Protection Act 2018, and the Education (School Records) Regulations 1989 protect this strictly confidential information, stored on the school's student records database.

The information on first language is needed by the school, by the Diocese of Ely Multi-Academy Trust and by Cambridgeshire County Council (the Children's Services Authority) so as to ensure that appropriate resources are made available when required, and that the Education Service offers real equality of opportunity.

The sections marked ^ are non-compulsory. If supplied, this information will be shared with DEMAT, Cambridgeshire County Council and other relevant bodies administering public funds. **By signing this form, I give permission for the data to be shared as appropriate to enable: determination of the support available; verification of any entitlement to Free School Meals/Pupil Premium; prevention and detection of fraud in connection with any claims; periodic checks by the Education Welfare Benefit Service to confirm entitlement to education benefits.**

By signing this form I give permission for the information provided on this form to be held by Ely St Mary's C of E Junior School, and used and shared in accordance with the Diocese of Ely Multi-Academy Trust's (DEMAT's) Privacy Policies.

I confirm that I have received a copy of the Privacy Policies for Parents/Carers (Use of Own Data, and Use of Child's Data) and that I understand the basis on which DEMAT collects, stores, uses and shares personal data. Yes*

Signed: _____ (Parent/Carer 1)

Printed Name: _____ (Parent/Carer 1)

Date: __/__/____

**Please tick as applicable*

Parental Responsibility

The Children's Act 1989, as amended, defines who has parental responsibility for a child. In essence:

- **The mother** has responsibility automatically.
- **The father** has responsibility **only** if he and the mother were married (before or after the child's birth).
- **Another person** may be granted responsibility by the Courts, e.g. an unmarried father; grandparents with whom the child lives; if the child is in care.
- Under changes brought in from 1st December 2003, **a father who was not married to the mother at the time of his child's birth** automatically has parental responsibility if named (after this date) on the child's birth certificate.

The law has kept pace with the growing range of family scenarios, and provides means by which, for example, a step-parent or second parent in a civil partnership might gain parental responsibility.

Parental responsibility is permanent and cannot be lost except by death, adoption or Court Order.

An absent mother therefore retains parental responsibility even if the child is living elsewhere. An absent father therefore retains parental responsibility if the marriage breaks down and he is living elsewhere, or if named on the child's birth certificate (after 1st December 2003) and living elsewhere. One consequence of this for schools is that information sent to the caring parent must also be sent to the absent parent. It is the absent parent's legal right to receive such information.