

# SITHNEY COMMUNITY PRIMARY SCHOOL

CROWNTOWN HELSTON CORNWALL TR13 0AE



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**Emma Stritt**  
**Headteacher**

29.05.20

Dear Parents/ Carers

Following the confirmation from the government that schools may begin to re-open from Monday 1<sup>st</sup> June I can inform you that Trustees have agreed that the Trust primary settings can reopen as planned next week from Wednesday 3<sup>rd</sup> June. I am now writing to confirm arrangements at Sithney.

As stated in the previous letter to parents, provision is going to be very different to how we usually operate. These are unprecedented times and we are working very hard to ensure the safety and well-being of your child. Our approach will be to limit risk as much as possible.

The following plans have changed slightly so **please disregard previous plans and use this one**. Numbers in each class will not exceed 15 and take into account the size of the room. These plans are still subject to changes should this be necessary. If this is the case, we will endeavour to let parents know by email or text.

Each class will be in a bubble so will have consistent staff and pupils. They plan to be as follows:

Bubble/ year gp	Staff	Room	Timings	Drop off and pick up
Bubble A Pre-school and Reception	Miss Sumpter Mrs Nisbet Mrs Butcher (TA)	Busy Zone	9:00am – 2:20pm	EY outdoor area gate
Bubble B Year 1	Mrs Kite Miss Bray Mrs Edwards (TA)	Wonder Zone and hall	9:20am – 2:40pm	Entrance to school from playground
Bubble C Yr 6	Miss Neil	Study Zone	9:40am – 3:00pm	Back door to class
Bubble D Key worker and vulnerable children group*	Mr Birchall Mr Wakeham (TA)	Smart Zone	9:00am – 2:00pm	Porch door to class

\*This group is children of key workers and vulnerable children identified by school.

Please note that the message to key worker parents is that if you can keep your child at home, you should. These places are very limited as they are dependent on staff availability and should only be requested if absolutely necessary. It is imperative that you contact the school to book this place should it be required.

It is very important that parents do not enter the school building but drop/ pick up their child at the designated area where there will be an adult. Please do not congregate on the playground at drop off and pick up times and keep to social distances at all times.

We appreciate that some of you may have children in more than one class, in which case please drop off at the latest time and pick up at the earliest time eg if you have a child in Bubble A and Bubble B, drop off at 9:20am and pick up at 2:20pm.

It is absolutely imperative that drop of and pick up times are **prompt** to ensure staggered arrival and departure.

We still intend to roll out our provision from Wednesday 3<sup>rd</sup> June in the following way:

03.06.20 – Bubble D – Key worker and vulnerable children who have booked a place.

04.06.20 – Bubble C – Yr 6

08.06.20 – Bubble B – Yr 1

10.06.20 – Bubble A – Pre-school and Reception pupils

To help prepare your child for a return to a very different routine, please spend some time with them talking about the following:

- **Illness – if your child is not well, or if anyone in your household is not well, it is imperative you do not send your child to school.** Please encourage your child to tell a member of staff if they are not feeling well and we will contact you immediately.
- 'Catch it, bin it, kill it' – please teach your child to use a tissue to blow their nose and sneeze into. If they do not have a tissue ready to sneeze into, please teach your child to sneeze or cough into crook of their arm – not hands. Individual packs of tissues will be available.
- Social distances – what 2m looks like – and why it is important to stay at a distance from each other.
- Hand washing – pupils will be expected to wash hands regularly through-out the day; also each time they enter their class; before and after going to the toilet; before and after eating; and before and after using certain equipment.
- Sharing – pupils are often encouraged to share but in these new times, we will have to encourage pupils to have their own resources and not to share these.
- Playing together – pupils will need to stay in their own 'bubble' and will not have the opportunity to play with children in other year groups.
- Packed lunch – hot school dinners will not be available. If your child orders a school dinner it will be in packed lunch form. School will not be able to assist with packed lunches so please ensure easy openings etc.
- Own resources – pupils will need to bring their own water bottle and will not be able to use the shared water fountain. Pupils will not be able to bring any toys or resources from home to school – ie only a coat, hat, packed lunch and water bottle. Please put these items in a clean bag which can be wiped easily.
- PE kits. Pupils will not need to bring PE kit to school. They will need to wear trainers to school suitable for PE.
- School uniform – pupils must change clothes and wash hands or shower as soon as they arrive home. They must wear clean clothes the next day. They will therefore not be expected to wear school uniform but clothes must be sensible and appropriate for a school day and possible PE lesson.
- Sun cream- pupils must have sun-cream on before arriving at school. Staff will not be able to administer this.

- Staffing – please prepare your child for which members of staff they will be with and that they will not be with other staff.
- PPE - some staff may wear masks, gloves or aprons, especially if they are administering first aid. Staff will aim to do so in a manner which does not alarm the pupil but it is helpful if you can prepare them for this.

Teachers will also teach these points explicitly with pupils with regular reminders in an age appropriate manner.

Unfortunately, due to staff availability and in order to maintain the integrity of each ‘bubble’ we are not able to offer the usual wrap around care ie breakfast club and after school club. This will only offered to children of key workers in bubble D if absolutely necessary and must be agreed in advance.

For parents who decide not to send their children back to school in June, home learning will still continue, but please be patient as staff will be responsible for their school based pupils and home learning roles.

If you have any questions, we will do our very best to answer them. You may contact Jacqui Ames at [secretary@sithney.cornwall.sch.uk](mailto:secretary@sithney.cornwall.sch.uk) or myself, Emma Stritt, on [head@trannack.cornwall.sch.uk](mailto:head@trannack.cornwall.sch.uk).

Kind regards

*EJStritt*

Emma Stritt

Executive Headteacher