

1st September 2020

Dear Parent/Carers,

We hope you have had a good summer. We are looking forward to welcoming everyone back to school and are excited about providing for the full community of children. We have been working over the summer to prepare the school and keep up to date with the advice. The Government would like us to sign post the following information for parents

<https://showcase.dropbox.com/s/COVID-19-Back-to-School-Safely-content-Autumn-2020-8yzReowxp5v0L47fhYUN>

Entry to school will be staggered and so will lunch and playtimes. As we did for key worker children, playtimes will be with the class in a specific area and the children will be supported by the class teacher and teaching assistant. At lunchtimes pupils will be able to play but again will need to remain within the class pod and specific outdoor area. The class pods have specific allocated toilet areas, and these will have extra cleaning routines.

The classrooms will be seated with pupils facing front except for the younger pupils. The children will be sitting in pairs at the desks and have their own equipment. This will be cleaned regularly. The children do not need to bring any pencils etc from home. They will need coats, water bottles, snacks and packed lunch if not having school dinner. They will not need a face mask.

The first week of school we will ease the pupils into the new ways of being in school and staff have prepared fun welcoming activities to help everyone settle into school. We will share the catch it, bin it information and discuss the COVID experience in an age appropriate manner with the groups. We will let the children know when to expect PE sessions but the aim will be to have regularly outdoor sessions and as much fresh air as possible.

The children will need to be in school uniform. At present we are not able to accommodate key stage two pupils getting changed for PE lessons. Therefore, at Key Stage 2 please ensure footwear is suitable for activities. Finding girls shoes for this can be more difficult and if you need you child to bring trainers in their bag this will be fine.

Drop off and pick up times

Only one adult may drop a child to school, and you will need to follow socially distancing measures in the playground. Please make the drop off as brief as possible and do not linger to chat with others. You are not required to wear a mask but if you wish to do so that would be acceptable.

T: 01726 882647

E: hello@probusschool.org.uk

W: www.probusschool.org.uk

Probuss Primary School, Ladock Road, Probuss, Truro, Cornwall TR2 4LE

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD

Staff dealing with the youngest pupils will have visors available to wear if they feel it is needed. This is to help our youngest pupils who may need coaxing into a new situation. In the Nursery and early years, the children will be allowed to play with these and get use to the presence of the visors.

Timetable

Year group	Door to be used	Access route	Drop off time	Pick up time
Pre-school	Pre-school Building	Side Gate to Car Park	8.30am onwards	Session end
Reception	Reception Classroom entrance	Side Gate to Car Park	9.00am	3.00pm
Y1	KS1 door from Playground	Side gate from Ladock Road and across KS1 Playground	9am	3.00pm
Y2	KS1 door from Playground	Side gate from Ladock Road and across KS1 Playground	8.50am	3.05pm
Y3	KS2 Playground Main entrance door	Carpark gate and KS2 Playground	9.00am	3.00pm
Y4	KS2 Playground Corridor entrance door	Carpark gate and KS2 Playground	8.50am	3.05pm
Y5	Main entrance	Ladock Road – front gate	8.45am	3.10pm
Y6	Y6 side entrance	Side Gate from Ladock Road and side ramp from playground	8.45am	3.10pm

We realise families may have several children to accommodate so we will be as flexible as possible to assist. Please keep to the correct entrance.

Wrap around care and Nursery

Please ensure you have informed us if you require a place for these facilities. Booking is essential.

Track and trace

In sending your child to school you are agreeing to participate in the track and trace system. This means if your child exhibits any symptoms you will be informed immediately and asked to collect you child. It is essential your contact information is up to date.

The child will need to be tested and the outcome of the test must be reported as soon as possible to school. The school will inform Aspire Academy and the national authority of any positive cases. The authorities will then advise on action needed.

If a member of your family exhibits symptoms you must arrange a test using the national website. <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

Please inform the school immediately if a member of the household tests positive.

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The lessons

We will be revising and revisiting many of the basics of the academic curriculum to re-invigorate and refresh learning. We realise for many pupils this has been a long time away from the classroom and we are keen to ease them back into school life in a happy and productive way. We will be using our excellent Cornerstones curriculum to give breadth and balance.

Reading books

We will be able to send reading books home and change them on Mondays, Wednesdays and Fridays. The children will be informed where to return books as they will need to be quarantined before another pupil can access them. Please still read daily with your children and fill in the reading diary.

Homework

Homework (such as spellings) will begin in week two of term and this year will be allocated on google classroom. Using this platform will be very important this year and we will be spending time in school helping all the children become comfortable at accessing and using it well. Please ensure you know the log in at home and let us know if you have difficulties accessing this platform. Tapestry will be very important for the Early years communications and learning.

Contacting the office

The School Office will remain out of bounds to the pupils and parents except in an emergency. Please continue to contact us through email and telephone calls between 8.45-3.30. Any payments must be made using Parent Pay as the school is a cashless school. School dinners will be 2.20 per day.

Thank you for your continued patience and support for the school. If you have concerns, we are keen to hear them. The best means of communication is email. We hope you have a lovely final week of the summer and look forward to seeing the children on Monday 7th September. We are particularly excited to be meeting our new families and welcoming our reception children into our school family.

Please be aware that advice is constantly changing and although we are trying to give the definitive answers things may change again in the near future.

Best wishes

Angela Praed and Lyn McNamara



Probus Primary School

Head of School: Ms A Praed
Strategic Partner: Lyn McNamara

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